

Research Assistant Position Available for ENGAGE

Thursday, July 20, 2023

Dr. Xuan Thuy Nguyen of the Institute of Interdisciplinary Studies is currently looking for a Research Assistant for her latest research project titled *Learning with and from the Global South: Opportunities for Engaging Girls and Young Women with Disabilities Across Southern Spaces (ENGAGE)*. The job description is posted below.

Research Assistant (RA) Position

The ENGAGE project invites applications for 1 Research Assistant at Carleton University in Canada. Funded by the Social Sciences and Humanities Research Council of Canada (2021-24), this project aims to create decolonial spaces for young women and girls with disabilities in the Global South to develop their knowledge of leadership and foster their inclusion. Please find specific information about the ENGAGE project at <https://carleton.ca/ddsc/engage/>.

We enthusiastically invite applications for one Research Assistant (RA) position at Carleton University to assist the Project Director in the second and third phases of the research process. The successful candidate will be a graduate student enrolled in a PhD or MA program at Carleton University, or an upper-level undergraduate student with knowledge of Disability Studies and/or Decolonial Studies who intends to apply for an MA program at Carleton next year. As an RA, you will have the opportunity to work with an international team with an interdisciplinary focus. You will work directly with the Project Director, Professor Xuan Thuy Nguyen, and other Research Assistants. You will be provided with necessary training to successfully conduct your research and coordinating tasks.

Responsibilities:

The RA will be responsible for assisting the Project Director in the second and third phases of the research process. Major responsibilities include: conducting literature reviews, data analysis, assisting the team with administrative work, and preparing articles for publications. You will report your tasks directly to Dr. Nguyen.

Specific responsibilities of the research assistant are described below:

1. Assisting the Project Director in conducting literature review, data collection, data analysis, and data management.
2. Assisting the team in administrative and academic tasks, such as technical support for organizing zoom meetings, where possible.
3. Assisting the team in preparing manuscripts for publications, where applicable.
4. Assisting in coordinating activities with global and local partners, when required.

Qualifications:

1. Knowledge of critical disability studies, post-colonial and decolonial studies and/or women's and gender studies.
2. Good qualitative research skills. Basic knowledge of NVivo software will be considered an asset.
3. Interest in and/or experience organizing research activities in coordination with an international team.
4. Excellent organizational, problem-solving skills, and academic writing skills.
5. Ability to work independently to fulfill assigned tasks on time.
6. Experience working with women and girls with disabilities in the global South is an asset.

Salary:

The total number of hours for this position is 300 hours. Your approximate number of hours per week is 9-10 hours/week, for 32 weeks (or approximately 7 months). Your RAship starts on September 15th, 2023, and ends on April 30th, 2024, with a possibility of renewal. The salary will be paid in accordance with your experience and degree, and a probationary period is applied for the first two months. This job will be primarily online. However, you are expected to meet with the Project Director and the research team on a regular basis via zoom or face-to-face. You may also be required to meet with the project's partners for networking and planning purposes. The successful candidate can arrange his/her time appropriately.

Applications will be accepted until **August 15th, 2023**. Only short-listed applicants will be invited for an interview.

Interested candidates should submit a cover letter and their résumé in English to Dr. Xuan Thuy Nguyen, Associate Professor, Institute of Interdisciplinary Studies & Feminist Institute of Social Transformation, Carleton University. Please send these documents to Dana Corfield (Project Coordinator) at DanaCorfield@cunet.carleton.ca, and state "APPLICATION – ENGAGE_RA POSITION" in the subject line of the email.