

**Carleton University**  
**Joint Health and Safety Committee and Union Leadership**  
**COVID-19 Update Meeting #12 – October 7, 2020.**  
**Microsoft Teams, 10:00 am**

Nancy Delcellier and Linda Cruz co-chaired the meeting.  
Given the special nature of the meeting, quorum was not required (although it was attained).

**Information#1.** Nancy provided an update related to COVID related restrictions and protocols. New protocols were announced on October 2, 2020. Active screening was announced as a new requirement where passive screening had been sufficient in the past. (Passive screening focused on signage). The active screening measures include having a member of Campus Safety at the entrance doors to all publicly accessible buildings. Brian Billings indicated that for the most part it is Campus Safety patrollers at the doors, but there are some contract personnel that have been retained. Residence Commons is being monitored by the residence desks and the rest of the buildings are card accessed.

The university will be implementing/have implemented a new self-screening procedure for various departments including FMP and Campus Safety. Communication will be sent out to all departments. Brian Billings indicated that the Campus Safety self-screening tool includes a QR code to speed up the process.

New initiatives have been deployed at student residence food service facilities to ensure that the university can continue to provide food for students and maintain compliance.

There are changes to the mask policy. Any individual using a Carleton University vehicle in the course of their work, must wear a mask inside of the vehicle. Tony Lackey is working on a communication message to be sent out to all impacted drivers.

**Information#2.** Nancy reminded that during these tough days as a result of the global pandemic is having a significant impact on everybody's mental health. Nancy encouraged everyone to be kind and respectful of others.

**Information#3.** Nancy indicated that the university has a new webpage on the COVID website which displays all active cases in the Carleton community and the site is updated daily. Currently there is 1 active case among the Carleton community. The information provided is limited, to ensure the university is in compliance with privacy legislation.

**Q1** – A member asked how the contractors on campus are being screened. Nancy indicated that all contractors are required to have a daily self-screening which is as per the construction guidelines that have been in place since the reopening of the construction sector.

**Q2** – A member inquired about what the screening process will look like. Nancy provided a demonstration on screen to show the active screening process that has been implemented for FMP. A COVID self-screening tool has been implemented, requiring all workers to conduct a self-screening prior to starting the workday and coming onto campus. If a worker fails the self-screening, the worker is then restricted from entering campus. The self-screening uses the Ottawa Public Health questionnaire using the specific version applicable to post-secondary institutions.

**Q3** – A member Cruz asked for more details about the active screening process, specifically at the entrance to buildings and when the protocol goes into effect. Nancy indicated that the personnel at the door will ask all of

the screening questions and based on the responses will allow or restrict access. The new process is in place already in all publicly facing buildings, but not implemented in Residence Commons at this time.

**Q4** – A member asked if the questionnaire being asked at the door is verbal or written? Nancy indicated that the questionnaire is verbal. Daniel Redmond indicated that the swiping of a card to get into a building where required is the attestation that that person has completed the self-screening.

**Q5** – A member asked if the QR Code is applicable to students coming to the university who are not in residence? Nancy indicated that no updated communication has been issued specifically pertaining to students. The students are subject to the same self-screening in place at the publicly accessible buildings.

**Information #4.** All members now have access to the JHSC questionnaires.

**Information #5.** Partners In Prevention Conference. The Partners In Prevention conference is being offered through online delivery. Nancy invited JHSC members to register for the conference if it is of interest. The Conference fee is \$59 to attend. Nancy asked for members to confirm their interest and she will register members for the conference.

#### **Next meeting**

The next meeting will be **Wednesday, October 21, 2020**, at 10:00am, in Microsoft Teams  
As with previous meetings, union leadership are invited.

#### **Adjournment**