

Summer Session 2020
ESP/IESP Student Registration Information
UPDATED March 16, 2020

For the time being we are assuming that summer courses will proceed as planned. We will notify you if changes are announced.

Does ESP/IESP run over the summer?

Workshops don't run over the summer term, but Advisors are available all summer long!

How many courses can I take?

Degree students can normally take up to 2.0 credits in the summer. As ESP/IESP students, you can *apply* to do the same. The criteria are listed below.

- *To take 1.0 credit you need to be eligible to enrol (i.e. not suspended from study)*
- *To take 1.5 credits you must be in "Good Standing" (normally D+ average)*
- *To take 2.0 credits you'll need to be admissible to a degree (normally C+ average)*

You must complete an application for a course increase. *This will be made available on the ESP/IESP website within the week. We will email you as soon as it is posted.* Decisions made prior to final grades will be conditional and course loads will be adjusted if your CGPA drops below the requirements.

When can I register for summer courses?

ESP/IESP student summer registration begins **March 30**, the date for special student registration. You can access the registration system yourself using Carleton Central at central.carleton.ca/. Advisors will be available by email if you have questions or concerns: esp.advising@carleton.ca. Registration instructions are here: carleton.ca/summer/registration/. There's a good "how-to" video here: <https://vimeo.com/76139500>. You can create a "draft worksheet" now, save it, then be ready to go when registration opens.

When do summer courses start?

The summer session is divided into two 6-week terms.

- **Early Summer:** Week of May 4 to June 16 (Exams: June 22-26)
- **Late Summer:** Week of July 2 to August 14 (Exams: August 17-21)

Half-credit courses are usually offered in one term, and full credit courses normally span both terms, starting in May and ending in August.

How do I know what courses are available and when they are offered?

The 2020 Carleton University Summer Calendar is available on-line at central.carleton.ca/ or click [here](#) to view. You can build yourself a draft worksheet now (with the courses you intend to take), then you'll be ready when registration opens ([how-to video here](#)).

What if I need summer OSAP?

To receive full-time funding, you must take 1.5 credits over the entire summer. Part-time funding may be available to students enrolled in fewer than 1.5 credits. Students with disabilities may be considered for full-time funding with a reduced course load, contact [Awards](#) with inquiries. To apply for *full-time* OSAP funding, you need to fill out a form available through Carleton

Central (Financial Aid Online forms); to apply for *part-time* OSAP, visit the OSAP website at www.osap.gov.on.ca. Questions? Contact Awards at awards@carleton.ca or 613-520-3600.

I'm not sure which course(s) I should take. Who should I ask for advice?

The ESP/IESP Advisors are here to help you with summer session course selection and course load decisions. Email us esp.advising@carleton.ca.

I'm leaving Ottawa for the summer. Can I take a course?

A small selection of summer courses is offered online. This permits students to complete summer courses from a distance. For more information, visit carleton.ca/cuol and look at the *Summer2020* link. There is an extra charge for online courses (about \$40/course per half credit). There are additional charges if you wish to write your exams at a distance (\$60/course)—you must apply in order to do so, see the CUOL website for details.

How much do summer courses cost?

A half-credit costs approximately \$655. If you take 1.0 credit or more, you will be charged the summer UPASS fee as well as tuition (\$1520.98 per full-credit).

What are the special challenges of summer courses?

Summer courses are delivered in just half the time allotted to courses during the academic year. That means that weekly lecture hours are doubled, reading loads are twice as heavy, assignments are due quickly, and then suddenly it's the exam period! This pace can be challenging, especially for students who are trying to balance academic work with the demands of a summer job. Taking two courses at the same time is the maximum course load and makes you a full-time student.

What are the benefits of summer courses?

Completing a summer course brings you another step closer to the eventual completion of your degree. Alternatively, some students take a summer course as part of their plan for a reduced course load during the academic year. In some cases, completing a credit in the summer will change your status from first year to second year (once you have completed 4.0 credits, you will be eligible for second year status). If you have a RESP, you may want to consider this.

Finally, if you don't achieve the average required for admission, taking a summer course could help. If you want to try to improve your average in the summer, then we recommend an **Early Summer term** course that ends in June. Admissions can usually use that grade in the decision of your application. Often Admissions will be able to use grades from the late summer term as well, but some programs and/or majors will be full by the time the grade is available.

Where can I go if I need help?

ESP/IESP Advisors will be available throughout the summer to assist you with any issues that arise. Services like the Paul Menton Centre, the Centre for Academic Support, the Registrar's Office, the Academic Advising Centre, Career Services, and the International Student Centre operate all summer long.



Questions? Email us at esp.advising@carleton.ca.