

ASBESTOS NOTIFICATION FORM

Damaged asbestos-containing material identified by employees during the course of their normal day-to-day activities MUST be reported to Environmental Health & Safety who will ensure that appropriate remediation steps are taken.

1. Personnel contact information

Name and banner ID	Date:
Job Title:	Department:
Supervisor's Name:	Phone #:

2. Asbestos material information

Asbestos Material Location:

Building: _____ Floor: _____ Room No.: _____

Location (i.e., office, closet, above drop ceiling etc.): _____

Attach a photograph of the location and the material

Asbestos Material Description:

Asbestos Type: _____
(i.e., vinyl floor tile, ceiling tiles, pipe insulation parging cement etc.)

Quantity of Asbestos: _____
(i.e., square metres for vinyl floor tile, linear metres for pipe insulation)

Condition of Asbestos: _____
(i.e., good, fair, poor)

Occupant Access: _____
(i.e., all occupants, maintenance, with use of a ladder etc.)

Send the Completed Asbestos Notification Form to Carleton's Health and Safety Manager at zaneta.polis@carleton.ca