

ESP
IESP

Academic Orientation Day

2020/21





Agenda

10:00-12:30 Departmental Orientation

- Welcome and Introductions
 - ESP: Assoc. Dir. Jennifer Gilbert
 - IESP: Dir. CII Benny Michaud
- FYSM: Meet your Instructor & class
- Advisors
- Student panel
- Workshops: Meet your Facilitators
- Schedules, COVID protocols
- Draw for prizes

1:00-2:00 Carleton Expo

- Services, clubs & societies

The land upon which Carleton University rests is the traditional and unceded territory of the Algonquin nation.



Jennifer Gilbert

Associate Director
& FYSM Instructor

Centre for
Initiatives
in Education

Welcome



Benny Michaud

Director,
Centre for
Indigenous
Initiatives

Welcome



Your schedule

Login to **central.carleton.ca**
Click on “Student Timetable”

- skip ahead to next week to see the full week of classes

Main Menu



Personal Information

- Update addresses and phone numbers
- View name change information
- Personal Emergency Contact Information
- **Campus Card:** The CampusCard online services can now be accessed through the [CampusCard Web Center](#)
- MyCarletonOne Account information and Carleton Email address
- Travel Registry
- Manage Email Communications
- Preferred First Name
- Submit Social Insurance Number (SIN)



Campus Alerts

- **Service Disruption Notification :** Register your cellphone and Subscribe to receive text message alerts in the event of an u



Student Records

- **Graduate Admissions:** Graduate Admissions and Graduate In- Program Revisions.
- **Admissions:** Review admission application, View Holds and Conditions of Offer, Internal Application for Admission
- **myGrades:** Display grades
- **myProgress (APE: Academic Performance Evaluation)**
- **myExam Schedule**
- **myTransferCredit (credit from previous studies)**

