

**Carleton University**  
**Joint Health and Safety Committee and Union Leadership**  
**COVID-19 Update Meeting #15 – November 18, 2020.**  
**Microsoft Teams, 10:00 am**

The JHSC Management co-chair Tony Lackey, chaired the meeting.  
Given the special nature of the meeting, quorum was not required (although it was attained).

**Information#1.** Tony discussed the new protocol updates, new changes to the criteria were unveiled by the government.

Two weeks ago, a new provincial COVID framework was announced. The Ontario Ministry of Health's website has full details. Further to review, The criteria between the levels were deemed too broad to allow the province to rapidly switch levels and as such the province has altered the ranges. The trends according to Dr. Etches are suggesting that Ottawa may not be escalated higher in the near term.

**Information #2.** Last week Tony, Nancy and Kristie Tousignant (Director of Health Services) met with the Faculties of Science and Engineering to review reporting and screening protocols.

**Information#3.** Tony provided an update regarding pilot projects for return to face to face instruction in the winter term.

It appears that there will be 2-3 pilot projects considered, likely no more than 10-15 students. One purpose is to highlight what will be required for in-class teaching resumption. The projects are being reviewed. They will be going to the Academic Continuity Committee and Steering Committee in the coming weeks.

**Q1 –** A member enquired about becoming involved in the pilot projects? Tony indicated that the employee should go through their chair which is then passed onto the Dean.

**Information #4.** Tony indicated that there appears to be an increased number of complaints about people not wearing masks.

Campus Safety is doing their part to alert people about wearing masks. Every CU employee is asked to follow the "see something, say something" protocol, contact Campus Safety if you see anything that requires further follow-up with any individuals.

**Information #5.** New regulations require anyone in close contact with public will need plexiglass or enhanced PPE if anyone from the public is not wearing a mask. The university has developed a "close contact kit" that will include all of the necessary equipment to ensure that anyone in close contact with the unmasked public will be properly protected and in compliance.

Nancy indicated that the driver for this new regulation is restaurants where servers are dealing with people not wearing masks. This has been applied broadly at Carleton to include all of the university's screeners as well out of an abundance of caution.

**Q2 – An employee enquired if this is applicable to the fitness centre?** Nancy indicated that if any employee is interacting with a patron who is not wearing a mask they should follow the close contact protocols.

**Information #6.** Nancy reminded all employees that the tunnels are off-limits unless specific accommodation has been provided to an individual, or access to tunnels is required as part of one's duties (Campus Safety, FMP). If accommodation has been provided, individuals will receive a special Tunnel Access lanyard that they are to display at all times while using the tunnels. Even for authorized individuals, the tunnels are only to be used for work specific purposes only.

**Q3 – What about buildings with tunnel access only, specifically Tory?** Tony indicated that the Tory building is an exception due to the unique access into the Tory building.

#### **Additional Questions**

**Q4 – A member asked about the personal care kits, specifically should they be ordered for everybody or just for those returning to campus?** Nancy indicated that most departments have been ordering kits based on those individuals who are returning to campus only at this time. Tony clarified that departments can discuss planning needs for late summer/fall with procurement.

**Q5 – A member asked about people walking around without masks, specifically the contractors, are they to follow the same protocols?** Nancy indicated that all contractors are to follow the same protocols as CU employees. Employees are encouraged to report any instances of people not wearing masks.

**Q6 – Does FMP require the tunnel access papers posted on their carts?** Tony indicated that this is not a requirement at this time as they are uniformed. Nancy indicated that Campus Safety does periodically patrol the tunnels to ensure that all protocols are being followed in the tunnels.

**Q7 – Do employees need to wear a mask while walking to their car outside?** Nancy indicated that if walking alone, there is no mask requirement. If walking closer than 6', everyone should be wearing a mask.

**Q8 – Are dust masks and respirators sufficient as face coverings?** Nancy indicated that both the dust masks and respirators are sufficient as face coverings.

**Q9 – Is more communication to be sent out regarding the tunnels?** Nancy indicated that updated communication will be sent out.

**Next meeting(s)**

The next meeting will be **Wednesday, December 2, 2020, at 10:00 AM**, Microsoft Teams.

**Adjournment**