







Carleton University
Joint Health and Safety Committee - Workplace Inspection Report

Building:	Glengarry	Inspected by:	Linda Cruz
Area Inspected:	Common areas	Tel:	613-297-6829
Date:	Oct 27, 2021	Email:	Linda.cruz@carleton.ca

				Area Supervisor or Designated Contact to Complete		
Department	Room	Hazard	Recommended Corrective Action	Corrective Action Taken or Planned	Date	Initial
Housing	1138	Hole in toilet stall wall 	Repair hole	This has been completed.	November 25, 2021	SB
Housing	1041	Plugged toilet – far right stall	Fix toilet	This has been completed.	November 25, 2021	SB
Housing	#41	All floors – capacity limit # worn off of shared washroom sign	Use permanent marker to indicate capacity limit	This has been completed.	November 25, 2021	SB

Housing	Outside 1023	<p>Missing exit sign</p> 	Replace exit sign	This has been completed.	November 25, 2021	SB
Housing	926	No capacity sign	Add capacity sign (if still required)	This has been completed.	November 25, 2021	SB
Housing	803	Inappropriate words on white boards	Advise RLFs to keep an eye on the boards and remove offensive language	This has been completed.	November 25, 2021	SB
Housing	725	<p>Missing bricks in garbage room wall</p> 	Repair wall	This has been completed.	November 25, 2021	SB

Housing	741	<p>Toilet paper dispenser broken. Toilet plugged</p> 	Repair dispenser and toilet	This has been completed.	November 25, 2021	SB
Housing	641	<p>Soap dispenser off wall</p> 	Repair soap dispenser	This has been completed.	November 25, 2021	SB
Housing	625	Garbage room light burnt out	Replace light bulb	This has been completed.	November 25, 2021	SB

Housing	503	<p>Hole in wall and thermostat broken</p> 	Repair hole and thermostat	This has been completed.	November 25, 2021	SB
Housing	425	Garbage chute doesn't open	Repair latch	This has been completed.	November 25, 2021	SB

REPORT DISTRIBUTION (within two working days following workplace inspection)

Area Supervisor(s), Designated Contact(s), Building Authority:	Laura Storey	Shall provide a written response outlining corrective action taken or planned within 21 calendar days. Send responses to nancy_delcellier@carleton.ca , as well as to worker member identified above
JHSC Management Member Contact:	Kevin Mann	To ensure appropriate report distribution.
Environmental Health and Safety:	Nancy Delcellier	For tracking response from Area Supervisor(s).
JHSC Worker Member:	Linda Cruz	For tracking completion of JHSC workplace inspections.