

**Carleton University
Joint Health and Safety Committee
Minutes of Meeting of January 26, 2022, Meeting #222
Microsoft Teams Meeting, 9:00 am**

Membership	Representing	Name	Present	Regrets
Worker Members (14)	CUPE 2424	Graham Galway	✓*	
	CUPE 2424	Linda Cruz (co-chair)	✓	
	CUPE 2424	Aric Adcock	✓	
	CUPE 2424	Nadine Smith	✓	
	CUPE 910	JP Sabourin	✓	
	CUPE 910	Eric Van Bakel	✓	
	CUPE 3778	Jason Jobin	✓	
	CUPE 4600-1	Vinu Subashini Rajus	✓	
	CUPE4600-2	Ali Ghabarbeighi	✓	
	CUASA	Dominique Marshall	✓	
	CUASA	James Green	✓	
	OPSEU 404	vacant	n/a	
	PSAC 77000	Hayat El Fazani	✓	
	Non union	Andrea Fowler	✓	
Management Members (12)	Human Resources	Robin Karuna		✓
	Facilities Management and Planning	Dan Redmond	✓	
	University Services	Kevin Mann	✓	
	Faculty of Arts and Social Sciences	Cheryl Murphy	✓	
	Faculty of Science	Allison Jaworski	✓	
	Faculty of Engineering and Design	Laura Wilson	✓	
	Campus Safety Services	Brian Billings	✓*	
	Athletics	Mark Debruyn		✓
	Library	Gilles Monast	✓	
	VP Students and Enrolment	James Moretton		✓
	Office of Risk Management	Tony Lackey	✓	
Dominion Chalmers	Mara Brown	✓		
Resource/ Secretary	Environmental Health and Safety	Nancy Delcellier	✓	
	Office of Risk Management	Peter Cech	✓	
	Secretary	Monica Fulton	✓	

	CUASA	Deborah Jackson	✓	
	CUPE3778	David Duncan	✓	

Union & HR (special)	CUPE910	Steve McWatty	✓	
	CUPE2424	Jerrett Clark		✓
	CUPE4600	Narges Zare		✓
	OPSEU 404	Devon Reeves	✓	
	PSAC 77000	Alberto Tonerio		✓
	HR	Debbie Orme-Rego		✓
	Depute Provost	Josh Hruschka	✓	

Handouts (Distributed electronically or hard copy)	Agenda (e) Minutes (e) COVID Updates (#26-#32) (e)	Inspection Schedule (e) Incidents/Injuries (e) *Indicates that member arrived later
---	---	---

Meeting started: 9:04 am

Items:

Action:

The worker co-chair chaired the meeting.
Quorum – quorum was attained.

1. Agenda and Minutes

- | | | |
|-----|---|-------|
| 1.1 | Call for Agenda Items
No new items. | Chair |
| 1.2 | Approval of Agenda
The Agenda was approved as written. | Chair |
| 1.3 | November 24, 2021 (Meeting #221)
The Minutes were approved as written. | Chair |

2. Announcements

Chair (Linda)

No announcements.

3. COVID – 19 Discussion

T. Lackey

New vaccination statistics were shared with the committee. The Carleton community has a vaccination rate above 99% for those individuals who are eligible to return to campus. Those that are not vaccinated either have an appropriate exemption or are being addressed through HR and other processes.

We received news from the province last week that there will be a gradual reopening beginning Monday January 31st for retailers, malls, restaurants, bars, and recreational

facilities. Social gatherings will change to 10 people indoors, and 25 people outdoors. Amusement water parks, casinos, bingo halls, religious services and movie theatres can have occupancy of up to 50% or 500 people. Businesses can still request proof of vaccination. The next lifting of restrictions will be on February 21st. It is highly advised that if members want to keep informed of the regulations to sign up for Ontario News through their email subscriptions. At the moment, the consolidated regulations have not been published.

3.1 Update on Ambassador Program

The President shared an announcement last week about the return to campus beginning February 7th. All procedures in place prior to the new year will resume including the Ambassador Program. We suspect that the program will be in effect until the end of June however will re-evaluate before then to determine if the ambassadors are still necessary. As of today, there are no students in quarantine. The information being shared with the JHSC comes from the RTC (Return to Campus) Committee.

3.2 Update on tunnel access and air upgrade project

Access to tunnels will continue to be restricted, however those that need it for work, accessibility issues, or for a one-time use can reach out to the Office of Risk Management. The tunnels remain at a restricted capacity due to the lack of dedicated ventilation in the tunnels. The supply chain is impacting the upgrades to the ventilation system for the tunnels.

3.3 Union requests for the results of air and water testing

We are still awaiting the final reports from the consultants. Further to discussions with FMP, we expect to have the reports by the end of February. A full report and presentation will be shared by the Director of Energy and Sustainability, Scott Macdonald to explain the results at the March meeting. The assessment being completed is based on 100% occupancy. There are no urgent concerns, but we are trying to wrap up all the information provided from the report. If it was a concern, we would introduce different control mechanisms to ensure safety on campus.

