

Portfolio Guidelines: English 2901 Introductory Poetry Workshop

Application Process

Enrollment in this workshop is limited (max. 20 students).

Permission to register in a creative writing workshop is at the discretion of the course instructor. All interested students must submit a writing sample (portfolio) using [the application form](#) by **Friday, November 5, 2021**. Students will receive an acknowledgement email to confirm the department has received their writing sample. Decisions will be communicated by email no later than Wednesday, November 17, 2021. Successful applicants will be granted an override to facilitate registration. Acceptance into a workshop is not guaranteed; students are advised to register in an alternate course until the selection process is complete. **If workshops are not full, applications past this deadline may be considered by the instructor.**

Portfolio Submission Guidelines:

1. A cover page with your full name, Carleton email, and student ID number
2. A brief statement (maximum 250-300 words) indicating a few writers that may have influenced your writing, why you want to take this workshop, and any previous writing or workshopping experience. Please note if you are currently enrolled in Carleton's Creative Writing Concentration. (Writers at all levels of experience and comfort with poetry are welcome.)
3. A sample of your poetry of no more than 6 pages in total. (Use 12-point font, standard margins, and each page should include both your name and page number. Word or PDF file format preferred) Select your best, most polished poems. All forms/subjects are acceptable.