Connect to CU-Wireless

**Username:** wifiguestS19

**Password:** Loeb.1967
Registration Information Session

- Getting to know ESP/IESP
- ESP/IESP to Degree
- Choosing courses
- Registration
- Summer Prep Courses
- Student Orientation
- Individual help
As ESP & IESP students this year, you are:

- Qualifying for admission
- Registering in 3 credits
- Benefitting from workshop support
- In a full-time program

Your registration

- Will be done by us once you submit your Course selection form
3 First-year Courses:

First Year Seminar
(1.0 credit)
Taught by CIE faculty.

Elective course (1.0 credit)
Taught by faculty

Elective course (1.0 credit)
Taught by faculty

Supported by:

Mentors

Workshop
Led by facilitators

Workshop
Led by facilitators

Plus:

Student Advising

Academic Advantage Coaching
First Year Seminars

- Most 1st year students take one
- Regular credit course
- Small classes that offer a preview of 3rd & 4th year seminars
- Normally counts as “complementary studies” elective for Engineering
- Practice academic skills through a variety of topics
  - Academic writing, reading and research
- IESP: Indigenous Studies FYSM

- Our FYSM Seminars are supported by peer mentors
Elective Courses

Elective courses are introductory courses designed to give you an overview of the discipline.

Enroll in 2 elective courses:
- Large first-year credit courses
- In class with non-ESP students
Workshops

• Students registered in an elective, will attend the weekly course lecture & a weekly ESP/IESP workshop.

• Workshops are led by Facilitators who attend the course

• Workshops will help you navigate these courses by:
  ✓ reviewing & reinforcing course material 3 hours/week
  ✓ guiding you in formulating effective study, test-taking and essay writing strategies
  ✓ engaging you actively in group learning
  ✓ introducing you to the discipline’s expectations
Attendance works!

✓ Each year 80-90% of students who have good workshop & FYSM attendance get into a degree.

✓ Only 40-50% of those with poor attendance succeed in getting into a degree.
Academic Advantage Coaching

Students can meet with a coach to work on:

- Essays
- Managing time
- Staying organized
- Learning to read, think and write critically for university

Coaching is free!

ESP/IESP Student Advising

- program planning
- course change requests
- course addition requests
- withdrawals
- referrals to services
- book appointments online
- regular Advising Bulletins
- text advising reminders

Appointments, book online starting in September: [carleton.ca/esp]
Completion of ESP/IESP with the required average earns you admission to a program.

**Required ESP/IESP averages**
- Arts = C+ for most programs
  - Criminology = B-/B
  - Geomatics = B-/B
- Cognitive Science = C+
- Communication & Media Studies = C+
- Economics = C+ (plus MHF 4U)
- Global & International Studies = C+
- Humanities = B+
- Journalism = in the A range
- Music = C+
- Public Affairs and Policy Management = A-
- Social Work = C+ plus portfolio

Note: Program completion means finishing the year with no dropped courses (dropping courses affects required entrance averages).

*Student Handbook* has the details.
Requirements to qualify for degree

Business = B (overall) & core C+/B-

Computer Science = min B- (overall) plus min. C- in each MATH and COMP 1006

Engineering = min B- (overall & core), plus 4U Physics; higher for some programs

Science = C+ for General (overall, plus core)  
B- for Honours (overall, plus core), plus additional 4U Science

Health Science = A- (overall), & core B, plus additional 4U Science

Student Handbook has the details
### Carleton’s Grade Point Scale

**Plus good attendance = earn a scholarship**

**Business**

**Engineering, Science & Comp Sci**

**Arts & Social Sciences, Science general**

<table>
<thead>
<tr>
<th>Letter grade</th>
<th>A+</th>
<th>A</th>
<th>A-</th>
<th>B+</th>
<th>B</th>
<th>B-</th>
<th>C+</th>
<th>C</th>
<th>C-</th>
<th>D+</th>
<th>D</th>
<th>D-</th>
<th>F</th>
</tr>
</thead>
<tbody>
<tr>
<td>% grade</td>
<td>90-100</td>
<td>85-90</td>
<td>80-84</td>
<td>77-79</td>
<td>73-76</td>
<td>70-72</td>
<td>67-69</td>
<td>63-66</td>
<td>60-62</td>
<td>57-59</td>
<td>53-56</td>
<td>50-52</td>
<td>0-49</td>
</tr>
<tr>
<td>Grade point*</td>
<td>12</td>
<td>11</td>
<td>10</td>
<td>9</td>
<td>8</td>
<td>7</td>
<td>6</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>0</td>
</tr>
</tbody>
</table>
Don’t Miss Out on University!

