

Course Outline

COURSE: CRCJ 3002A Qualitative Research Methods

TERM: Fall 2019

PREREQUISITES: CRCJ 1000 and Third-year standing in the B.A. Honours program in Criminology and Criminal Justice

CLASS: **Day & Time:** Wednesdays, 11:35-14:25
Room: Please check with Carleton Central for current room location.

INSTRUCTOR: Dr. Madalena Santos

TEACHING ASSISTANT: TBA

CONTACT: **Office:** Loeb C576
Office Hrs: TBA
Telephone: 613-520-2600 ext. 1194
Email: madalenasantos@cunet.carleton.ca

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Academic Accommodation

You may need special arrangements to meet your academic obligations during the term. For an accommodation request the processes are as follows:

Pregnancy obligation: write to me with any requests for academic accommodation during the first two weeks of class, or Faculty of Public Affairs 20 Teaching Regulations 2019-20 as soon as possible after the need for accommodation is known to exist. For more details [click here](#).

Religious obligation: write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details [click here](#).

Academic Accommodations for Students with Disabilities: The Paul Menton Centre for Students with Disabilities (PMC) provides services to students with Learning Disabilities (LD), psychiatric/mental health disabilities, Attention Deficit Hyperactivity Disorder (ADHD), Autism Spectrum Disorders (ASD), chronic medical conditions, and impairments in mobility, hearing, and vision. If you have a disability requiring academic accommodations in this course, please contact PMC at 613-520-6608 or pmc@carleton.ca for a formal evaluation. If you are already registered with the PMC, contact your PMC coordinator to send me your Letter of Accommodation at the beginning of the term, and no later than two weeks before the first in-class scheduled test or exam requiring accommodation (if applicable). After requesting accommodation from PMC, meet with me to ensure accommodation arrangements are made. Please consult the [PMC website](#) for the deadline to request accommodations for the formally-scheduled exam (if applicable).

Survivors of Sexual Violence

As a community, Carleton University is committed to maintaining a positive learning, working and living environment where sexual violence will not be tolerated, and where survivors are supported through academic accommodations as per Carleton's Sexual Violence Policy. For more information about the services available at the university and to obtain information about sexual violence and/or support, visit:

<https://carleton.ca/equity/sexual-assault-support-services>

Accommodation for Student Activities

Carleton University recognizes the substantial benefits, both to the individual student and for the university, that result from a student participating in activities beyond the classroom experience. Reasonable accommodation must be provided to students who compete or perform at the national or international level. Write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. <https://carleton.ca/senate/wp-content/uploads/Accommodation-for-Student-Activities-1.pdf>

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COURSE DESCRIPTION

This course is designed to introduce students to the theory and practice of qualitative research. Attention will be devoted to the philosophical underpinnings of qualitative research, qualitative research methods, research ethics, and qualitative data analysis. A variety of approaches will be addressed including interviewing, ethnographic research, participatory action research, discourse analysis, narrative methods, and autoethnographies as well as Access to Information/Freedom of Information (FTI/FOI) requests. While this course is primarily concerned with qualitative methods, students will also engage in discussions concerning the polarity between the quantitative vs. qualitative divide, the politics of knowledge construction, truth claims, and critiques of the scientific method. Time will be devoted to discussing and working through issues of power, privilege, and marginalization related to creating knowledge while ways to encourage becoming reflexive researchers will be practiced throughout the term.

This course will incorporate a multidisciplinary experiential educational approach to the study of methods and methodology through the use of lectures, interactive learning, practical tutorial workshops, and guest speakers. We will work through various stages of the research process and utilize different qualitative approaches through paired, and group activities in class. This will enable students to become familiar with a number of qualitative research methods and to work with one another collectively. All assignments for the course will be based on individual work in each student's area of interest.

