ESP-IESEP
Registration
Info Session
Agenda

Program
Choosing classes
Registration process
Summer prep courses
Orientation
Q&A
Enriched Support Program
Indigenous Enriched Support Program

Qualifying
Building a basis for degree admission

Learning environment
Support from workshops, coaches

Registration
Done by ESP/IESP office

First-year studies
Full-time program, first-year courses
3 First-year Courses:

- First Year Seminar (1.0 credit)
- Elective course (1.0 credit)
- Elective course (1.0 credit)

Supported by:

- Mentors
- Workshop
- Workshop

Plus:

- Student Advising
- Academic Advantage Coaching
Attendance works

- 80-90% of students with strong attendance earn admission to a degree
### ESP | IESP to Degree

#### Grade Letter & Percentage Breakdown

<table>
<thead>
<tr>
<th>Letter grade</th>
<th>A+</th>
<th>A</th>
<th>A-</th>
<th>B+</th>
<th>B</th>
<th>B-</th>
<th>C+</th>
<th>C</th>
<th>C-</th>
<th>D+</th>
<th>D</th>
<th>D-</th>
<th>F</th>
</tr>
</thead>
<tbody>
<tr>
<td>% grade</td>
<td>90-100</td>
<td>85-90</td>
<td>80-84</td>
<td>77-79</td>
<td>73-76</td>
<td>70-72</td>
<td>67-69</td>
<td>63-66</td>
<td>60-62</td>
<td>57-59</td>
<td>53-56</td>
<td>50-52</td>
<td>0-49</td>
</tr>
<tr>
<td>Grade point*</td>
<td>12</td>
<td>11</td>
<td>10</td>
<td>9</td>
<td>8</td>
<td>7</td>
<td>6</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>0</td>
</tr>
</tbody>
</table>

Plus good attendance = earn a scholarship

Business Engineering, Science & Comp Sci

Arts & Social Sciences, Science general

Details can be found in your offer of admission and online at carleton.ca/esp/program
Registration overview

Research choices

Rank choices online

Submit course selection form

Wait for ESP/IESP to process form

Login to confirm timetable

Pay your fees
Choosing “Elective” courses

Arts & Social Science Stream

- Choose the intro course for your major, if applicable.
- In most BA programs, half your courses are electives.
- Approach this year as an opportunity to explore.

Business, Computer Science, Engineering & Science Streams

- Your electives are chosen for you based on program requirements and transferability.
Choosing “Elective” courses

Course Selection: recommended courses (see Student Guide)

<table>
<thead>
<tr>
<th>Possible Major</th>
<th>Course(s) recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts &amp; Social Sciences (majors listed below)</td>
<td></td>
</tr>
<tr>
<td>African Studies</td>
<td>Courses we offer count as electives</td>
</tr>
<tr>
<td>Anthropology</td>
<td>ANTH 1001/1002</td>
</tr>
<tr>
<td>Art History/History of Architecture</td>
<td>Courses we offer count as electives</td>
</tr>
<tr>
<td>Canadian Studies</td>
<td>INDG 1010/1011</td>
</tr>
</tbody>
</table>
Courses may be offered:

**Lecture**
- One 3-hour block
- Two 1.5 hour blocks
- Three 1.0-hour blocks

**Lecture and tutorial/discussion group/lab**
- Lecture, 2-3 hours, plus group, usually 1-2 hours.
  - CHEM also has lab (additional 3 hours)
  - *Tutorial/disc.grp/lab is not the same as a workshop.*

**Schedule**
M = Monday
T = Tuesday
W = Wednesday
R = Thursday
F = Friday

A course offered TR means Tuesday and Thursday.
Course schedule

Synchronous
- Meet at set time
- Live class
- Workshops and some courses

Asynchronous
- Pre-recorded and uploaded to cuLearn
- Can watch anytime during week
- Watch prior to workshop

Blended
- Some pre-recorded lecture
- Some live
- Courses with discussion groups
- FYSMs

Note: for many classes, professors are still deciding and will announce at the first class
Course selection form: Arts

• **Step 1:** Rank top 6 Elective Course Choices. We’ll register you in two.

