

Terms of Reference

Updated Sept. 26, 2024 (*updated membership and titles only)

Carleton University Task Force

Standards under the Accessibility for Ontarians with Disabilities Act

Background

Businesses and organizations which provide goods and services to people in Ontario (including Carleton University) will have to meet certain new accessibility standards, embedded in provincial regulations of the *Accessibility for Ontarians with Disabilities Act* in the following five areas: Customer Service; Information and Communications; Built Environment; Employment and Transportation.

Ontario's first accessibility standard, Customer Service, came into effect on January 1, 2008 and compliance was required by December 2009. The other standards were implemented over three years (estimated), until 2012

Task Force - Terms of Reference

Mandate:

- To ensure co-ordinated communication with the Ministry of Community and Social Services and other interested parties (e.g. Council of Ontario Universities) on all matters relating to the new standards (e.g. Feedback on the new standards)
- To facilitate a co-ordinated university-wide strategy for the development and implementation of the new standards
- To identify, budget for, and assign university-wide human and financial resources as required
- To monitor university compliance with the new standards

Task Force Composition: (as of September 2024)

Angela Marcotte, Interim Vice-President (Finance and Administration) - Chair

Noel Badiou, Associate Vice-President and University Advisor, Equity and Inclusive Communities (EIC) - Co-Chair

Membership

Suzanne Blanchard, Vice-President (Students & Enrolment)

Brian Billings, Executive Director, Campus Safety Services

Greg Bugler, Manager, Labour Relations (Professional Services, HR)

Valerie Turner, Associate Vice-President (Information Technology Services) and Chief Information Officer

Tony Frost, Chief Communications Officer and Associate Vice-President
(Communications and Public Affairs)

David Hornsby, Vice-Provost and Associate Vice-President (Academic)

Amber Lannon, University Librarian

Maria McClintock, Assistant Director, Strategic Communications (Office of the VP, Finance and Administration)

Bruce Hamm, Director, Paul Menton Centre for Persons with Disabilities

Gary Nower, Associate Vice-President (Facilities Management and Planning)

Debbie Orme-Rego, Director of Labour Relations - Professional Services (Human Resources)

Cindy Taylor, Associate Vice-President (Human Resources)

Cathy Malcolm Edwards, Coordinated Accessibility Strategy lead (Accessibility Institute)

The composition of the Task Force will be reviewed regularly with the possibility of adding/changing membership.

Schedule:

Meetings will be held semi-annually (twice a year). Additional meetings may be called at the co-chairs request as necessary.

Support:

Administrative support and technical support to the Task Force is provided through the offices of the Task Force co-chairs – the Vice-President (Finance and Administration) and the Associated Vice-President (EIC).