LEARNING OUTCOMES

- ~ Through lectures and assigned readings, students will be able to understand key differences between qualitative and quantitative research.
- ~ Workshops will allow students to engage more thoroughly with the course readings and develop their practical and analytic qualitative research skills.
- ~ Guest speakers will expose students to a breadth of contemporary qualitative studies that demonstrate qualitative research methods in practice, including research that informs academic work as well as community-engaged studies.
- ~ Special topics in lectures will equip students with practical skills in research methods, including selecting research topics, generating research questions, writing literature reviews, and analyzing and coding data.
- ~ The final research proposal will enable students to demonstrate their ability to design a qualitative research study.

REQUIRED TEXTS

- ~ van den Hoonaard, D.K. (2019). *Qualitative Research in Action: A Canadian Primer*. (3rd Ed.) Don Mills: Oxford University Press. Available at Octopus Books, 116 -Third Avenue (off Bank Street in the Glebe).
- ~ Links to additional book chapters and journal articles may be accessed on Ares through cuLearn.

POLICIES

(i) Contact with Professor

I will be available for consultation with students during my office hours or by appointment. Please e-mail me using the cuLearn e-mail system should you want to set up an appointment outside of regularly scheduled office hours.

(ii) E-mail Policy

Every student is expected to have a Carleton e-mail address and to check it regularly. University policy dictates that Professors will not send e-mails to students at any other addresses. If a class has to be cancelled, or if there is any other matter that you should know about prior to class, you may be sent an email on your Carleton account. E-mails will generally be returned within 2-3 days. **I read and respond to email between 9:00am-6:00pm on weekdays.**

(iii) Late Assignments:

Late assignments will be penalized one point per day to a maximum of five points. Late assignments will not be accepted after the fifth day. Any assignments submitted five days after the due date will receive a grade of 0. **Computer failure, conflicts with work schedules, or similar problems are not a valid excuse for failing to submit an assignment on time.** If you require an extension for an assignment, you must make arrangements with me ahead of time.

Students submitting late assignments must submit a hard copy of the assignment to the Institute of Criminology and Criminal Justice drop-box and an electronic version via cuLearn. The Institute of Criminology and Criminal Justice drop-box is located on the wall outside the Institute's door at C562 Loeb Building. **Students are responsible to keep an extra copy of any assignment that is submitted for evaluation.**

Please note that there are no late submissions for the final research proposal. Exceptions ONLY for extraordinary circumstances beyond one's control which must be supported by formal documentation.

EVALUATION:

A. Participation	15%	Ongoing
B. Formative assessment: What is qualitative research?	10%	Opens Class 4 – Closes Class 5
C. Qualitative research study design	15%	Class 6
D. Mini-literature review	20%	Class 8
E. Qualitative research proposal	40%	Last day of term by 4pm

Please note: Standing in a course is determined by the course instructor subject to the approval of the Faculty Dean. This means that grades submitted by the instructor may be subject to revision. **No grades are final until they have been approved by the Dean.**

A. Participation (15%) - Ongoing

This grade will be based on your participation in the course. Contributing to class discussions will help you articulate your understanding and opinions of the ideas and information presented in the course and enable you

to directly engage with the course material. Becoming a good listener is as important as being an active speaker. Different classroom activities will be conducted to encourage every student who has different learning styles, to participate in class. **You must be present in class to receive participation grades.**

B. Online formative assessment: What is qualitative research? (10%) – Opens Class 4 – closes 11:35 am Class 5

This multiple choice/true and false online assessment will demonstrate your knowledge concerning the differences between qualitative and quantitative research; differences and similarities between philosophies and types of qualitative research methods/approaches learned up to this point in the course; debates in research ethics; and the design of qualitative research. Questions will cover readings and lectures from Week 1 - 4 inclusive.

C. Qualitative research study design (15%) – Due in Class 6 - Must be submitted online

This assignment is aimed to help you identify your topic and begin to design the qualitative research study you wish to explore in your final research proposal. In working through this assignment, you will learn how to think through your topic of study, consider the ways in which your perspective influences your research, and recognize if your area of study is feasible for qualitative research. The assignment will be 3 to 4 pages long (double-spaced, not including cover page).

The assignment will present:

1. your research topic area and interest in the topic
2. your initial theoretical stance
3. the initial questions/problems you wish to investigate
4. the data you intend to study (e.g., human or other), and the method you intend to use (e.g., interviews, discourse analysis, participant observation, etc.)
5. bibliographic information on four qualitative research articles which may be used for your mini-literature review.

