

**Carleton University  
Late Summer 2018  
Department of English**

**ENGL 1010-B *Writing an English Essay***

July 3, 2018 to August 15, 2018

**Mondays & Wednesdays 6:05--8:55 pm (18:05-20:55)**

**Location: SA 615 (Southam Hall)**

**Instructor: Miles Tittle  
Email: miles\_tittle@carleton.ca  
Office: DT1915 (Dunton Tower)  
Phone: NA  
Office Hours: TBA/ By appointment**

**Course description:**

ENGL1010 is an intensive writing course focusing on the formulation and construction of a literary essay. Taking this course precludes additional credit for ENGL 1020.

**Learning Outcomes:**

Through discussion and practice, students will develop the skills to consistently meet university-level expectations in their written analytical and argumentative work. These skills include the following:

- 1. Effective text analysis and close reading.** You should be able to identify formal strategies employed by an author, note how a text meets, defies, or subverts standard features and expectations of its supposed type or genre, identify subtext and literary devices as you encounter them, and recognize when you should look for supplementary information or context to deepen your comprehension.
- 2. Thesis development and support.** You should be able to develop a focused, argumentative thesis that is clearly expressed and sustained from introduction to conclusion. Your argument should be logically and coherently supported by points backed both by complex original analysis and engagement with primary and secondary texts for evidence.
- 3. Effective drafting, revision, and proofreading.** You should be able to improve and polish your work in stages, incorporating revisions based on feedback, reflection, new information or evidence, and technical considerations.
- 4. Mastery of the technical aspects of academic writing.** You should be able to follow MLA format, or any other given style sheet, accurately and carefully. In-text citations and bibliographic entries should be complete and error-free. Your text should have no errors of grammar, punctuation, format, or content. You must be able to recognize all forms of plagiarism, and eliminate them in your work.

*Please note that this course requires a good deal of in-class hand-written work. Your assignments must be done and submitted in hard copy. You are expected to have loose-leaf, pens, and textbook with you at every class.*

**Required textbook:** *We will be using the following textbook in our class, available at the Carleton University Bookstore. Lucia Engkent and Garry Engkent. **Essay Do's and Don'ts, A Practical Guide to Essay Writing. Second Edition.** Oxford University Press Canada, 2017. ISBN-13: 978-0199020294*

Your textbook includes four short pieces we will be analyzing in class (*so always have it with you*):

- “Why We Should All Worry about Cellphone Searches” by William Kowalski (2015)
- “What if Dostoyevsky Had Been an Online Gambler?” by John Sainsbury (2010)
- “The Moose and the Sparrow” by Hugh Garner (1966)
- “The Cask of Amontillado” by Edgar Allan Poe (1846)

Other short texts will be accessible on our CuLearn course page. We will discuss the following in class, and be working with other short stories by Munro and Updike for essay assignments:

- “Easter, 1916” by William Butler Yeats (1921)
- “Who Do You Think You Are?” by Alice Munro (1978)
- “Lost in the Funhouse” by John Barth (1968)
- “Should Wizard Hit Mommy?” by John Updike (1962)

## EVALUATION:

Types of assignments, weighting and due dates:

July 4—Aug 15:	Attendance: 10%
July 9—Aug 15:	10 grammar quizzes: 10% ( <i>in-class; 1% each</i> )
July 16:	1st essay outline: 5%
July 25:	Short essay #1 (1000-1500 words): 15%
Aug 1:	2nd outline: 5%
Aug 13:	Short essay #2 (1500-2000 words): 20%
Aug 15:	3rd outline: 5% ( <i>earlier submission is encouraged</i> )
Aug 24:	Final take-home (2000-2500 words): 30%
	<b>Total: 100%</b>

**Please note:** *Students must hand in all assignments in order to be eligible to write the final take-home exam, and students must write the final exam in order to pass the course. There can be no exceptions to these requirements. All of the essay assignments are mandatory. You are responsible for having backup copies of all submitted work. Late outlines will receive no grade or feedback. Missed outlines and quizzes cannot be completed for credit later.*

**Assignment due dates:** Assignments done out of class must be handed in to me at the beginning of class on the scheduled due date. Marks will be deducted at a rate of **5% per day**, including weekends and holidays, for any late assignment submitted without a medical certificate or equivalent official excuse. After one week, I am under no obligation to accept late assignments. All assignments must be submitted before the final exam date, or the student will not be allowed to write the final exam, or pass the course. Late assignments should be delivered directly to me, or put in the English Department office dropbox (Dunton Tower 18<sup>th</sup> floor).

**I never accept assignments under my office door.** Late submissions by email may be accepted in unusual circumstances at my discretion, but a hard copy must also be submitted as soon as possible. Carleton requires that students use their Carleton email address for university correspondence.

