

Planning for next year: ESP/IESP to Degree

I have been admitted to a degree; what's next?

Where can I go for help with registration or for advice?

- **Registrar's office:** Runs the **Registration Assistance program** in the summer for help registering for fall/winter courses. The RO can help with registration issues, letters confirming enrolment, transcripts, exam deferrals, etc. 300 Tory carleton.ca/registrar
- **Departments:** Need help getting into a course? Fill out an override request form on Carleton Central. Talk to departmental advisors about course selection for the major, practicum & coop options, where their degree can lead.
- **Academic Advising Centre:** Advising, graduation requirements, program changes, adding/dropping a major/minor, academic difficulty support. 302 Tory academicadvising@carleton.ca.

Registration tip:
Some classes next year require "second year standing" to register. Others just require the first year intro course as a prerequisite. If you're taking a credit this summer, you may be on your way to second year standing. Once you've done 4.0 credits, you'll have it. Or [ask the department for permission](#) to take a course requiring second year standing.

How do I choose courses for next year?

- 1) The Calendar: carleton.ca/cuuc Follow the link to "Programs".
- 2) Use your **Audit/Statement of Standing**. This will outline required courses. You will receive this with their Offer of Admission. You can also run an [audit](#) in Carleton Central.
- 3) Go to:
 - Registration Assistance at the Registrar's office 300 Tory
 - Advising appointment at SASC 302 Tory
 - The [registration how-to site](#).

Where can I go for academic support next year?

Here are some of the great campus-wide supports available to you.

ESP/IESP	Campus-wide service
Academics <ul style="list-style-type: none"> ▪ Workshops ▪ Coaches 	Talk to TA's and profs during their office hours! PASS program for select courses: carleton.ca/csas/pass . PASC: Peer Assisted Study Coaches (for select subjects) carleton.ca/csas/pasc . PLA: Peer Learning Assistants for one-one-one academic coaching! CSAS: 4 th floor of library: <ul style="list-style-type: none"> ✓ Centre for Student Academic Support (carleton.ca/csas) for academic workshops on exam taking, studying effectively, note taking and more! ✓ Writing Services (carleton.ca/csas/writing-services) for free support with essay writing. PMC: Paul Menton Centre for students with disabilities offers support to students with LD, ADD, ADHD, physical disabilities and more (carleton.ca/pmc).
Mentors	Community Connections: Meet with mentors for transition and social support (former ESP mentors!). Student Experience Office: Look into social activities, peer mentor programs and much more at the SEO carleton.ca/seo . Clubs: Join a club or society. There are many: cusaclubs.ca .
Advisors	Departmental advisors: advice re: course selection for the major, concentrations, co-op and practicum opportunities. Academic Advising Centre (AAC) advisors: course selection for the degree, audits, graduation requirements, program changes, academic difficulty. 302 Tory, carleton.ca/academicadvising .
Indigenous supports	Check out supports available from the Centre for Indigenous Support and Community Engagement and activities in Ojigkwanong (the Indigenous student lounge) in 228 Paterson Hall.

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Other opportunities?

- ✓ Explore opportunities like work placements and co-ops, talk to your departmental advisor and/or check out the co-op website carleton.ca/co-op.
- ✓ Look into study abroad programs: carleton.ca/isso.
- ✓ Investigate government summer jobs programs, options for majors, career planning at Career Services: carleton.ca/career.

What happens if I haven't qualified for a degree?

As long as you haven't been suspended from study through the [Academic Performance Evaluation](#) (suspension for ESP/IESP students normally = if your CGPA is less than D-), you can continue taking classes as a special student, or apply to return to ESP.

See below for options, to discuss these in detail, [meet with us](#).

a) **Summer Courses:** Summer courses may help.

- If you are currently enrolled in summer courses, admissions may be able to use those grades in considering you for fall admission.

b) **Courses next Fall/Winter**

- If the fall, you may be able to continue taking classes as a special student, or apply to return to ESP.
- Depending on your record and/or program of interest, you may be able to qualify for a degree in January, or next fall.

Returning to ESP	Special student studies
<ul style="list-style-type: none"> • Apply to return to ESP: for the fall or fall/winter terms. • Deadline to apply is June 30, 2022 (but may be extended, space permitting). • Students take a core course of their choosing plus two more first year courses with workshops (1.5 credits per term). • <i>May be</i> OSAP eligible (OSAP will only fund eligible ESP for 3 terms max.). Awards can answer your OSAP inquiries. • Can apply for bursary, band funding or bank student lines of credit. 	<ul style="list-style-type: none"> • Contact an ESP advisor or fill out the Special Student Application to request to be switched to a Special Student for Fall 2022. • Can take a maximum of 1.0 credit per term (part-time). • Can register in courses that have space available (and that you have the prerequisite for). • Fall course registration begins August 5th (note: selection can be limited). • Not OSAP eligible.