Additional guideline and grading rubric to be posted online.

D. Mini-literature review (20%) – Class 8 – Must be submitted online

This assignment will help you improve your ability to research, summarize, analyze and engage critically with qualitative criminology and criminal justice research studies by developing a literature review based on your research topic. The assignment will be 5-6 pages long (double-spaced, not including cover page, or bibliography). Your paper will offer an analysis of at least 2 and not more than 4 peer reviewed journal articles that use qualitative methods in the area of study which you are interested in exploring. Journal articles should be discussed in relation to one another and a critique of each piece should be provided based on what you have learned about qualitative research so far. You will also discuss how the articles are relevant to your own research question/problem. It is often helpful to discuss the articles thematically. Articles based on multiple qualitative methods may be used; however, articles based on mixed methods involving a quantitative part may not be used. **Additional guideline to be posted online.**

E. Research Project Proposal (40%) – Must be submitted in Criminology Drop Box on December 6 by 4pm

This assignment will outline your research study and provide the framework for your final research project were you to conduct this study. Using feedback from your research topic and mini-literature review assignments, your proposal will provide detailed information on your research problem/ question. The proposal will:

- a) present your research problem
- b) critically engage with related literature
- c) provide questions that guide your research project
- d) provide a detailed description of the theoretical and methodological approach, and the data to be studied

- e) develop an explanation of the research process to be conducted including gathering and summarizing literature for review, data collection, and assessing best methodological approach
- f) consider the ethical and moral dilemmas your topic may give rise to
- g) reflect on issues of power, privilege and marginalization related to making knowledge about this topic
- h) include a timetable of the research process which details each stage of your proposed research study (e.g., data collection, data analysis, etc).

The proposal must be 10-12 pages long (double-spaced, not including cover page or bibliography).

Additional guideline and grading rubric to be posted online.

NOTE: All assignments should use a reasonably sized font (e.g., 12 point Arial or Times New Roman Font) and be double-spaced. Any citation style may be used as long as you remain consistent.

Useful Resources

The Centre for Student Academic Support (CSAS) is a centralized collection of learning support services designed to help students achieve their goals and improve their learning both inside and outside the classroom. CSAS offers academic assistance with course content, academic writing and skills development. Visit CSAS on the 4th floor of MacOdrum Library or online at: carleton.ca/csas.

OTHER CONCERNS

September 30 is the last day to withdraw from fall term and fall/winter courses with a full [fee adjustment](#) (financial withdrawal). Withdrawals after this date will create no financial change to Fall term fees and will result in a grade(s) of WDN appearing on your official transcript.

<http://calendar.carleton.ca/undergrad/regulations/academicregulationsoftheuniversity/acadregsuniv2/#2.3>

Statement on Plagiarism

The University Senate defines plagiarism as “presenting, whether intentionally or not, the ideas, expression of ideas or work of others as one’s own.” This can include:

- reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source;
- submitting a take-home examination, essay, laboratory report or other assignment written, in whole or in part, by someone else;
- using ideas or direct, verbatim quotations, or paraphrased material, concepts, or ideas without appropriate acknowledgment in any academic assignment;
- using another’s data or research findings;
- failing to acknowledge sources through the use of proper citations when using another’s works and/or failing to use quotation marks;
- handing in “substantially the same piece of work for academic credit more than once without prior written permission of the course instructor in which the submission occurs.”

Plagiarism is a serious offence that cannot be resolved directly by the course’s instructor. The Associate Dean of the Faculty conducts a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They can include a final grade of "F" for the course.

Intellectual Property

Classroom teaching and learning activities, including lectures, discussions, presentations, etc., by both instructors and students, are copy protected and remain the intellectual property of their respective author(s). All course materials, including PowerPoint presentations, outlines, and other materials, are also protected by copyright and remain the intellectual property of their respective author(s).

Students registered in the course may take notes and make copies of course materials for their own educational use only. Students are not permitted to reproduce or distribute lecture notes and course materials publicly for commercial or non-commercial purposes without express written consent from the copyright holder(s).