Are you looking for a way to qualify for university admission? Interested in improving your academic skills and habits? Seeking support with the transition to university-level study?

The *Enriched Support Program* and the *Indigenous Enriched Support Program* are programs designed to help you start university now while bridging to degree admission.

These full-time programs offer the opportunity to:

- start first-year university studies
- earn admission to a degree program
- build excellent academic skills and habits
- benefit from support during your transition to university

Know what you need to do to qualify for your program of interest

Explore

- Application
- Program
- Student Handbook
- Registration Info
Bachelor of Cognitive Science
An average of C+ (60) across 3.0 successfully completed credits in the ESP/IESP is normally required.

Bachelor of Communication & Media Studies
A minimum average of C+ (60) across 3.0 successfully completed credits in the ESP/IESP is normally required.

Bachelor of Economics
A minimum average of C+ (60) across 3.0 successfully completed credits in the ESP/IESP is normally required.

Bachelor of Global & International Studies
A minimum average of C+ (60) across 3.0 successfully completed credits in the ESP/IESP is normally required.

Bachelor of Humanities
A minimum average of C+ (60) across 3.0 successfully completed credits in the ESP/IESP is normally required.

Bachelor of Journalism
An average in the range of 1.00-1.15 across 3.0 successfully completed credits in the ESP/IESP is normally required. Journalism is a limited enrollment program and meeting the minimum requirement does not guarantee admission. Contact an ESP/IESP Student Advisor for details.

Bachelor of Music
A minimum average of C+ (60) across 3.0 successfully completed credits in the ESP/IESP and successful audition is normally required.

Bachelor of Public Affairs and Policy Management
An average of 1.00 or A- (90.00) across 3.0 successfully completed credits in the ESP/IESP is normally required. Admissions average requirements for the BPAFM may vary from year to year.

Bachelor of Social Work
An average of C+ (60) across 3.0 successfully completed credits in the ESP/IESP will satisfy the minimum academic requirement for admission. But also aid because the Social Work is a limited enrollment program that also has admission on grades, a portfolio and volunteer experience. Please consult with an Advisor for more information.

ESP/IESP Business Stream
Bachelor of Commerce/Bachelor of International Business
Students in our Business Stream enroll in first-year Math courses (40 Functions in the prerequisite for these courses) and a first-year Economics course in their ESP/IESP course selections. In order to earn admission to a Business major, students must meet the following minimum requirements:
- Completion of 3.0 credits with an overall minimum average of B (70).

ESP/IESP Science Stream
Bachelor of Science Programs
Students in the Science Stream enroll in their first-year Math courses (40 Functions is the prerequisite for these courses) and a first-year Chemistry course (41 Chemistry is the prerequisite for these courses).

- To earn admission to a B.Sc. General, students must successfully complete the ESP/IESP Science Stream with an overall minimum average of G or (65) for admission to a general science degree (4-year program).
- Students must complete or a Chemistry and Math courses with a minimum of C+ (65).
- A minimum average of B (70) is required in these core courses.

Bachelor of Health Sciences
Students wishing to earn admission to Health Sciences will enroll in first-year Math and Chemistry courses in their ESP/IESP course selections (40 Functions and 41 Chemistry are the prerequisites for these courses).
- An overall ESP/IESP average of E (60) or higher will also achieve one of 40 Biology, Earth and Space Science or Physics with a minimum of 60.00.
- A core average of G (65) calculated across first-year Chemistry and Math courses plus the additional 40 Health Sciences course with a grade of at least C (65).

Bachelor of Information Technology
Students wishing to earn admission to Information Technology should include at least one first-year Math (MAT 1000/1100) and one of their elective courses (40 Functions is the prerequisite for these courses).
- Students must complete 3.0 credits in ESP/IESP with an overall minimum average of G or (65).