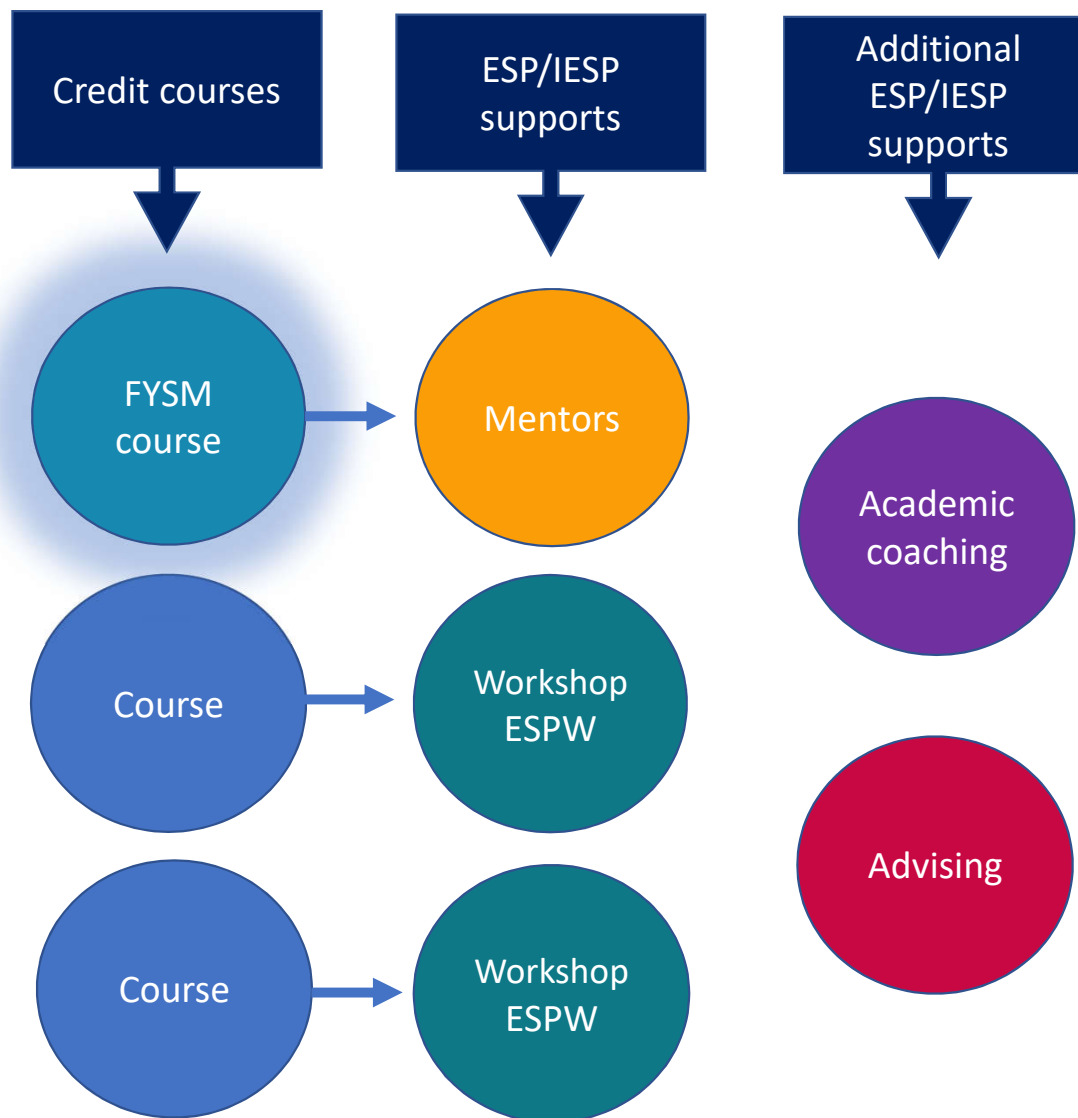


Registration

- **Registration:** Getting Started, Build Your Timetable/Registration, **Student Timetable**, Display Holds, Registration Override Re
- Other: Add/Drop Classes, French Placement Test, Purchase Books
- **Student Accounts:** Calculate Amount To Pay, Refund or Scholarship Balance Request, Optout Undergrad Insurance, Print tax

Meet your FYSM Instructor

ESP | IESP





**Break out
rooms:**

FYSM class

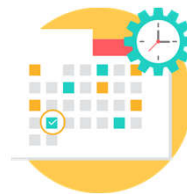
Break out room	FYSM section
1	FYSM 1900 A and FYSM 1900 H
2	FYSM 1900 B
3	FYSM 1900 C
4	FYSM 1900 F
5	FYSM 1900 I
6	FYSM 1900 J
7	FYSM 1900 K (IESP)
8	ESLA and no FYSM

Advising support

ADVISORS



- **IESP: Tagwanibisan Armitage-Smith (IESP)**
- **ESP: Sarah Blackwell, Susan Burhoe, & Stephanie Wagar**
- Can help you with your pathway to degree
- Can answer program specific questions about:



Registration,
course
waitlists



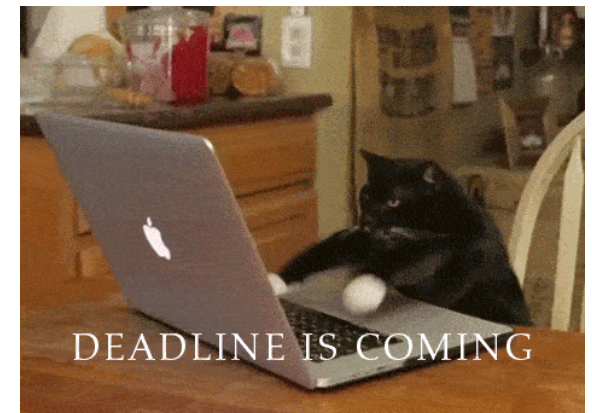
Degree
requirements



Academic
awards

Advising bulletin

- ✓ Set up your myCarleton email
- ✓ [Welcome edition](#) of the Advising Bulletin:
 - When stuff starts
 - How to get your books
 - How to order your student card (campuscard)
 - Bursaries to support online learning needs
 - OSAP pick-up
 - And more...





