


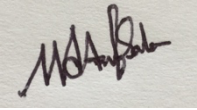


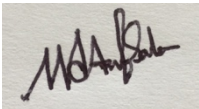
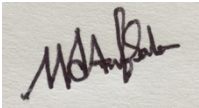





Carleton University
Joint Health and Safety Committee - Workplace Inspection Report



Building:	MintoCASE	Inspected	Aric Adcock(worker) / Laura Wilson(management)
Area Inspected:	Offices and lab spaces	Tel:	(613)263-0374
Date:	December 9, 2021	Email:	Aricadcock@cunet.carleton.ca



Department	Room	Hazard	Recommended Corrective Action	Area Supervisor or Designated Contact to Complete		
				Corrective Action Taken or Planned	Date	Initial
CEE	1040MC	<p>1. Eye wash catch basin is damaged, inspection card appears to be out of date</p> 	<p>1. Repair catch basin and maintain regular inspection tracking sheet</p>	  <p>Eye wash catch basin is fixed by using J-B KwikWeld Epoxy cold weld system to attach the basin to its holder permanently.</p> <p>A new inspection tracking sheet is installed and being used currently.</p>	Dec 16, 2021	


CEE	1040MC	<p>2. Unlabelled bottle of fluid</p> 		<p>2. Verify and label contents as per WHMIS requirements.</p>  <p>The content has been verified as Deionized water and labelled properly.</p>	Dec 16, 2021	
CEE	1040MC	<p>3. Very well kept lab, well done!</p>		<p>Thank you so much!</p>	Dec 16, 2021	
CEE	1060MC	<p>1. First aid kits and eye wash inspection out of date</p>	<p>1. Inspect and update</p>	<p>Checked</p>	Jan 2022	RS



CEE	1084MC	<p>1. Cart blocking access to electrical panel</p> 	<p>1. Move cart and maintain 1m clearance in front of panels</p>	Moved	Jan 2022	RS
CEE	1084MC	2. First aid kit not inspected recently, seal has been broken	2. Check kit and replace seal	Checked	Jan 2022	RS
CEE	1084MC	3. Instron load frame does not have visible guarding	3. If samples pose threat of shattering, guards should be used to contain flying debris	To be further investigated/discussed	Jan 2022	RS


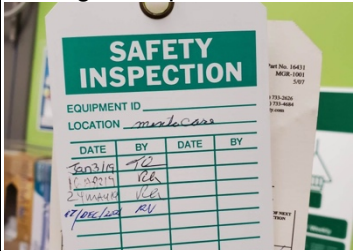

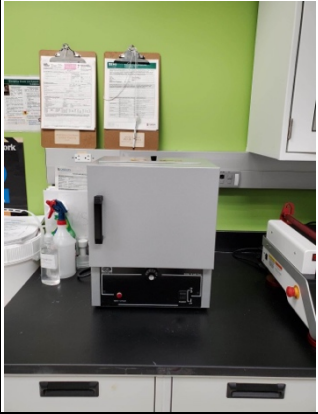
CEE	2040MC	<p>1. Fridge should be labelled for use: Food only/Not for food</p> 	<p>1. Place label if being used in lab</p>	Completed	Jan 2022	RS
CEE	2040MC	 <p>2. Unsecured gas cylinder</p>	<p>2. Ensure all gas cylinder are restrained immediately after handling!</p>	Lab users are to be informed	Jan 2022	RS
CEE	2045MC	<p>1. Eyewash station inspection out of date</p>	<p>1. Inspect and update</p>	Checked	Jan 2022	RS



CEE	2046MC	<p>1. Fume hoods do not appear to have inspection records</p> 	<p>1. EHS to check fume hood requirement in space and verify inspection requirements</p>	<p>1. Tina @ EHS?</p>		
CEE	2051MC	<p>1. Tub of water still on floor in lab, was highlighted in last inspection, presents spill risk</p> 	<p>1. Dispose of contents or find a more suitable container if still in use.</p>	<p>Lab leader/users are informed</p>	<p>Jan 2022</p>	<p>RS</p>


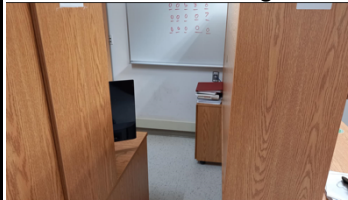


CEE	2051MC	<p>2. General clutter in lab</p> 	<p>2. Recommend auditing equipment to see what is still required, clean and dispose of unused or unclaimed items.</p>	Lab leader/users are informed	Jan 2022	RS
CEE	2050MC	<p>1. Eyewash station inspection out of date</p>	<p>1. Check eyewash and update inspection sheet</p>	Checked	Jan 2022	RS
CEE	2052MC	<p>1. Great improvement over last year, Room is much less cluttered.</p>				
OD-FED	2090MC	<p>1. Loose wires on ground in workstation</p> 	<p>1. Recommend taping to floor or otherwise secure wires to prevent tripping or getting snagged.</p>	Wires secured.	Dec 16, 2021	A. Brzozowski




