

**Carleton University  
Joint Health and Safety Committee - Workplace Inspection Report**

<b>Building:</b>	Solar House / CHEeR	<b>Date:</b>	1 Mar 2022
<b>Area Inspected:</b>	All spaces except access tunnel in basement and attic	<b>Inspected by:</b>	James Green ( <a href="mailto:james.green@carleton.ca">james.green@carleton.ca</a> )

Department	Room	Hazard	Recommended Corrective Action	Area Supervisor or Designated Contact to Complete		
				Corrective Action Taken or Planned	Date	Initial
MAE	Main Floor	1 <sup>st</sup> Aid Kit to be inspected every 3 months	Inspect and record	A team member has been tasked to complete these inspections.	2022-03-08	IBM
MAE	Main Floor	Fire extinguisher not inspected recently	Inspect monthly and record	Regular inspections are performed by C&W and coordinated by Chad Thomison. We have contacted Chad Thomison about the lack of documentation and he has confirmed that this will be rectified.	2022-03-08	IBM
MAE	Main Floor	Fridge is being used to store both food and unlabelled bottle of green fluid.	Use fridge to <u>either</u> store food, or chemicals. Label fridge with intended use. Label all samples/chemicals therein.	The fridge has been unplugged and the bottle of heat transfer fluid has been removed.	2022-03-11	IBM
MAE	Basement	Fire extinguisher not inspected recently	Inspect monthly and record	See comment above regarding contact with Chad Thomison.	2022-03-08	IBM
MAE	Basement	Two eyewash stations require inspection logs	Inspect monthly and record	A team member has been tasked to complete these inspections.	2022-03-08	IBM
MAE	Basement	Large eyewash station contents expired.	Replace	FMP notified to provide replacement.	2022-03-16	IBM
MAE	Basement	Copper capped pipe hanging from ceiling unsupported, unmarked, and unpadded (ongoing work?).	Support, mark, pad.	Pipe raised and protected and has been clearly marked.	2022-03-09	IBM
MAE	Upper Floor	Fire extinguisher not inspected recently	Inspect monthly and record	See comment above regarding contact with Chad Thomison.	2022-03-08	IBM

**REPORT DISTRIBUTION** (within two working days following workplace inspection)

<b>Area Supervisor or Designated Contact:</b>	Dean Larry Kostiuk	<b>Shall provide a written response outlining corrective action taken or planned to the Manager, Environmental Health and Safety within 21 calendar days. Send responses to <a href="mailto:nancy_delcellier@carleton.ca">nancy_delcellier@carleton.ca</a>, as well as to worker member identified above</b>
JHSC Management Member Contact:	TBD	To ensure appropriate report distribution.
Environmental Health and Safety:	Nancy Delcellier	For tracking response from Area Supervisor(s).
JHSC Worker Member:	Linda Cruz	For tracking completion of JHSC workplace inspections.