Try to make sure your top **two choices** work together. *Keep in mind the Course & the workshop schedule too.*
Some courses are half credits (Sep-Dec or Jan-Apr) & some are full credits (Sep-Apr)
Each choice on the form adds up to 1.0 credit

<table>
<thead>
<tr>
<th>Elective Choice #1 *</th>
<th>CGSC 1001T/PHIL 1301B: Mysteries of the Mind/Mind</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elective Choice #2 *</td>
<td>INDG 1010A/1011R: Intro to Indigenous Peoplehood</td>
</tr>
<tr>
<td>Elective Choice #3 *</td>
<td>HUMR 1001B: Intro to Human Rights plus ESPW wor</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CGSC = Fall 0.5 credit paired with PHIL = Win 0.5 credit
HUMR = Full credit F/W course
Step 1: Rank top First Year Seminar choices. We’ll register you in one. Keep in mind the times they’re offered.

Does your top choice work with your top two elective course choices?

Course selection form: Arts
Course selection form: Notes

• We start with your electives then add a FYSM that works with your schedule.

• Notes box you can add comments/preferences, eg:
  • “I really want FYSM 1900 D: Intro to Indigenous...” please make that my first choice, then schedule my electives.” or “Please give me lab A04 if possible”

• The Course Selection Form notes box:
✓ Check your top 3 choices for conflicts

*Arts & Social Science Stream only*

✓ *other streams (eng, sci, comp sci, bus) have pre-selected electives and option of FYSM courses that don’t conflict*

Your top two elective choices and your top FYSM choice.

✓ Submit “Course Selection Form”

& then...

It will take 5-10 days for our office to register you in classes.
Confirm Schedule & Fees

About 10 days after you submit your form, logon to Carleton Central: students.carleton.ca. We will start registration in early August.

Once you have logged in:
- view your course selections
- view your schedule
- view your fees owed

For more information, refer to the Student Guide: carleton.ca/esp/esp-iesp-student-guide/
Courses that are fully online will appear here.

Courses without assigned meeting times:
CGSC 1001 T - 30782 TBA

ESPW 1000C = Workshop for LAWS 1001G
ESPW 1000ZG = Workshop for CGSC 1001T

ESPW 1000 = workshops
See Registration page “Course & Workshop Schedule” to see which course the workshop is assigned to.

Scan ahead to mid-September.

>View Student Timetable
Fees
Carleton Central will list your fees per term.

Be sure to pay your fees by **August 25**
(Osap? You’ll likely get an extension till it arrives. See the [Student Guide](#))

• Pay in 1 or 2 installments.

Reminder: Pay once you are registered so you have the exact amount.

*If you don’t pay, you will be deregistered.*

This policy is cancelled this year. You will NOT be de-registered for failure to pay fees.
ESP/IESP students have 3 major types of fees.

1) Tuition Fees
   plus
2) Workshop Fees
   plus
3) U-Pass

Total: $6,388.85 for domestic students*
      $20,629.85 for international students*

*Does not include books/supplies.
Registration steps

Payment
Student payments may be made:
✓ online via internet banking
✓ mail: cheque or money order

See [carleton.ca/fees](http://carleton.ca/fees) or your [Student Guide](http://studentguide) for details

Student Loans
✓ If you apply early enough, you can get an extension on the payment deadline.

*How do I pay with my student loan?*
✓ Check your CU email: our [awards office](http://awardsoffice) will let you know.
Funding

Student Loans
The program is OSAP-eligible:
✓ If you haven’t applied: do so now!
✓ Your course load is 100% and your program is “ESP”
✓ ?s: awards@carleton.ca

Bursaries
✓ Award based on financial need
✓ Returning student’s bursary application will be available in September, details to come ($500-$1500)
✓ See Awards office website: carleton.ca/awards
Withdrawal

Refund Policy

Withdrawal before September 30th
✓ refund of all tuition fees

Withdraw between Sept. 30th - Jan 30th
✓ refund of winter term fees only

Withdraw after January 31st
➢ no refund

Withdrawals have to be made by an ESP/IESP advisor.
Once you have set up your MyCarleton account, activate your Carleton email. See your Student Guide.

