Field Placement in Criminology

- Students have to submit an application to be considered for the Field Placement at [http://carleton.ca/criminology/current-students/field-placement-information/](http://carleton.ca/criminology/current-students/field-placement-information/)
- Last year we had over 200 applications.
- Only 80 students are accepted.
Field Placement in Criminology

- Acceptance is based on a GPA calculated from the 6 credits of 1\textsuperscript{st} and 2\textsuperscript{nd} year core courses in Criminology.

- The cut-off typically varies between a B- and a B (7 and an 8 GPA)
Field Placement in Criminology

Composed of two parts:

- Seminar Class
- Agency Work

You **MUST** receive a passing grade in both parts to pass the course.
The 80 students accepted into the placement are split into two groups of 40 – Group A and Group B – that attend class on alternating weeks.

Some lectures require all 80 students to attend so sometimes you will have class 2 weeks in a row.
Seminar - Evaluation

- The academic work done in the Seminar will be worth 50% of your mark for the course.
- There are usually 2 assignments in the Fall Term and 2 assignments in the Winter term.
- 1 assignment in each term is worth 6%, and 1 in each term is worth 12%.
- Your attendance and participation are worth 7% in each term.
Agency Work

- For one credit, you will work 8 hours per week at your Agency. How these hours are worked should be discussed at your interview.

- This is not a paid placement; you receive academic credit only.
Agency Work

- Within the agency descriptions provided, there may be specific requirements about days and times that you are to work.

- If there are no details in the agency description, then use your judgment based on the kind of placement it is.
Agency Work: Double Credit vs Single Credit

- Some agencies prefer that students work at least 16 hours per week. For this you will earn two credits. The class time is the same; just your agency hours are doubled.

- This is referred to as a Double-credit or two-credit Placement.
There is a wide variety of agencies available: Correctional Facilities, Law Enforcement, Law Office (Prosecution & Defence), Parole & Probation, Youth Programs, Victim Services, Crime Prevention, Research Organizations, etc.

In the descriptions, agencies are classified as either Front-Line (FL) or Research (R).
In a Front-Line (FL) placement you will be working directly with the clients of that agency – youth, offenders, victims, etc.

In a Research placement, you will be working with the people in that office doing research on legislation, crime statistics, government policy, program delivery, etc.
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<tr>
<td>May 1st</td>
<td>Applications Due</td>
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<tr>
<td>Early May</td>
<td>GPAs calculated from final grades</td>
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<td>Early May</td>
<td>Applicants ranked by GPA</td>
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<td>Early/Mid-May</td>
<td>Applicants emailed with results of ranking</td>
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- Mid-May: Successful Candidates confirm acceptance
- Late May: Agency Info sent to confirmed students
- End May: Preference Forms due
- Early June: Danette begins emailing students with Agency assignments
Next Step: Interview

- Danette will instruct you about contacting your agency to set up an interview.
- Placements are confirmed pending a successful interview.
- This meeting will give you a chance to clarify your duties, hours, etc.
Interview

- Sometimes holidays (yours and theirs) will delay the interview until August. It might also be possible to do a telephone interview.

- Some placements require a background/security check. If so, this needs to be started **right away** - as soon as your agency is confirmed.
On your first day of work in September, you and your Supervisor will review a list of tasks to complete during your time with them. This is the Agency/Student Contract.
Agency Evaluations

- In early December and early April, your Supervisor will complete an evaluation on your work there as outlined on the Agency/Student Contract as well as other basic requirements (e.g. professional conduct).

- Each evaluation will be worth 25%
Treat FP like a REAL JOB!

- Remember that you are representing Carleton and the Criminology program.
- Conducting yourself professionally will not only make Carleton/Criminology look good, ensuring agencies will continue to take students in the years to come, but will also better your chances of a great reference later!