Agenda
Program
Choosing classes
Registration process
Summer prep courses
Orientation
Q&A
Enriched Support Program
Indigenous Enriched Support Program

Qualifying
Building a basis for degree admission

Learning environment
Support from workshops, coaches

Registration
Done by ESP/IESP office

First-year studies
Full-time program, first-year courses
3 First-year Courses: First Year Seminar (1.0 credit) 

Supported by: Mentors

Plus: Student Advising, Academic Advantage Coaching

3 First-year Courses: Elective course (1.0 credit)

Supported by: Workshop

Plus: Student Advising, Academic Advantage Coaching

3 First-year Courses: Elective course (1.0 credit)

Supported by: Workshop

Plus: Student Advising, Academic Advantage Coaching
Attendance works

- 80-90% of students with strong attendance earn admission to a degree
### ESP | IESP to Degree

<table>
<thead>
<tr>
<th>Letter grade</th>
<th>A+</th>
<th>A</th>
<th>A-</th>
<th>B+</th>
<th>B</th>
<th>B-</th>
<th>C+</th>
<th>C</th>
<th>C-</th>
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<td>% grade</td>
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<td>80-84</td>
<td>77-79</td>
<td>73-76</td>
<td>70-72</td>
<td>67-69</td>
<td>63-66</td>
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<td>57-59</td>
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<td>4</td>
<td>3</td>
<td>2</td>
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Plus good attendance = earn a scholarship

Engineer, Science & Comp Sci

Arts & Social Sciences, Science general

Business

Details can be found in your offer of admission and online at [carleton.ca/esp/program](http://carleton.ca/esp/program)
Registration overview

- Research choices
- Rank choices online
- Submit course selection form
- Wait for ESP/IESP to process form
- Login to confirm timetable
- Pay your fees
Choosing “Elective” courses

Arts & Social Science Stream

✓ Choose the intro course for your major, if applicable.
✓ In most BA programs, half your courses are electives.
✓ Approach this year as an opportunity to explore.

Business, Computer Science, Engineering & Science Streams

✓ Your electives are chosen for you based on program requirements and transferability.
Choosing “Elective” courses

Course Selection: recommended courses (see Student Guide)

<table>
<thead>
<tr>
<th>Possible Major</th>
<th>Course(s) recommended</th>
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<tbody>
<tr>
<td>Arts &amp; Social Sciences (majors listed below)</td>
<td></td>
</tr>
<tr>
<td>African Studies</td>
<td>Courses we offer count as electives</td>
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<tr>
<td>Anthropology</td>
<td>ANTH 1001/1002</td>
</tr>
<tr>
<td>Art History/History of Architecture</td>
<td>Courses we offer count as electives</td>
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<tr>
<td>Canadian Studies</td>
<td>INDG 1010/1011</td>
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Course schedule

- Large courses = online in the fall; in person in winter
- Most ESP/IESP workshops and FYSM courses: in person
  - with social distancing guidelines in place (fall)
- Arts & Social Sciences stream:
  - One online-only option for those who wish to study fully online this year
  - First Year Seminar, LAWS 1001/1002 and PSYC 1001/1002
Course schedule: for online courses

- **Synchronous**
  - Meet at set time
  - Live class
  - Workshops and some courses

- **Asynchronous**
  - Pre-recorded and uploaded to cuLearn
  - Can watch anytime during week
  - Watch prior to workshop

- **Blended**
  - Some pre-recorded lecture
  - Some live
  - Courses with discussion groups
  - FYSMS

Professors will share details in Brightspace when classes begin
Courses may be offered:

**Lecture**
- One 3-hour block
- Two 1.5 hour blocks
- Three 1.0-hour blocks

**Lecture and tutorial/discussion group/lab**
- Lecture, 2-3 hours, plus group, usually 1-2 hours.
  - CHEM also has lab (additional 3 hours)
  - *Tutorial/disc.grp/lab is not the same as a workshop.*

**Schedule**
- M = Monday
- T = Tuesday
- W = Wednesday
- R = Thursday
- F = Friday

A course offered TR means Tuesday and Thursday.
Step 1: Rank top 6 Elective Course Choices. We’ll register you in two.

Try to make sure your top two choices work together. Keep in mind the Course & the workshop schedule too.

Please note there are two possible workshop times (ESPW 1000) for most courses in the fall (due to social distancing rules) but only one in the winter.
Step 1: Rank top First Year Seminar choices. We’ll register you in one. Keep in mind the times they’re offered.

Does your top choice work with your top two elective course choices?
Some courses are half credits (Sep-Dec or Jan-Apr) & some are full credits (Sep-Apr)
Each choice on the form adds up to 1.0 credit

- **CGSC = Fall 0.5 credit**
  - paired with **PHIL = Win 0.5 credit**
- **HUMR = Full credit**
  - F/W course

Returning students: you can request unpair things – add a note to your registration form
We start with your electives then add a FYSM that works with your schedule.

Notes box you can add comments/preferences, eg:

- Please give me CHEM Tutorial T3 in the fall and T2 in the winter and lab A7 in the winter, if possible
- I’d prefer the in person tutorial A1 for ENST
- I’d prefer workshop ESPW 1000 K for HUMR 1001
- My practice schedule is Mon-Fri 8:00-10:00 please avoid classes at these times

The Course Selection Form notes box:
Check your top 3 choices for conflicts

Arts & Social Science Stream only

- other streams (eng, sci, comp sci, bus) have pre-selected electives and option of FYSM courses that don’t conflict

Your top two elective choices and your top FYSM choice.

Submit “Course Selection Form”

& then...

It will take approx. 5 working days for our office to register you in classes
Registration steps

Confirm Schedule & Fees

About 5 days after you submit your form, logon to Carleton Central: students.carleton.ca.