SCE	3033MC	1. First aid kit inspection out of date	1. Verify content and update inspection tag/seal	Done	Jan 17	AR
SCE	4038MC	1. First aid kit inspection out of date	1. Verify content and update inspection tag/seal	Done	Jan 17	AR
SCE	4050MC	1. First aid kit inspection out of date	1. Verify content and update inspection tag/seal	Done	Jan 17	AR
SCE	4050MC	2. Unmarked fridge in Lab 	2. Make sure fridge is labelled "not for food"	Done	Jan 17	AR


SCE	4050MC	<p>3. Bandsaw guard left up to full extent when not in use.</p> 	<p>3. Make sure bandsaw guard remain down at all times. Only raise guard to minimum required height when in use.</p>	Done	Jan 17	AR
MAE	4060MC	<p>1. New shop crane in lab, not yet inspected</p> 	<p>1. Add crane to lifting device inspection list.</p>	<p>1. EHS has been emailed to add the hoist to inspection list for next available visit.</p>	Jan 6, 2022	AA
DOE	5030MC	<p>1. First aid kit has no inspection date/tag</p>	<p>1. Inspect kit and label with a date for reference.</p>	<p>Passed along information to room users who confirmed that first aid kit will be inspected upon returning to campus.</p>	Jan 6, 2022	LW

DOE	5041MC	2. Laser signage is somewhat out of date	2. EHS has new signage available.	 <p>New signage on order and this has been resolved.</p>	Dec 17, 2021	R. Vandusen
DOE	5041-B MC	1. Shower inspection tag is not legible, unclear if regularly inspected	1. Inspect and clearly mark tag	 <p>Tag looked ok to me. But it was out of date. Shower tested ok and tag was updated.</p>	Dec 17, 2021	R. Vandusen
DOE	5041-B MC	2. Oven located on floor under desk, possible fire hazard 	Relocate oven to a better location where it will not be kicked and is not under a desk.	 <p>Oven moved to an open bench area.</p>	Dec 17, 2021	R. Vandusen
SCE	6015MC	First aid kit last checked FEB 2020	Inspect kit and update label	First aid kit replaced and inspected	Jan 17	AR

DOE	6040MC	<p>Tripping hazard from open cabinet at floor level.</p> 		<p>Area cleared and cabinet door closed.</p> 	Dec 17, 2021	N. Mikhail
SCE	6045MC	First aid kit last checked FEB 2020	Inspect kit and update label	Done	Jan 17	AR
OD-FED	6055MC	First aid kit required inspection	Inspect kit and update label	Passed along information to room users who confirmed that first aid kit will be inspected upon returning to campus.	Dec 16, 2021	LW
SCE	6070MC	1. First aid kit and shower last inspected in Feb 2020	1. Inspect and update labels	Done Request made to FMP for inspection	Jan 17	AR

DOE	6075MC	<p>1. Tight access between some work stations, not easily accessible.</p> 	<p>1. Consider rearranging some work stations to allow easier access to individual desks.</p>	<p>Work stations rearranged.</p> 	Jan 24, 2022	A. Tareki
DOE	6075MC	<p>2. Unsecured wire dangling across work space.</p> 	<p>2. Reroute wire along wall to remove tripping hazard and avoid damage to receptacle.</p>	<p>Wire rerouted.</p> 	Jan 24, 2022	A. Tareki

SCE	7033MC	<p>Swollen battery found in box of loose items, could be a fire hazard.</p> 	<p>Discard unused batteries. Consider purchasing a small flammables cabinet to store batteries separately as done in other departments.</p>			
DOE	7044MC	<p>Office cluttered and contains a very large amount of papers/books. Volume of material poses both a falling hazard as well as a possible fire hazard.</p> 	<p>Dispose of or shred old or unneeded paperwork, find alternate storage if required.</p>	<p>Room cleared out.</p> 	Dec 17, 2021	N. Mikhail

DOE	7047MC	<p>Food and food prep items in space, not clear if this is a lab or graduate office.</p> 	If being used as a research lab, food is not to be kept, prepared or consumed in this space.	Appliances removed.	Jan 24, 2022	R. Vandusen
OD-FED	7060MC	Room lights did not appear to work	Check bulbs or switch	Room lights working.	Dec 16, 2021	C. Auclair
SCE	7070MC	First aid kit last inspected FEB 2020	Check kit and update inspection tag			

REPORT DISTRIBUTION (within two working days following workplace inspection)

Area Supervisor(s), Designated Contact(s), Building Authority:	Larry Kostiuik	Shall provide a written response outlining corrective action taken or planned within 21 calendar days. Send responses to nancy_delcellier@carleton.ca , as well as to worker member identified above
JHSC Management Member Contact:	Laura Wilson	To ensure appropriate report distribution.
Environmental Health and Safety:	Nancy Delcellier	For tracking response from Area Supervisor(s).
JHSC Worker Member:	Linda Cruz	For tracking completion of JHSC workplace inspections.