Advising bulletin

- ✓ Set up your myCarleton email
- ✓ Free software: Microsoft Office 365
 - carleton.ca/its/ms-offer-students/



Advising

Meet with an Advisor about:

- Course registration
 - **last day to make changes: Sept. 22**
- Questions you have:
carleton.ca/esp/appointments
- **Quick questions:** 1516 Dunton Tower

Coaching for ESP/IESP	Advising for ESP/IESP
<p>Individual coaching is available to support your academic work.</p> <p>Our coach can provide support for:</p> <ul style="list-style-type: none">• writing academic papers,• working on time management in a virtual learning environment,	<p>For support and guidance with registration, course selection, program planning, degree exploration, fees and funding, application to your degree, calculating your GPA, and/or program options.</p> <p>Advisors are available for virtual appointments. Book an appointment by clicking the button below, or email us esp.advising@carleton.ca</p>

Student speakers



Gina Louttit-Bellefeuille

Former IESP student

BA Hons Psychology: Health Psychology minor in Indigenous Studies

IESP mentor

Mathiew Spurgeon

Former ESP student

BA Hons: History minor in Political Science

Academic coach

Daniella Maatouk

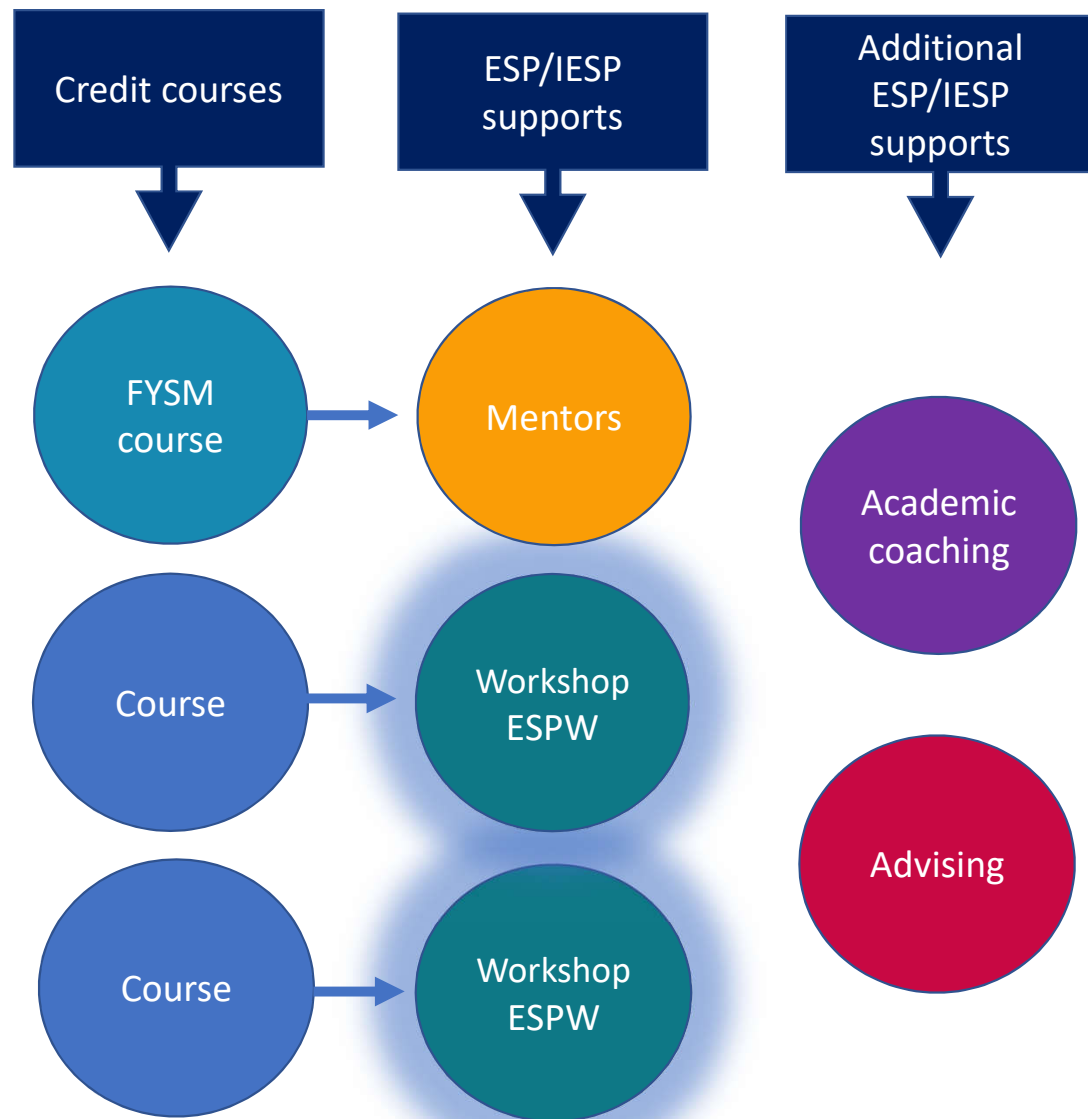
Former ESP student

BA Hons: Psychology: Health Psychology minor in Neuroscience and
Mental Health

ESP/IESP workshop facilitator

Meet your workshop facilitator

ESP | IESP





10 minutes then switch

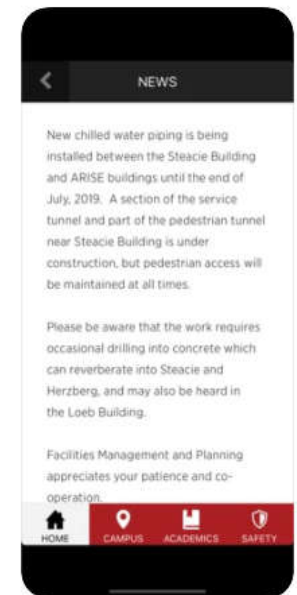
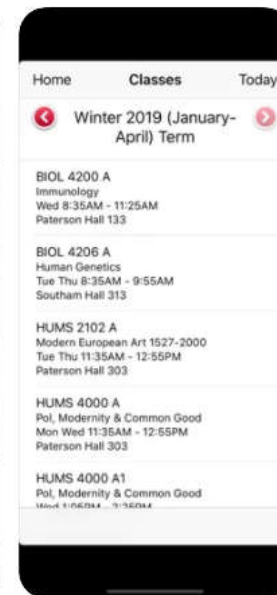
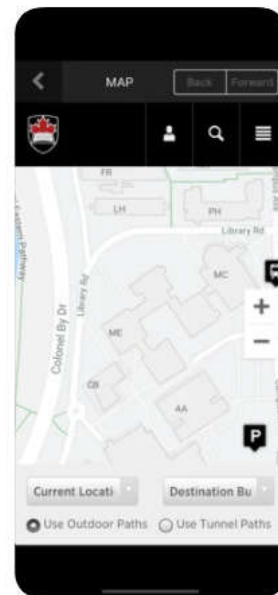
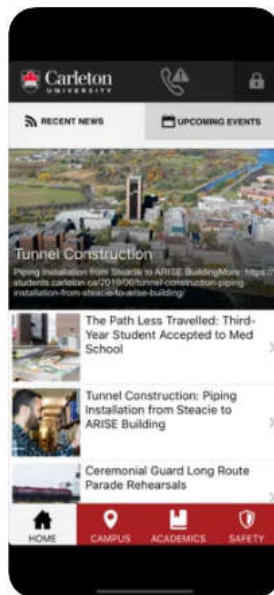
- Learn a bit about the course
- Ask about textbooks, discussion groups, evaluation, or any other course related ?s