**Correspondence:** Any emails to me should be in complete sentences, clearly identify the student and course number & section letter, and be clear and polite. Lazy quick “text messages” or files sent with no explanation at all will be ignored, and any attached assignments will not be accepted. Letters have a salutation and a closing. I am not required to answer emails or accept late submissions, so please don’t try my patience. I teach multiple courses at two universities, and have no time to go hunting through class lists for your email address.

**Attendance policy:** Regular class attendance is essential and mandatory. Active, thoughtful participation in lectures and workshops helps ensure success in the course, and helps your classmates. Please note that in-class tasks cannot be made up outside of class except in case of an absence covered by a medical certificate or equivalent official excuse. Important information could come from topics explained in lectures but not found in the texts. **We only have twelve classes, and if you miss more than three of them without an acceptable medical excuse, you may receive a final grade of “F” for the course.**

**Outlines and essays:** Specific instructions and topic suggestions will be distributed for each of our essays (the two short ones and the final take-home). Submitted outlines should be typed/printed, provide a proposed thesis statement (not just a topic), several main points and related sub-points, and make note of where evidence from primary and secondary sources will be used.

**Assignment specifications:** The Essays and Final Take-Home Exam must conform to the following specifications:

- Times New Roman or Garamond, 12-point font; double spaced; one-inch margins (sides, top, and bottom); page numbers in the upper right corner; no extra spaces between paragraphs.
- A first page formatted according to MLA 8 style, including the following information: title of the essay (one that reflects the paper's contents/thesis, not just "Essay #1"), student name, course code, instructor's name, and date of submission. No title pages, please.
- Proper documentation of sources (MLA 8 style). Black ink, single-sided printing.
- **Any papers without proper in-text citations, or without a Works Cited page, will fail.**

### SCHEDULE

#	(Date)	Topics	*Readings to be done <i>before</i> each class
<i>Late Summer term begins</i>			
1.	Wed July 4	Course introduction Academic writing defined *Analysis: "Easter, 1916"*	
<i>The basics</i>			
2.	Mon July 9	*"Why We Should All Worry about Cellphone Searches" (217)* Common writing errors: grammar exercises. <i>Quiz 1: Parallelism</i>	<b>Ch. 1 (1-14)</b>
<i>Essay structure</i>			
3.	Wed July 11	Building a successful essay. Analysis: "Should Wizard Hit Mommy?" (CuLearn) Outline workshop on Short Essay #1	<b>Ch. 2 (15-42)</b>
<i>Types of essays</i>			
4.	Mon July 16	Thesis and structure workshop <b>Outlines due (5%).</b> Quiz returned & discussed. <i>Quiz 2: Active &amp; Passive Voice</i>	<b>Ch. 3 (43-74)</b>
<i>Writing about readings</i>			
5.	Wed July 18	*Analysis: Sample essay #1 (Engkent 235-8)* Library use lecture, in-text citations Outlines returned & discussed. <i>Quiz 3: MLA 8 Citation</i>	<b>Ch. 4 (75-106)</b>
<i>Research &amp; documentation</i>			
6.	Mon July 23	*"What if Dostoyevsky Had Been an Online Gambler?" (219)* Works Cited lecture, exercise. Paragraphs and sequencing discussion <i>Quiz 4: Subordinate Clauses</i>	<b>Ch. 5 (107-142)</b>
<i>Vocabulary</i>			
7.	Wed July 25	*"The Cask of Amontillado" (229)* Vocabulary; comparison and contrast models <b>Short Essay #1 due (15%)</b> <i>Quiz 5: Sentence Types</i>	<b>Ch. 6 (143-164)</b>
<i>Vocabulary</i>			
8.	Mon July 30	*"The Moose and the Sparrow" (222)* Topic discussion and outline workshop for Short Essay #2 <i>Quiz 6: Commas</i>	<b>Ch. 6 (143-164)</b>

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<i>Grammar &amp; sentence structure</i>	*“Who Do You Think You Are?” (CuLearn)*	<b>Ch. 7 (165-198)</b>
9. Wed Aug 1	<b>Outlines due (5%).</b> <i>Quiz 7: Semicolons &amp; Colons</i>	

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**Monday Aug 6—No Class.** (*Civic Holiday: classes are suspended*)

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<i>Punctuation &amp; format</i>	*Analysis: sample essay #2 (Engkent 238-47)*	<b>Ch. 8 (199-212)</b>
10. Wed Aug 8	Outlines returned and discussed. How to improve and revise. <i>Quiz 8: Apostrophes</i>	

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<i>Self-critique</i>	<b>Short Essay due (20%)</b>
11. Mon Aug 13	*“Lost in the Funhouse” (CuLearn)* Response workshop <i>Quiz 9: Subject-Verb Agreement</i>

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<i>Polishing</i>	<b>Outlines due (5%):</b>
12. Wed Aug 15	<i>Quiz 10: Pronoun-Antecedent Agreement</i> Take-home exam preparations: Outlines will be graded in-class, if you have not submitted them earlier.