Interactive Multimedia and Design: must submit a portfolio and be selected by a committee.

Please note that the Business program will not transfer courses where the student earns a D- or lower.

Grades
How will my ESP/IESP average be calculated?
The grades you earn at Carleton will be converted into Carleton's grade point scale. For each full credit, you would earn the following grade points:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percent</th>
<th>Grade Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>90-100</td>
<td>4.0</td>
</tr>
<tr>
<td>90-95</td>
<td>100</td>
<td>3.5</td>
</tr>
<tr>
<td>90-80</td>
<td>95</td>
<td>3.0</td>
</tr>
<tr>
<td>90-75</td>
<td>85</td>
<td>2.5</td>
</tr>
<tr>
<td>90-70</td>
<td>75</td>
<td>2.0</td>
</tr>
<tr>
<td>90-65</td>
<td>65</td>
<td>1.5</td>
</tr>
<tr>
<td>90-60</td>
<td>60</td>
<td>1.0</td>
</tr>
</tbody>
</table>

For example, a student enrolled in the following courses with the following grades would have a Grade Point Average (GPA) of 3.95:

CIS 1800: 60 = 3.0 grade points
PSC 1000: 75 = 2.5 grade points

In total, this student has earned 26 grade points which would be divided by 8 (the number of credits taken) and therefore has an average of 3.29 (or 3.3 GPA). This GPA would mean the student would earn admission to almost any B.A. program.

During your Advising appointments, your Advisor can help you to calculate your GPA at various points in the term and set targets for achieving your goals.

My program's not listed? What should I do?
Please consult with an ESP/IESP Student Advisor or with Administrative Services 613-520-3499.

How do I consult a Student Advisor?
You will have a number of opportunities to talk with an ESP/IESP Student Advisor.

- At the beginning of your first year, in late August/early September.
- You will be offered a 1st term advising appointment once you have been enrolled.
Research choices
Select courses
Rank your choices on the online selection form
Submit your course selection form
Wait ;-
Login to confirm your courses
Pay your fees
Arts & Social Science Stream

✓ Choose the intro course for your major (See your Reg Guide & Student Handbook).

✓ Most majors only offer one first year intro course.

✓ In most BA programs, half your courses are electives (i.e., outside your major).

✓ Approach this year as an opportunity to explore.

Business, Computer Science, Engineering and Science Streams

✓ Your electives are chosen for you based on program requirements and transferability.
Course Selection: recommended courses

African Studies: HUMR 1001, PSCI 1200
Anthropology: ANTH 1001/1002
App. Linguistics & Discourse Studies: FYSM 1900 B/C/H
Business: ECON 1001/1002, MATH 1009 & BUSI 2204
Canadian Studies: INDG 1010/1011
Child Studies: CHST, SOCI, PSYC
Cognitive Science: CGSC 1001, PHIL 1301, PSYC 1001/1002
Communication & Media Studies: COMS 1000
Computer Sci: COMP 1005/1006, MATH 1007/1104
Criminology: CRCJ/PSYC, LAWS, PSYC, SOCI
Economics/Applied Econ: ECON 1001/1002
English: Courses we offer count as electives
Engineering: CHEM 1001&1002, MATH 1004 & 1104
Environ. Studies: ENST 1000/GEOG 1010, PSCI 1501
European & Russian Studies: FYSM 1900 G
Film Studies: Courses we offer count as electives
Global & International Studies: ANTH1001/1002, ECON 1001/1002, HUMR 1001, LAWS 1001/1002; PSCI 1501/1200 (depending on specialization)
Geography & Geomatics: ENST 1000/GEOG 1010
Greek and Roman Studies: Courses we offer count as electives
History: FYSM 1900 G
Human Rights: HUMR 1001
Indigenous Studies: INDG 1010/1011, FYSM 1900E
Law: LAWS 1001/1002, FYSM 1900 D
Linguistics: FYSM 1900 B/C/H
Music: Courses we offer count as electives
Philosophy: PHIL 1301 (not mandatory, but counts toward the major)
Political Science: PSCI 1501/PSCI 1200
Psychology: PSYC 1001/1002, FYSM 1900 A/F/I/J
Public Affairs & Policy Mgt: ECON 1001/1002 or , INDG 1010/1011 (some streams) PSCI, LAWS, HUMR
Religion: Courses we offer count as electives
Science: CHEM 1001/1002, MATH 1007/1107
Social Work: SOWK 1001/1002
Sociology: SOCI 1001/1002, FYSM 1900 D
Women's and Gender Studies: WGST 1808