We will start registration in early August.

Once you have logged in:

✓ view your course selections
✓ view your schedule
✓ view your fees owed

?s, refer to the Student Guide: carleton.ca/esp/esp-iesp-student-guide/
### Week Starting: September 12, 2021

<table>
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<th>Time</th>
<th>Sunday</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
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**Scan ahead to mid-September**

ESPW 1000 = workshops
See Registration page “Class & Workshop Schedule” to see which course the workshop is assigned to.

*Course discussion groups/tut. are different from workshops*

ESPW 1000 HH = Workshop for CGSC 1001T

ESPW 1000 = Workshop for CHST 1003
Fees

Carleton Central will list your fees per term.

Be sure to pay your fees by **August 25**

*(OSAP? You’ll likely get an extension till it arrives. See the [Student Guide](#)*

• Pay in 1 or 2 installments.

Reminder: Pay once you are registered so you have the exact amount.

*If you don’t pay by Sept 30, you will be deregistered.*
Fees
ESP/IEESP students have 3 major types of fees.

1) Tuition Fees
   plus
2) Workshop Fees
   plus
3) U-Pass

Total: **$6,403.92** for domestic students*
      **$22,219.92** for international students*

*Does not include books/supplies.*
Registration steps

Payment
Student payments may be made:
- online via internet banking
- mail: cheque or money order

See [carleton.ca/fees](http://carleton.ca/fees) or your [Student Guide](http://studentguide) for details

Student Loans
- Get forms in on time: payment deadline is automatically extended.
- Check your CU email: [Awards office](http://awardsoffice) will email you payment instructions.
Funding

Student Loans
ESP/IESP is OSAP-eligible (ON residents):

✓ Apply now
✓ Your course load is 100% and your program is “ESP”
✓ ?s: awards@carleton.ca

Bursaries

✓ Award based on financial need
✓ Returning student’s bursary application will be available in September, details to come ($500-$1500)
✓ See Awards office website: carleton.ca/awards
Withdrawal

Refund Policy

Withdrawal before September 30\textsuperscript{th}:
✓ refund of all tuition fees

Withdraw between Sept. 30\textsuperscript{th} - Jan 30\textsuperscript{th}:
✓ refund of winter term fees only

Withdraw after January 31\textsuperscript{st}:
➢ no refund

Withdrawals have to be made by an ESP/IESP advisor.
Once you have set up your MyCarleton account, activate your Carleton email. See your Student Guide.

When you login you’ll be prompted to set up...

- Your Carleton email address
- How the university communicates with you
- ESP/IESP Advising bulletins
✓ Campus (student) Cards: visit carleton.ca/campuscard
Unicentre: 4th floor Information Carleton
You can order once you’re registered
✓ Lockers: visit carleton.ca/parking
✓ Parking permits: visit carleton.ca/parking
✓ U-passes: carleton.ca/upass
Unicentre: 4th floor Information Carleton
✓ Books: Visit: bkstr.com/carletonstore/home
Or drop by the Unicentre, 1st floor.

• These links are in the Student Guide
Contacts

Awards office: loans (OSAP) & bursaries
  carleton.ca/awards

Student Accounts: tuition & fee payment questions
  carleton.ca/fees

Housing Office: residence & off-campus housing
  carleton.ca/housing

Paul Menton Centre: accommodations for students with disabilities, note takers, technology
  carleton.ca/pmc
Optional summer prep course for math-intensive streams

- Business, Computer Science, Science & Engineering
- Math Matters, Chem Matters, Comp Matters
Math Matters

Designed for 1st year students entering Science, Computer Science, Engineering and Design, and Business

- Ease the transition to university-level math by reviewing math concepts.
- Free version (MATH4U): pre-recorded, available through Brightspace
  - No reg required
- Paid version: $250 (OSAP-eligible)
- Dates: August 23-27 (9-5)  Registration: ESP website
- Find out more: carleton.ca/mathmatters
✔ Designed for 1st year students entering CHEM 1001
✔ Ease the transition to university-level chemistry by reviewing chemistry foundations.
✔ Dates: August 30-Sept 3 (9-3), Cost: $100
✔ Registration: [ESP website](#)
✔ Find out more: [sssc.carleton.ca/chemmatters](#)
Designed for 1st year students entering CH

Dates: August 9-20 (1 to 2 hrs/day, evenings), Cost: $100

Registration: online

Find out more: sssc.carleton.ca/compmatters
Carleton’s orientation programs: [carleton.ca/orientation](http://carleton.ca/orientation)

- CU 1001 Student life @ CU, PMC orientation for students with LD or other disabilities

**ESP/IESP Summer Welcome program**

- ESP/IESP academic coach will contact you to book a Summer Welcome virtual visit.
- Answer questions, introduce essential Carleton tools
  - Carleton email, navigating the online learning system, and accessing lecture videos, and how to use ESP resources, among other important stuff.

**IESP: Indigenous student welcome programs**

- IESP specific (email to come) and campus-wide
Academic Orientation Day (Online)
Tuesday, September 7

✓ Meet your instructors, facilitators, mentors, coaches, and classmates
✓ Meet other first-year students starting at Carleton
✓ Details on our Registration site, check your email for updates.
✓ It’s mandatory, so be there 😊!
First day of class

- Wednesday, September 8 = classes start
- Check Carleton Central and get the app! carleton.ca/cumobile
Welcome to the Brightspace Support Site!

Brightspace became Carleton’s learning management system (LMS) on May 06, 2021. Brightspace is an online collaborative learning space where

- carleton.ca/brightspace
- This is where you’ll access course content and the syllabus/course outline
- Course will appear as the prof makes it visible (normally first day of the class)
• Email esp@carleton.ca or iesp@carleton.ca to request help
• Pose your questions now 😊