

**Carleton University
Joint Health and Safety Committee and Union Leadership
COVID-19 Update Meeting #8 – July 29, 2020.
Microsoft Teams, 10:00 am**

Nancy Delcellier chaired the meeting in Tony Lackey's absence.
Given the special nature of the meeting, quorum was not required (although it was attained).

Information #1. Nancy provided updates on the order of wearing masks inside of buildings. Currently on campus there are only 4 publicly accessible buildings on campus where the order is applicable. The rest of the buildings are locked and not publicly accessible. Residence, residence commons, CTC and Athletics are the 4 publicly accessible areas on campus.

Information #2. Nancy indicated that in recent provincial COVID updates, Ottawa is the second highest in number of new cases being reported, notably with high numbers in the under 30 category.

Information #3. Nancy introduced Patrick Hansen to the committee. Patrick is replacing Bruce Marshall as the management representative from Athletics.

Information #4. The EHS team has been conducting inspections of approved research groups, FMP and Athletics. Overall there are minimal instances of overcrowding and people appear to be following the protocols in place.

Questions Raised

Q1. Are the tunnels considered public? Nancy indicated that the tunnels are not public and will be limited to authorized personnel and to those individuals who require accessibility options. If you are seeing individuals in the tunnels who you feel should not be there, let Nancy know and her office will follow-up to ensure that the communications is being clearly delivered.

Q2. Is there a list of approved groups coming back to campus? Nancy indicated that currently no full departments have been authorized to come back. Rather, in areas such as housing and athletics, some employees are being brought in as the services will be re-opening. Other departments have never stopped providing services (Health and Counselling, FMP, Campus Safety). There is no specific timeframe in place at this time for full return.

Information #5. Linda Cruz, worker co-chair made a comment about a number of university employees who were not wearing masks inside of Residence Commons. Nancy indicated that she would like to follow-up with those individuals.

Q3. A member asked to confirm the procedure if a department or office wants to open up; specifically that a proposal is sent to senior management to ensure that all procedures and protocols are laid out and ensure that all employees complete the COVID related training? Nancy indicated that there is a very defined process that was outlined in Tony's presentation, Nancy will follow up on the summary sheets further to presentation. All departments were contacted and asked to complete a survey regarding return to campus. Each department received a letter back advising that each department had to submit their plan on resumption of services and numbers, anticipated need of personal protective

equipment, personal care kits will be provided, any signage and/or barriers that need to be put in place. Once all of that has been done and reviewed by the return to campus committee, recommendations will be made, Sal Ugarte will then conduct a walk through to ensure that the building is ready.

Q4 A member advised that FMP indicated that there are no more bags in the sanitizer stations and wanted to let everyone know to not throw the bags out as they can be refilled. Nancy indicated there will be a combination of portable hand sanitizer bottles along with larger wall mounted soap dispensers that will dispense sanitizer to replace the standard Purell stations, as that supply is fully directed to healthcare.

Next meeting(s)

The next meeting will be **Wednesday, August 12, 2020, at 10:00 AM**, Room 608 Robertson (or Microsoft Teams).

Adjournment