Blue text = this course is required in that major
Green text = this course isn’t required but has related content
Courses may be offered:

**Lecture**
- One 3-hour block
- Two 1.5 hour blocks
- Three 1.0-hour blocks

**Lecture and tutorial/discussion group/lab**
- Lecture, 2-3 hours, plus group, usually 1-2 hours.
  - CHEM also has lab (additional 3 hours)
  - *Tutorial/disc.grp/lab is not the same as a workshop.*

---

**Course Schedule**

<table>
<thead>
<tr>
<th>Course:</th>
<th>Introduction to Computer Science I</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course/Semester:</td>
<td>COMP 1005 A  Fall</td>
</tr>
<tr>
<td>Day/Time:</td>
<td>TR 13:05-14:25</td>
</tr>
<tr>
<td>Instructor:</td>
<td>TBA</td>
</tr>
<tr>
<td>ESP/IESP Workshop:</td>
<td>ESPW 1000 D Time: M 14:35-17:25</td>
</tr>
</tbody>
</table>

M = Monday
T = Tuesday
W = Wednesday
R = Thursday
F = Friday

A course offered TR means Tuesday and Thursday.
Some courses are half credits (Sep-Dec or Jan-Apr) & some are full credits (Sep-Apr)
Each choice on the form adds up to 1.0 credit

Elective Choice #1
CGSC 1001A/PHIL 1301A: Mysteries of the Mind/Mind

Elective Choice #2
WGST 1808B: Intro to Women's and Gender Studies

CGSC = Fall 0.5 credit paired with PHIL = Win 0.5 credit
WGST = Full credit F/W course
Step 1: Rank top 6 Elective Course Choices. We’ll register you in two.

Try to make sure your top two choices work together. Keep in mind the Course & the workshop schedule too.

Course: Mysteries of the Mind  
Course/Semester: CGSC 1001 A  Fall  
Day/Time: TR 13:05-14:25  
Instructor: Jim Davies  
ESP/IESP Workshop: ESPW 1000 B  Time: M 11:35-14:25  
Facilitator: Renee Whittaker  

Course: Mind, World, & Knowledge  
Course/Semester: PHIL 1301 A  Winter  
Day/Time: Time: TR 13:05-14:25  
Instructor: Eros Corazza  
ESP/IESP Workshop: ESPW 1000 B  Time: M 11:35-14:25  
Facilitator: Renee Whittaker  

Course: Introduction to Women’s and Gender Studies  
Course/Semester: WGST 1808 B  Fall/Winter  
Day/Time: W 18:05-19:55  
Instructor: Katharine Bausch  
Time Tutorial/Labs: B01-B05 – Online  
ESP/IESP Workshop: Fall - ESPW 1000 X  Time: T 14:35-17:25  
Win - ESPW 1000 F  Time: T 18:05-20:55  
Facilitator:  

Step 1: Rank top First Year Seminar choices. We’ll register you in one. Keep in mind the times they’re offered.

Does your top choice work with your top two elective course choices?

- **Power, Culture and Communication**
  - FYSM 1900 B  Fall/Winter
  - TR 10:05-11:25
  - Beth Hughes

- **Communication and Cognition in Animals**
  - FYSM 1900 C  Fall/Winter
  - T 14:35-17:25
  - Petra Watzlawik-Li

- **Law in Action: Introduction to Socio-Legal Studies**
  - FYSM 1900 D  Fall/Winter
  - W 14:35-17:25
  - Kory Smith

- **Exploring the Psychology of Creativity**
  - FYSM 1900 F  Fall/Winter
  - R 14:35-17:25
  - Eve Blouin-Hudon
We start with your electives then add a FYSM that works with your schedule. If you are most interested in a FYSM, tell us:

“I really want FYSM 1900 D: Law in Action” please make that my first choice, then schedule my electives.”