SCHEDULE Please note that on occasion the class schedule may vary slightly from the course outline

Class 1: September 4 Introduction to Course: Content, Format and Requirements

- ~ Presentation of the course outline and assignments
- ~ Understanding course expectations
- ~ Theoretical foundations of qualitative research
- ~ Understanding differences between qualitative and quantitative research

Required reading:

van den Hoonaard, D. K. (2019). Introduction. In van den Hoonaard, D. K., *Qualitative Research in Action: A Canadian Primer* (Chapter 1, pp. 1-11). Third Edition. Don Mills: Oxford University Press.

Suggested reading:

Denzin, N.K. and Y.S. Lincoln (2008). Introduction: The Discipline and Practice of Qualitative Research. In Denzin, N.K. and Y.S. Lincoln (eds.), *Strategies of Qualitative Inquiry* (pp. 1-43). Third edition. London: Sage.

Class 2: September 11 What is Qualitative Research?

- ~ Introduction to types of qualitative approaches
- ~ The theory- and value-ladenness of 'facts'
- ~ Questions of bias

Workshop: Library Research Techniques

Required readings:

Becker, H.S. (1967). Whose Side Are We On?, *Social Problems*, 14 (3), 239-247.

Smith, L. T. (2005). Research through Imperial Eyes. In Smith, L.T., *Decolonizing Methodologies: Research and Indigenous Peoples* (Chapter 2, pp. 42-57). Second Edition. New York: Zed Books.

Suggested reading:

Smith, L. T. (2005). Colonizing Knowledges. In Smith, L.T., *Decolonizing Methodologies: Research and Indigenous Peoples* (Chapter 3, pp. 58-77). Second Edition. New York: Zed Books.

Class 3: September 18 Designing Qualitative Research

- ~ Strategies of qualitative research design
- ~ Coming up with research topics and initial research questions
- ~ The role of reflexivity in the research process

Workshop: Designing Your Qualitative Research Study

Required reading:

van den Hoonaard, D. K. (2019). Asking Questions and Identifying Goals and Strategies for Designing Research. In

van den Hoonaard, D. K., *Qualitative Research in Action: A Canadian Primer* (Chapters 2-3, pp. 12-54). Third Edition. Don Mills: Oxford University Press.

Suggested reading:

Hesse-Biber, S.N. and P. Leavy (2011). Designing Qualitative Approaches to Research. In Hesse-Biber, S.N. and P. Leavy, *The Practice of Qualitative Research* (pp. 31-57). Thousand Oaks: Sage.

Class 4: September 25 Moral & Ethical Issues in Qualitative Research

- ~ Ethical, legal and self-censorship issues
- ~ Fieldwork and moral relativism

Workshop: Debating Ethical Dilemmas

Required readings:

Haggerty, K. (2004). Ethics Creep: Governing Social Science Research in the Name of Ethics, *Qualitative Sociology*, 27 (4), 391-414.

van den Hoonaard, W.C. (2019). Ethics on the Ground: A Moral Compass. In van den Hoonaard, D. K., *Qualitative Research in Action: A Canadian Primer* (Chapter 4, pp. 55-74). Third Edition. Don Mills: Oxford University Press.

Opens after class: Online Formative Assessment

Class 5: October 2 Power, Reflexivity, and Marginalized Populations

- ~ Critical reflection on interconnected identities and social categories
- ~ Revisiting being reflexive researchers

Workshop: Becoming Reflexive Researchers

Required readings:

Boilevin, L., Chapman, J., Deabe, L. Doerksen, C. Fresz, G., Joe, DJ., Leech-Crier, N., Marsh, S., McLeod, J. Neufeld, S., Pham, S., Shaver, L., Smith, P., Steward, M., Wilson, Dean and P. Winter. 2018. Research 101: A Manifesto for Ethical Research in the Downtown Eastside. Retrieved from https://docs.google.com/document/d/1M2D6_XAVNI78UjxKJpsmBn2N1ORlb9t7uJ6A7y9P3no/edit#

Potts, K. and L. Brown. (2005). Becoming an Anti-oppressive Researcher. In Brown, L. and Strega, S. (eds.), *Research as Resistance* (pp. 255-286). Canadian Scholars Press: Toronto.