When you login you’ll be prompted to set up...

- Your Carleton email address
- It’s how the university communicates with you
- We’ll send Advising bulletins
What’s next

- **Campus (student) Cards**: visit [carleton.ca/campuscard](http://carleton.ca/campuscard)
  Unicentre: 4th floor Information Carleton
  *You can pick this up once you’re registered*

- **Lockers**: visit [carleton.ca/parking](http://carleton.ca/parking)
  (yes, the parking office assigns lockers too!)

- **Parking permits**: visit [carleton.ca/parking](http://carleton.ca/parking)

- **U-passes**: [carleton.ca/upass](http://carleton.ca/upass)
  Unicentre: 4th floor Information Carleton

- **Books**: Visit: [www.bkstr.com/carletonstore/home](http://www.bkstr.com/carletonstore/home)
  Or drop by the Unicentre, 1st floor.

- These links are in the Student Guide
Contacts

Awards office: loans (OSAP) & bursaries
   carleton.ca/awards

Student Accounts: tuition & fee payment ?s
   carleton.ca/fees

Housing Office: residence & off-campus housing
   carleton.ca/housing

Paul Menton Centre: accommodations for students with disabilities, note takers, technology
   carleton.ca/pmc
Optional summer prep course for math-intensive streams

- Business, Computer Science, Science & Engineering
- Math Matters, Chem Matters, Comp Matters
Math Matters

Designed for 1st year students entering Science, Computer Science, Engineering and Design, and Business

✓ Ease the transition to university-level math by reviewing math concepts.

✓ Free version: pre-recorded, available through cuLearn
  ✓ No reg required

✓ Paid version: $250 (OSAP-eligible)

✓ Dates: August 24-28 (9-4 daily), Registration: ESP website

✓ Find out more: carleton.ca/mathmatters
✓ Designed for 1st year students entering CHEM 1001
✓ Ease the transition to university-level chemistry by reviewing chemistry foundations.
✓ Dates: August 17-21 (1-2 hrs/day), Cost: $100
✓ Registration: ESP website
✓ Find out more: sssc.carleton.ca/chemmatters
COMPC Matter

- Designed for 1st year students entering CH
- Ease the transition to university-level computer science by reviewing key foundations.
  - Decomposition
  - Pattern Recognition/Data Representation
  - Generalization and Abstraction
  - Algorithm design
- Dates: August 10-21 (1 to 2 hrs/day), Cost: $100
- Registration: online
- Find out more: sssc.carleton.ca/compmatters
Carleton’s orientation programs: [carleton.ca/orientation](http://carleton.ca/orientation)

- CU 1001 Student life @ CU, PMC orientation for students with LD or other disabilities

**ESP/IESP Summer Welcome program**

- ESP/IESP academic coach will contact you to book a [Summer Welcome virtual visit](http://carleton.ca/orientation).
- Answer questions, introduce essential Carleton tools
  - Carleton email, navigating the online learning system, and accessing lecture videos, and how to use ESP resources, among other important stuff.

**IESP: Indigenous student welcome programs**

- IESP specific (email to come) and campus-wide
Academic Orientation Day
Tuesday, September 8

✓ Meet your instructors, facilitators, mentors, coaches, and classmates
✓ Meet other first-year students starting at Carleton
✓ Details on our Registration site, check your email for updates.
✓ It’s mandatory, so be there 😊!
First day of class

• Wednesday, September 9 = classes start
• Check Carleton Central and get the app! carleton.ca/cumobile
Registration help

• Book a meeting
• Email esp@carleton.ca or iesp@carleton.ca to request help
• We’re here now to answer your questions