The Course Selection Form notes box:

If applicable, please include any information you would like us to know with respect to your registration or schedule in the space below.

I have kids and can't do more than one evening class.
✓ Check your top 3 choices for conflicts

*Arts & Social Science Stream*

Your top two elective choices and your top FYSM choice.

✓ Submit “Course Selection Form”

& then...

[Image: THERE IS NO CONFLICT]
Confirm Schedule & Fees

About 10 days after you submit your form, logon to Carleton Central: students.carleton.ca.

We will start registration in early August.

Once you have logged in:

- view your course selections
- view your schedule
- view your fees owed

?s, refer your Registration Guide & Student Handbook: carleton.ca/esp/registration
Student Timetable

The following is your class schedule by day and time. To view your timetable you must enter a date that corresponds with the term you want to view (e.g., September 25, 2011 for the fall term); you must repeat this for both terms in order to view your fall and winter schedules. Classes that create a conflict in your schedule will appear at the bottom of the page - be sure to scroll to the bottom of the page to ensure that you do not have any conflicts showing.

Please note that, for some courses, Groups, Labs, and Tutorials may not begin the first week of classes.

WAITLISTING INFO: In order to see your position on a waitlist, click Detail Schedule at the bottom of the page.

Go to (YYYY/MM/DD):

<table>
<thead>
<tr>
<th>Day</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
<th>Sunday</th>
</tr>
</thead>
<tbody>
<tr>
<td>8am</td>
<td></td>
<td></td>
<td>ESPW 1000-D</td>
<td>36942</td>
<td>am-1:25</td>
<td>am-1:25</td>
<td>TBA</td>
</tr>
<tr>
<td>8:35</td>
<td></td>
<td></td>
<td>FVSM 1900-A</td>
<td>36341</td>
<td>am-1:25</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>9:35</td>
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<td></td>
<td>TBA</td>
<td></td>
<td></td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>10am</td>
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<td></td>
<td>TBA</td>
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<td>TBA</td>
<td></td>
</tr>
<tr>
<td>11am</td>
<td></td>
<td></td>
<td>TBA</td>
<td></td>
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<td>TBA</td>
<td></td>
</tr>
<tr>
<td>12pm</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1pm</td>
<td>PSYC 1001-B</td>
<td>32699</td>
<td>1:05 pm-2:25</td>
<td>pm</td>
<td>TBA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2pm</td>
<td></td>
<td></td>
<td>ESPW 1000-N</td>
<td>36963</td>
<td>pm-5:25</td>
<td>pm-5:25</td>
<td>TBA</td>
</tr>
<tr>
<td>3pm</td>
<td></td>
<td></td>
<td>ANTH 1001-A</td>
<td>35624</td>
<td>2:35 pm-5:25</td>
<td>pm-5:25</td>
<td>TBA</td>
</tr>
</tbody>
</table>

ESPW 1000 is the code for your workshops.
Fees
Carleton Central will also list your fees per term.

Be sure to pay your fees by **August 25**
(***OSAP? You’ll likely get an extension till it arrives. See the Handbook**)
- Pay in 1 or 2 installments.

Reminder: Pay once you are registered so you have the exact amount.

*If you don’t pay, you will be deregistered.*
Fees
ESP/IESP students have 3 major types of fees.

1) Tuition Fees
   plus
2) Workshop Fees
   plus
3) U-Pass

Total: $6,747.13 for domestic students*
      $19,797.13 for international students*

*Does not include books/supplies.
Payment
Student payments may be made:
- online via internet banking
- mail: cheque or money order

See carleton.ca/fees or your Student Handbook for details

Student Loans
- If you apply early enough, you can get an extension on the payment deadline.