Q1 – If there were concerns would the worker members be advised of the concern and be told what is being done to remediate it? Yes, the process is that Nancy would follow up with the worker members and share the results. If a building changes this will be communicated, and processes will be shared. At the time of construction, the building would have been code compliant with the standards at that time.

Q2 – Will the air upgrade project make the tunnels accessible? We have a third-party engineer doing calculations and providing guidance and advice. The major issue with fixing the tunnel ventilation is the supply chain. With the supply chain issues globally, companies do not have a 24-hour turnaround time. The equipment is not

expected to arrive for a few more months, possibly end of April however could get delayed again.

Q3 – Once the equipment arrives, how long does installation take? It will take time to get installed, but we will need to receive all the parts prior to starting installation. Moving closer to the spring will give us more answers.

Q4 – With athletics opening next week, are there going to be capacity limits in change rooms and showers or is this something we are waiting for the university to decide? We are waiting for the written regulations to be shared. They normally identify topics like this in the text to specify the limits or space that is needed between people. Once the regulations are published, this will be shared with Athletics.

Q5 – Will people who purchase their own KN95 masks be reimbursed? For those that bought their own masks, they are not being reimbursed. KN95 masks can be ordered through eShop at no cost. Expert advice was shared that if the mask is not soiled or wet, it can be used for several days and therefore the expectation when ordering is that the masks will be reused. A communication is to be shared soon about mask usage. The university is providing medical grade masks in addition to KN95 masks.

Q6 – There seems to be a disconnect in CUASA for 60, 66 and 80% occupancy. The only time we have ever used absolute numbers was back in the fall when there was a regulatory number which stated there was a maximum capacity of 60. Since the fall, everything has been built around percentages not absolute numbers. We will bring back to RTC as there seems to be confusion on this issue.

4. Business Arising from Previous Minutes

Chair

No business arising as the issue with test results was addressed previously.

5. EHS Report

N. Delcellier

5.1 Injury Report Summary

- a) 2 separate cut incidents: student bit on the finger while handling a mouse, (December/January).
- b) There were 17 harassment and violence reports (8 were reported in the last meeting).
 - i. 1 student waved a gun in residence. This gun was an imitation weapon and was found to be plastic. This was handled by Campus Safety with the help of the Ottawa Police
 - ii. Call about suspicious females
 - iii. A verbal altercation between 3 students in Athletics
 - iv. An individual was verbally abusive when asked about their vaccination status
 - v. Mental health call in Nicol, was de-escalated by CSS

- vi. Threats were made to a referee within Athletics
- vii. Multiple mask complaints within the Library as well as within Nicol
- viii. There was an anti-mask/anti-vaccination demonstration that went through campus. Campus Safety had a great response to this.
- c) Harmful substances/exposures had 3 reports.
 - i. There was a possible biohazard exposure (vaccinia) in a containment lab. An individual reported symptoms from this exposure and reported to PHAC.
 - ii. There was a great response from CSS, FMP and ORM regarding a small propylene glycol spill in an NWRC mechanical space.
 - iii. Natural gas fired gas turbine cogeneration facility had an engine trip. This is fueled by pressurized natural gas, which was released at 250 PSI. There was an individual who felt sick and nauseous as result of this. They were provided with medical guidance and recommendations.
- d) Mental stress panic attack
- e) Property damage
 - i. Broken glass in residence
 - ii. Watermain break near Minto
- f) Slip Trip Fall
 - i. Staff member slipped on ice and injured their back
 - ii. An individual slipped in parking lot
- g) Struck/caught category had 1 incident.
 - i. A student was working with a lathe in engineering had their clothing stuck in the lathe when they turned their body. The lathe automatically shut off. As a result, we will be working closely with Algonquin college to see if they are doing anything different with their lathes that we would want to incorporate into our practices.

5.2 Updates - including training updates

- The university is currently carrying out asbestos removal in the crawl spaces in Steacie.
- EHS is working closely with Health and Counselling for contact tracing, in response to the Omicron variant.

6. Workplace Inspections Summary

N.Delcellier

- Attachment was shared with the JHSC dated January 25th. Buildings that are in bold text at the top of the document for 2022 indicate they were not completed in 2021 and are a priority.

7. Sub-Committee Reports

None.

Chair

8. Standing reports

None.

Chair

9. New Business

Chair

- The Terms of Reference (TOR) will need to be updated this year. Dominique Marshall volunteered to assist in this process.

10. New Ideas /Open Discussion

Chair

- Discussion returned to the topic regarding the use of salt alternatives on campus. A worker member noted that the geography department is interested in exploring this idea and will reach out to Daniel Redmond regarding how they can support FMP in moving in this direction.
- Discussion took place regarding a report on lessons learned once the pandemic ends. The Office of Risk Management has an Emergency Management Officer that is tasked with creating this document.
- There are a number of graduate students who require access to the Canal building to move equipment. The chair advised that the supervisor should request a Tunnel Pass for these students through the Office of Risk Management.
- Justin Messier is continuing his CDA. Brian Billings to identify a new member and advise Nancy.

11. Next meeting

The next meeting will be March 30th, 2022, on Microsoft Teams.

12. Adjournment

The meeting was adjourned at approximately 10:18 am.



Tony Lackey
Management Co-chair



Linda Cruz
Worker co-chair