Breakout Room #	ESPW Code	Course	Facilitator
1	ESPW 1000-A	SOWK 1001-A/1002-A	Emily Bennet
2	ESPW 1000-T ESPW 1000-PP	PSCI 1200-A/1100-A	Rianna Lim
3	ESPW 1000-II ESPW 1000-ZA	ANTH 1001-A/1002-B	Jamie Headrick
4	ESPW 1000-DD ESPW 1000-I	SOCI 1001-C/1002-C	Akayla Franklin
5	ESPW 1000-K ESPW 1000-OO	HUMR 1001-A	Cassie Rodriguez
6	ESPW 1000-QQ ESPQ 1000-VV	CHST 1003-A	Jenelle Balote
7	ESPW 1000-G ESPW 1000-YY	COMS 1001-A/1002-A	Lahari Nanda
8	ESPW 1000-JJ ESPW 1000-BB	HIST 1001-A	Kay Wagg
9	ESPW 1000-U	INDG 1010-A/1101-B	Tiffany Larter
10	ESPW 1000-W	LAWS 1001-A/1002-D	Milan El Hakim
11	ESPW 1000-TT	LAWS 1001-A/1002-D	Sophie D. Leblanc
12	ESPW 1000-EF	LAWS 1001A/1002-C (online)	Sam Kwok
13	ESPW 1000-F ESPW 1000-ZC	PSYC 1001-D/1002-H	Daniella Maatouk
14	ESPW 1000-RR	PSYC 1001-F/1001-K	Samantha Holmberg
15	ESPW 1000-WW	PSYC 1001E/1002K (online)	Rebeccah McKinnon

Breakout Room #	ESPW Code	Course	Facilitator
16	ESPW 1000-L ESPW 1000-X	ECON 1001-B/1002-D	Aaron Cole
17	ESPW 1000-B ESPW 1000-M	CHEM 1001-A/1002-A	Jessica Marson
18	ESPW 1000-N ESPW 1000-Q	COMP 1005-B/1006-B	Abby Ibrahim
19	ESPW 1000-J ESPW 1000-V	MATH 1009-E/BUSI 1800-D	Aidan Joyce
20	ESPW 1000-O	MATH 1004-C/1104-C	Luisa De O.W. Rodrigues
21	ESPW 1000-E ESPW 1000-Y ESPW 1000-Z	MATH 1007-D/1107-A	Olivia O'Dale
22	ESPW 1000-HH ESPW 1000-KK	CGSC 1001-T/PHIL 1301-B	Laura Polakova
23	ESPW 1000-LL ESPW 1000-XX	ENST 1000-A/GEOG 1010-B	Maria Dabboussy
24	ESPW 1000-MM ESPW 1000-R	CRCJ 1000-B/LAWS 1001-F	Patrick Lafleur
25	ESPW 1000-NN	CRCJ 1000-B/PSYC 1001-H	Chanel Hepworth

There's an app for that

carleton.ca/cumobile/



How to read your timetable

Conflict? Maybe not if the course is asynchronous!
CGSC, CHEM lec., CRCJ, HIST, PSYC 1001 D & E

The course will say ON LINE or give a building code & room

Building codes can be looked up on the app!

