

How to prepare your course plan

What you need to look up:

- You need to obtain the program tree for your degree. These can be obtained on-line. The engineering support office web page has them. You may also obtain the course tree from the undergraduate calendar.
- You need to obtain, or have access to, the current course schedule for course offerings.
- If you are a co-op student you need to determine which terms you intend to take up co-op placements.

Preliminary steps:

- 1) List all courses by year that you have completed and have a passing grade. Fill in table 1.
- 2) List all courses by year that you are required to take to complete your degree. Include electives you want to take. Fill in table 2 section (a).
- 3) Indicate the prerequisite(s) for the courses in table 2 section (a) and check the box next to the prerequisite if you have taken and passed it. Fill in table 2 section (b).
- 4) Using the current on-line course schedule for fall, winter and summer, indicate which terms the remaining courses are offered in. Fill in table 2 section (c).

Course plan: Steps 3) and 4) below are required if more than 1 year remains in your degree.

- 1) In table 3, indicate all courses you have currently taken by year. Use table 1.
- 2) For your next academic year place the courses you need to take and in the term you intend to take them in. Use the information from table 2. These courses should have all the prerequisites satisfied or will be satisfied in the first term of this academic year if these courses are passed.
- 3) For your next academic year place the courses you need to take and in the term you intend to take them in. Use the information from table 2. These courses should have all the prerequisites satisfied if courses in the previous year are passed or will be satisfied in the first term of this academic year if these courses are passed.
- 4) For your next academic year place the courses you need to take and in the term you intend to take them in. Use the information from table 2. These courses should have all the prerequisites satisfied if courses in the previous year are passed or will be satisfied in the first term of this academic year if these courses are passed.

Table 3 is your course plan.