Online Formative Assessment closes at beginning of class

***** Guest lecture: Kristen Gilchrist-Salles, Provincial Indigenous Anti-Human Trafficking Liaison with the Métis Nation of Ontario *****

Class 6: October 9 Ethnographies & Participant Observation

- ~ Ethnographies
- ~ Understanding tensions between participation and observation
- ~ Consideration of covert/overt participant-observation strategies

Workshop: Participant Observation

Required reading:

van den Hoonaard, D. K. (2019). Observing Social Life through Field Research. In van den Hoonaard, D. K., *Qualitative Research in Action: A Canadian Primer* (Chapter 5, pp. 75-100). Third Edition. Don Mills: Oxford University Press.

Suggested reading:

TBD

***** Guest lecture: Abigail Curlew, PhD Student, Sociology *****

Due: Qualitative research study design

Class 7: October 16 **Interviewing & Focus Groups**

- ~ Conducting interviews and developing interview questions
- ~ Interview transcription practices

Workshop: Writing Good Qualitative Interview Questions

Required readings:

Esterberg, K. (2002). Interviews. In Esterberg K., *Qualitative Methods in Social Research* (pp. 83-114). Boston, MA: McGraw-Hill.

van den Hoonaard, D. K. (2019). In-depth Interviewing. In van den Hoonaard, D. K., *Qualitative Research in Action: A Canadian Primer* (Chapter 6, pp. 101-124). Third Edition. Don Mills: Oxford University Press.

Suggested reading:

TBD

***** Guest lecture: TBD*****

Reading Week: October 21-25

Class 8: October 30 **Discourse Analysis: Textual, Visual, & Cultural Artifacts**

- ~ Introduction to Discourse Analysis
- ~ Strengths and limitations of text-based research

Workshop: Examining Media as Data

Required reading:

Tonkiss, F. (1998). Analyzing Discourse. In Seale, C. (ed), *Researching Society and Culture* (pp. 245-260). London: Sage.

Suggested reading:

TBD

***** Guest lecture: Emerich Daroya, PhD Student, Sociology *****

Due: Mini-Literature review

Class 9: November 6 **Access to Information and Freedom of Information Requests**

- ~ Access to Information and Freedom of Information Requests as critical methodological practices

Workshop: Practice drafting an ATI request

Required reading:

Walby, K. and A. Luscombe. (2016). Criteria for Quality in Qualitative Research and the Use of Freedom of Information Requests in the Social Sciences, *Qualitative Research*, 1-17.

Suggested reading:

Brownlee, J. and K. Walby. (2015). Access to Information and Social Justice in Canada. In Brownlee, J. and K. Walby (eds.) *Access to Information and Social Justice: Critical Research Strategies for Journalists, Scholars, and Activists*, (pp. 1-20). Winnipeg: Arbeiter Ring Publishing.

***** Guest lecture: Andy Crosby, PhD Student, Sociology *****

Class 10: November 13 Narrative Methods & Autoethnography

~ Understanding narrative and autoethnographic methods

Workshop: Narrating a Story

Required readings:

Butler-Kisber, L. (2010). Narrative Inquiry. In *Qualitative Inquiry: Thematic, Narrative and Arts-Informed Perspectives* (Chapter 5). Thousand Oaks, CA: Sage.

Suggested reading:

TBD

***** Guest lecture: Colleen Cardinal, Co-founder and Executive Director of the National Indigenous Survivors of Child Welfare Network. *****

Class 11: November 20 Research Proposal Workshop I

~ In-class workshop on research proposals

~ Instructor and peer feedback sessions

Class 12: November 27 Research Proposal Workshop II

~ In-class workshop on research proposals

~ Instructor and peer feedback sessions

Final Research Proposal: Due in Criminology Drop Box at C562 Loeb Building by 4pm on December 6

End of term. Have a lovely winter break!