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
11am							
12pm							
1pm	SOWK 1001-A 35351 11:35 am-2:25 pm ON LINE					ESPW 1000-ZC 32668 12:35 pm-2:25 pm TB 206	
2pm							
3pm			FYSM 1900-J 32961 2:35 pm-5:25 pm SP 303			ESPW 1000-AA 32616 2:35 pm-4:25 pm UC 282	
4pm	PSYC 1001-D 35022 4:05 pm-5:25 pm ON LINE						
5pm							

courses with time conflict:
SYC 1001-D Meeting times: (MW 4:05 pm to 5:25 pm)

When things start

Courses (e.g. HIST 1001-A) start tomorrow

Workshops (ESPW 1000) start next week

HIST 1001-A is ASYNC
So attend PSCI 1200-A on Friday at 12:35

Discussion groups/labs (e.g. PSCI 1200-A04, or CHEM 1001-E03) TBA

	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
10am						
11am			HIST 1001-A 33160 11:35 am-12:55 pm ON LINE	ESPW 1000-T 32653 10:35 am-12:25 pm TB 234	HIST 1001-A 33160 11:35 am-12:55 pm ON LINE	
12pm		FYSM 1900-B 32953 11:35 am-2:25 pm ON LINE				
1pm						
2pm					PSCI 1200-A04 34884 2:35 pm-3:25 pm ON LINE	
3pm		ESPW 1000-JJ 32634 2:35 pm-4:25 pm TB 206				
4pm						

Courses with time conflict:
PSCI 1200-A Meeting times: (F 12:35 pm to 2:25 pm)



Where do I find courses?

In person:

carleton.ca/campus

Online:

carleton.ca/brightspace

Brightspace pages will be released by the professor as the class begins.

Coaching



- Coaching is one-on-one appointments for school work.
- Coaches will be visiting first year seminar classes to tell you about coaching.
- Summer Welcome visits are still available! Contact us!
- Coaching starts September 20th.
- For any questions about coaching, go to **academic.coaching@carleton.ca**

Fee payment reminder

Fees were due August 25th

- No late fees this year until the end of September
- If you don't pay Fall fees by Sept 30th
→ de-registered for lack of payment
- Withdrawals or fee ?s: talk to an advisor