How do I pay with my student loan?
- Check your CU email: our awards office will let you know.
awards@carleton.ca
Student Loans
The program is OSAP-eligible:
✓ If you haven’t applied: do so now!
✓ Your course load is 100% and your program is “ESP”
✓ ?s: awards@carleton.ca

Bursaries
✓ Award based on financial need
✓ Returning student’s bursary application will be available in September, details to come ($500-$1500)
✓ See Awards office website: carleton.ca/awards
Refund Policy

Withdrawal before September 30th
✓ refund of all tuition fees

Withdraw between Sept. 30th - Jan 30th
✓ refund of winter term fees only

Withdraw after January 31st
¶ no refund

Withdrawals have to be made by an ESP/IESP advisor.
Once you have set up your MyCarleton account, activate your Carleton email. See your Student Handbook.

When you login you’ll be prompted to set up...

- Your Carleton email address
- It’s how the university communicates with you
What’s next?

✓ **Campus (student) Cards**: visit [carleton.ca/campuscard](http://carleton.ca/campuscard)
Unicentre: 4th floor Information Carleton
*You can pick this up once you’re registered*

✓ **Lockers**: visit [carleton.ca/parking](http://carleton.ca/parking)
(yes, the parking office assigns lockers too!)

✓ **Parking permits**: visit [carleton.ca/parking](http://carleton.ca/parking)

✓ **U-passes**: [carleton.ca/upass](http://carleton.ca/upass)
Unicentre: 4th floor Information Carleton

✓ **Books**: Visit: [www bkstr com/carletonstore/home](http://www bkstr com/carletonstore/home)
Or drop by the Unicentre, 1st floor.

☞ These links are in your [Student Handbook](http://Student Handbook)
• **Awards office:** loans (OSAP) & bursaries  
  carleton.ca/awards

• **Student Accounts:** tuition & fee payment ?s  
  carleton.ca/fees

• **Housing Office:** residence & off-campus housing  
  carleton.ca/housing

• **Paul Menton Centre:** accommodations for students with disabilities, note takers, technology  
  carleton.ca/pmc
Optional summer prep course for math-intensive streams

Business, Computer Science, Science & Engineering

✓ Math Matters
Math Matters

- Designed for 1st year students entering Science, Computer Science, Engineering and Design, and Business
- Ease the transition to university-level math by reviewing math concepts.
- Dates: August 21-28, Cost: $250 for non-residence option (OSAP-eligible)
- Registration: [ESP website](https://www.esp.carleton.ca)
- Find out more: [carleton.ca/mathmatters](http://carleton.ca/mathmatters)
✓ Designed for 1st year students entering CHEM 1001
✓ Ease the transition to university-level chemistry by reviewing chemistry foundations.
✓ Dates: August 12-16, Cost: $100
✓ Registration: [ESP website](sssc.carleton.ca/chemmatters)
✓ Find out more: [sssc.carleton.ca/chemmatters](sssc.carleton.ca/chemmatters)
Carleton hosts a number of options: carleton.ca/orientation

- **Summer**: A day long orientation to university (remember: your registration info will be different)
- Specialized sessions available for mature students
- **Fall**: Your “frosh” experience
- **PMC Orientation**: for students with disabilities
- **PMC Low Sensory Orientation**: smaller sessions for students with disabilities
- **International students**: for students new to Canada
Academic Orientation Day
Tuesday, September 3
9:00 a.m.- 2:00 p.m.
ESP/IESP Orientation
Carleton Services Fair (Expo)

✓ Meet your instructors, facilitators, mentors, coaches, and classmates
✓ Meet other first-year students starting at Carleton
✓ Details on our Registration site, check your email for updates.
✓ It’s mandatory, so be there 😊!
First day of class

Wednesday, September 4 = classes start

Check Carleton Central and get the app! carleton.ca/cumobile
ESP Course Selection Form

Course selection form for students admitted to the ESP for Fall 2019

Name *

First

Last

Carleton student number (if known)

Phone *

Phone

Course load *

Please let us know whether you wish to enroll full-time or part-time. Note: part-time studies may affect how long it will take to qualify for a degree and OSAP or other funding eligibility (if applicable). If you wish to study part-time, please consult us for details.

- Full-time: 3.0 credits + 2 workshops (1 FYSM and 2 elective courses supported by 2 workshops)
- Part-time: 2.0 credits + 1 workshop (1 FYSM and 1 elective course supported by 1 workshop)
- Part-time: 1.0 credit (1 FYSM)