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Exam Period (Aug 18-24)	<b>Take-Home Exam (Research Paper 30%) due August 24.</b> <i>August 24: All take-home examinations are due. No extensions are possible.</i>
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**Marking:** Carleton University uses the following 12-point grading scale (*Percentage Grade/Letter Grade/Number Grade*): 0-49% **F** (0), 50-52% **D-** (1), 53-56% **D** (2), 57-59% **D+** (3), 60-62% **C-** (4), 63-66% **C** (5), 67-69% **C+** (6), 70-72% **B-** (7), 73-76% **B** (8), 77-79% **B+** (9), 80-84% **A-** (10), 85-89% **A** (11), 90-100% **A+** (12). Note that 50% is the pass mark, so an F is a failing grade. Essays are generally marked for Content (30%), Organization (30%), Language (30%), and Handling (10%).

### SUPPORT SERVICES & ACCOMMODATIONS:

**Writing Tutorial Service (WTS):** The [WTS](#) offers students one-on-one, personalized assistance with academic writing, free of charge. To make an appointment for a 50-minute session, call 613-520-2600, ext. 1125, book [online](#) via Carleton Central, or visit in person at the Centre for Student Academic Support (CSAS) on the 4<sup>th</sup> floor of the MacOdrum Library.

**Centre for Student Academic Support (CSAS):** The [CSAS](#) offers students a variety of free services, including academic skills workshops and information sessions. To learn more about these services, visit the Centre on the 4<sup>th</sup> floor of the MacOdrum library, contact them by phone at (613) 520-2600, x.1125, or visit [online](#).

**Foot Patrol:** The Foot Patrol is a student-run, volunteer-based service available to Carleton students, free of charge. Its patrollers will escort you safely to your destination, whether on or off campus (provided that it is within 30-minutes’ walking distance of campus). For more information, visit [online](#). To register for a Safe-Walk, call 613-520-4066 or visit in person at 426 UC.

**Safety:** Carleton Campus Safety is at 203 Robertson Hall. Campus Safe-Walk/Escort Service: 613 520-2600 ext. 4066. You can also arrange for a team to meet you outside your class every week.  
<http://carleton.ca/university-safety/>

## REQUEST FOR ACADEMIC ACCOMMODATION

You may need special arrangements to meet your academic obligations during the term. For an accommodation request the processes are as follows:

**Pregnancy obligation:** write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details see the [Student Guide](#).

**Religious obligation:** write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details see the [Student Guide](#).

**Academic Accommodations for Students with Disabilities:** The Paul Menton Centre for Students with Disabilities (PMC) provides services to students with Learning Disabilities (LD), psychiatric/mental health disabilities, Attention Deficit Hyperactivity Disorder (ADHD), Autism Spectrum Disorders (ASD), chronic medical conditions, and impairments in mobility, hearing, and vision. If you have a disability requiring academic accommodations in this course, please contact PMC at 613-520-6608 or [pmc@carleton.ca](mailto:pmc@carleton.ca) for a formal evaluation. If you are already registered with the PMC, contact your PMC coordinator to send me your **Letter of Accommodation** at the beginning of the term, and no later than two weeks before the first in-class scheduled test or exam requiring accommodation (*if applicable*). **Requests made within two weeks will be reviewed on a case-by-case basis.** After requesting accommodation from PMC, meet with me to ensure accommodation arrangements are made. Please consult the PMC website ([www.carleton.ca/pmc](http://www.carleton.ca/pmc)) for the deadline to request accommodations for the formally-scheduled exam (*if applicable*).

## ACADEMIC FRAUD

**Plagiarism:** The University Senate defines plagiarism as “presenting, whether intentional or not, the ideas, expression of ideas or work of others as one’s own.” This can include:

- reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source;
- submitting a take-home examination, essay, laboratory report or other assignment written, in whole or in part, by someone else;
- using ideas or direct, verbatim quotations, or paraphrased material, concepts, or ideas without appropriate acknowledgment in any academic assignment;
- using another’s data or research findings;
- failing to acknowledge sources through the use of proper citations when using another’s works and/or failing to use quotation marks;
- handing in substantially the same piece of work for academic credit more than once without prior written permission of the course instructor in which the submission occurs.

Plagiarism is a serious offence which cannot be resolved directly with the course’s instructor. The Associate Deans of the Faculty conduct a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They include a mark of zero for the plagiarized work or a final grade of "F" for the course.

Students are strongly urged to familiarize themselves with the rules concerning academic fraud.

The Carleton Academic Integrity Policy is available on campus and also on the Web at:

<http://carleton.ca/senate/wp-content/uploads/Academic-Integrity-Policy1.pdf>

It is always the student's responsibility to practice academic diligence and to properly cite all sources. The consequences of academic fraud are extremely serious, and could jeopardize your academic future.