COVID PROTOCOLS

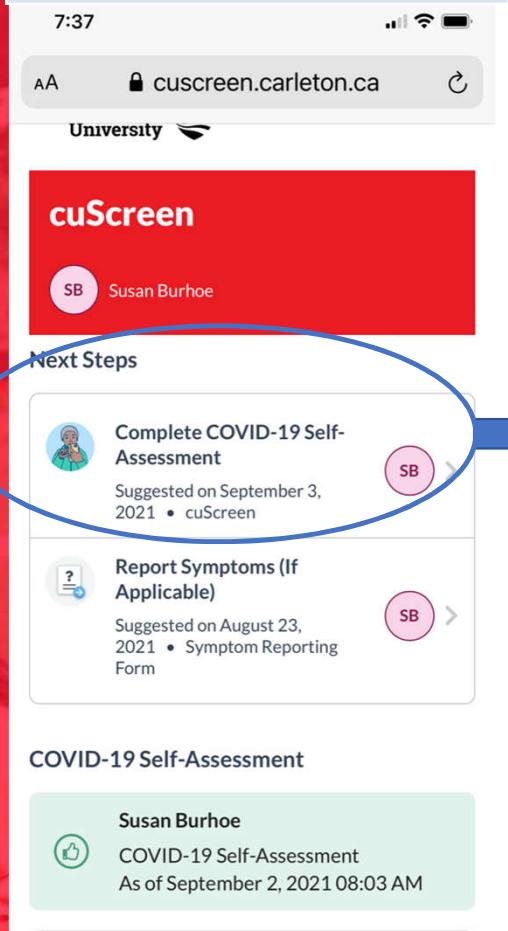
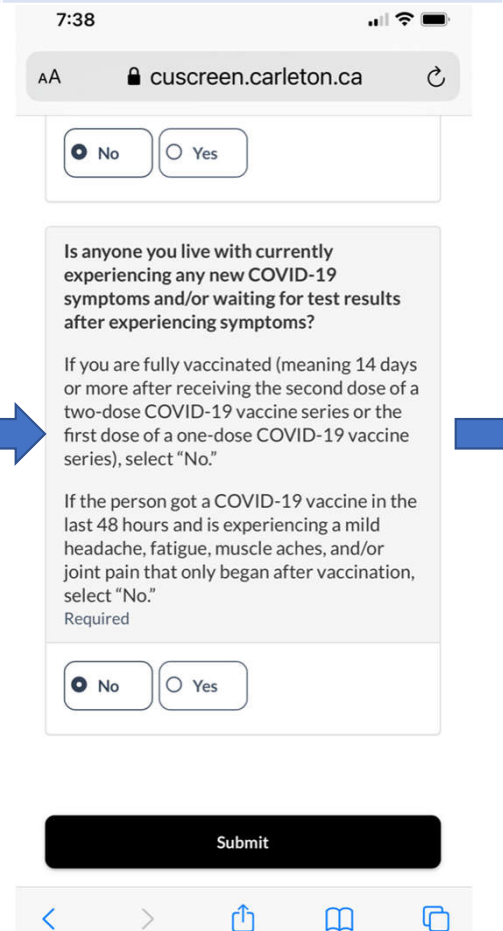
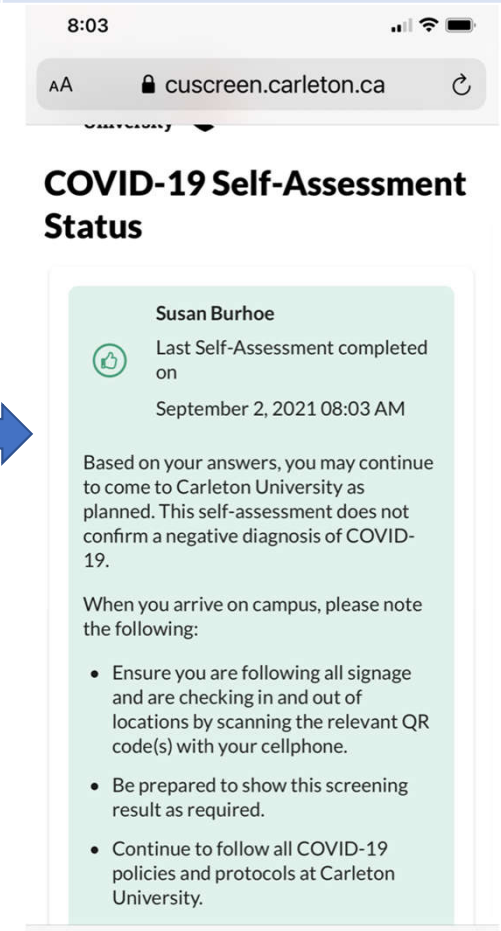


- 1) Vaccination requirement
 - Upload your proof (attestation) of vaccination (take a pic or download a *.pdf) to cuScreen: cuscreen.carleton.ca
 - First dose by **September 8**
 - Vaccine clinics on campus
 - carleton.ca/health/covid-19-vaccination-appointment-booking/
 - Second dose by **October 15**
- 2) Mask requirement while on campus
- 3) Social distancing in classes
- 4) Daily screening before coming to campus

Before coming to campus

Self-Assessment

cuscreen.carleton.ca

Step One	Step Two	Step Three
Click on "Complete COVID-19 Self-Assessment"	Complete the questions	Green screen = cleared to come to campus Red screen = stay home
 <p>7:37 cuscreen.carleton.ca University cuScreen Susan Burhoe Next Steps Complete COVID-19 Self-Assessment Report Symptoms (If Applicable) COVID-19 Self-Assessment Susan Burhoe COVID-19 Self-Assessment As of September 2, 2021 08:03 AM</p>	 <p>7:38 cuscreen.carleton.ca No Yes Is anyone you live with currently experiencing any new COVID-19 symptoms and/or waiting for test results after experiencing symptoms? If you are fully vaccinated (meaning 14 days or more after receiving the second dose of a two-dose COVID-19 vaccine series or the first dose of a one-dose COVID-19 vaccine series), select "No." If the person got a COVID-19 vaccine in the last 48 hours and is experiencing a mild headache, fatigue, muscle aches, and/or joint pain that only began after vaccination, select "No." Required No Yes Submit</p>	 <p>8:03 cuscreen.carleton.ca COVID-19 Self-Assessment Status Susan Burhoe Last Self-Assessment completed on September 2, 2021 08:03 AM Based on your answers, you may continue to come to Carleton University as planned. This self-assessment does not confirm a negative diagnosis of COVID-19. When you arrive on campus, please note the following: • Ensure you are following all signage and are checking in and out of locations by scanning the relevant QR code(s) with your cellphone. • Be prepared to show this screening result as required. • Continue to follow all COVID-19 policies and protocols at Carleton University.</p>

