

Honouring Each Other: July-September 2024 Workplan

Proposed RACI Matrix¹ for Year One of Honouring Each Other

The following chart outlines the “Year One: Develop and Pilot Goals” for *Honouring Each Other Strategy*. It outlines which office is responsible for a project or task and timelines for completion.

Task	Timeline	Due	Responsible	90 Day Actions
Foster hybrid spaces for ongoing learning at Department of Equity and Inclusive Communities (EIC)	Ongoing	N/A (work is ongoing)	CUSASC/EIC in partnership with OVPSE	<ul style="list-style-type: none"> Continue to offer two SV Response and Prevention trainings through the Student Support Certificate program
Build on peer education program for continually responsive and innovative public education programming	August 2024-April 2025	April 2025	CUSASC	<ul style="list-style-type: none"> Hired 4 Consent Peer Educators to create relative and innovate programming and education
Build partnerships with local GBV organizations across Ottawa	Ongoing	Ongoing	CUSASC	<ul style="list-style-type: none"> Continue to work with community partners to increase cross-sectoral collaboration, raise awareness of community resources, and position Carleton as a leader in ending SV on campus including: <ul style="list-style-type: none"> - Ottawa Post Secondary Sexual Violence Network

¹ <https://www.cio.com/article/2395825/project-management-how-to-design-a-successful-raci-project-plan.html>

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				<ul style="list-style-type: none"> - Ottawa Coalition to End Violence Against Women - Sexual Assault Support Centre of Ottawa - Ottawa Rape Crisis Centre - Ottawa Women’s Event Network
Collaboration opportunities focused on bringing education and awareness to various community members	Ongoing	Ongoing	CUSASC	<ul style="list-style-type: none"> • Continue to work with other Ontario universities and colleges on collaborations like “We Deserve Healing Not Harm,” keynote speakers, and other online events
Expand services to match intersectional needs, including more support groups for diverse lived identities.	September 2024-March 2025	March 2025	CUSASC and the Sexual Assault Support Centre of Ottawa	<ul style="list-style-type: none"> • Offer closed support groups for survivors throughout the academic year • Explore providing additional closed support groups for the 2024-25 academic year based on feedback from participants
Analyze learning outcomes for trainings and assessment in collaboration with SVPEC	Ongoing	Ongoing	CUSASC with SVPEC	<ul style="list-style-type: none"> • Worked with external evaluator to create two education evaluation tools for CUSASC: a pre-learning assessment and a post-training evaluation
Integration into Fall Orientation 2024	June-September 2024	September 2024	CUSASC and Student Experience Office	<ul style="list-style-type: none"> • Work closely with SEO to continue trainings for orientation leaders, volunteers, and support with consent messaging • Build on existing activities for collaboration



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Continuing public awareness education campaigns like Sexual Assault Awareness Week and #ConsentAwareness Week 2024	May-September 2024	September 2024	CUSASC	<ul style="list-style-type: none">• Launch Consent Awareness Week 2024• Continue to work closely campus partners to further enhance the commitment to consent cultures reflected in programming like Orientation Week
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Honouring Each Other 30/60/90: July-September 2024

The following chart provides an outline of the next 90 days of implementation of *Honouring Each Other*.

Phase	Timeline	Action
Development and Visioning 	Days 1-30 (July)	Development and Visioning <ul style="list-style-type: none"> Plan for Fall awareness campaign, Consent Awareness Week 2024 Plan trainings and education materials for campus community (orientation volunteers and leads, staff, student groups, etc).
Review and Updating 	Days 30-60 (August)	Continuation of strategic actions <ul style="list-style-type: none"> Continue community collaborations with others PSIs and community organizations Recruit student staff for Consent Educator Program
		Begin analytic review <ul style="list-style-type: none"> Review EDI Action Plan for strategic alignment actions
Iteration	Days 60-90 (September)	Community Update <ul style="list-style-type: none"> Update campus community on work undertaken thus far and what's next

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		<p>Collective Actions</p> <ul style="list-style-type: none"> • Share and promote project activities • Launch Consent Awareness Week 2024 • Prepare for Orientation 2024 activities/events • Provide feedback on Sexual Violence Policy Review • Continue community connections and outreach
<p>Reflecting</p> 	<p>Days 90+ (Fall 2024)</p>	<p>Review and Action:</p> <ul style="list-style-type: none"> • Plan for 16 Days of Activism • Begin planning for Sexual Assault Awareness Week • Update task list • Update 30/60/90 for next phase of work <p>Financial review</p> <ul style="list-style-type: none"> • Review and update project budgets