

## Engineering Policy on SAT and UNS Grades

Students in engineering programs will follow the University's policies and deadlines regarding the option to replace an earned letter grade with a SAT or UNS grade. Students who receive advice on this decision should be aware that it is based on circumstances at the time the advice was offered. **The final decision is the student's responsibility.** Information for students and a comprehensive Frequently Asked Questions regarding SAT and UNS options has been posted at <https://carleton.ca/academicadvising/faqs-about-sat-uns/> and the impact of the decision can be evaluated using the [hypothetical audit](#).

The effects of replacing a letter grade with a SAT grade are on the CGPA of the student (overall CCPA as there are no major CGPAs in engineering programs) and the grade that is listed on the transcript or audit.

The Faculty believes that a letter grade is always more representative of a student's academic achievements.

The choice of replacing a letter grade with a SAT grade is beneficial when the letter grade would otherwise lower the student's CGPA and in preventing a lower grade from being published on an audit or transcript.

Engineering students are capable of determining when a grade may lower their CGPA without consulting an advisor. The decision to elect a SAT grade to prevent a lower grade from appearing on an audit or transcript is a personal one.

Therefore:

1. Students electing to replace a letter grade with a SAT or UNS grade do not require the approval of the Faculty. The student may elect to seek out advice through their Department, the Faculty, the Co-op Office or the Awards office and should be made aware that this is available to them, however, it is not required that an advising session occur if it is not requested by the student.
2. A student may petition through the registrar's office if they wish to remove a SAT or UNS grade and replace it with the original letter grade. The student may elect to seek out advice through their Department, the Faculty, the Co-op Office or the Awards office and should be made aware that this is available to them, however, it is not required that an advising session occur if it is not requested by the student. The Faculty will normally support requests to remove a SAT or UNS grade and replace it with the original letter grade. When this occurs a student MAY NOT elect to change another grade to SAT or UNS in place of the removed SAT or UNS grade nor may they at a latter date seek to change the original letter grade back to SAT or UNS. A student's decision to request a reversal of a SAT or UNS grade to replace it with the original grade is final.