Coming
to
campus

Scan
into
building

Building
entrance will
have QR
code

On most
phones:
open
camera &
link will
appear



Coming to
campus

Scan into
classroom

Classroom
entrance will
have QR
code

On most
phones:
open
camera &
link will
appear

(with some
phones: click
the button to
take a
photo)



Classroom rules



CLASSROOM GUIDELINES

- Complete daily screening and check-in/check-out of classroom
- Maintain 2 metre distancing
- Masks must be worn at all times
- Sit only in designated seats
- Do not remove or adjust furniture within this space
- No food or beverages permitted
- Depart room promptly after class
- Give right of way to those leaving this space
- Anyone who develops symptoms of COVID-19 must:
 - 1) leave the classroom immediately
 - 2) self isolate
 - 3) report using the COVID-19 symptom reporting tool



Problem solving

No data

- Use your Carleton login to access the free wifi (eduroam and CU-Wireless)

No phone/forgot phone/battery died

- Ambassadors (at entrance doors) can help. Complete a paper log of your locations.

QR codes don't work

- It's a problem with some phones. Try downloading a free QR code reader app.



Problem solving

Takes too long

- We're prepared and know you'll be late at first. Try not to be stressed
- Stay logged in top cuScreen on your default browser

Other issues

- Ask the Ambassadors

More info

COVID FAQ: carleton.ca/covid19/students/

Accessing campus walk through video:
www.youtube.com/watch?v=V2vTFG0zfL8



Campus COVID updates

In-person class and online lecture back-to-back

- Study spaces set up as viewing rooms
- Space in library
- Book a seat in a study room:
carleton.ca/covid19/students/student-study-space/
 - Or on the Carleton app

Masks

- Mandatory indoors

Tunnels

- Closed for now

Prizes



Random Name Picker!

[Edit/Save](#) | [New](#) | [Share/Embed](#) | [Fullscreen](#)



CLUBS AND SOCIETIES

BSW/SS
The Bachelor of Social Work Student Society

Expo Carleton

1:00-4:00 pm today

<https://carleton.ca/fallorientation/expo-carleton/>

Showcase of campus services, clubs & societies

- See link in **Brightspace**: Academic Orientation 2021 - ESP/IESP



Links from presentation

Carleton Central: <http://central.carleton.ca>

Welcome Advising bulletin:

<https://carleton.ca/esp/cms-newsletter/welcome-to-esp-and-iesp-advising-bulletin-3/>

Free Microsoft Office:

<https://carleton.ca/its/ms-offer-students/>

Advising book appointment:

www.carleton.ca/esp/appointments

cuMobile

<https://carleton.ca/cumobile/>

Vaccination & cuScreen

<http://cuscreen.carleton.ca/>

Accessing campus procedures:

<https://carleton.ca/covid19/safe-return-to-campus/accessing-campus/>

- Vaccine clinics on campus:
<http://carleton.ca/health/covid-19-vaccination-appointment-booking/>
- COVID FAQ: <https://carleton.ca/covid19/students/>
- Accessing campus walk through video:
<https://www.youtube.com/watch?v=V2vTFG0zfL8>

Booking study spaces:

<https://carleton.ca/covid19/students/student-study-space/>

Questions

