

Academic Advising Centre

ESP Transition to Degree – June 2025

WHAT WE DO

SUPPORT UNDERGRADUATE AND
SPECIAL STUDENTS TO ACHIEVE
ACADEMIC SUCCESS



What Do We Do?

- Academic Continuation Evaluation (ACE)
- Academic audit
- Changing degrees and/or program elements
- CGPAs
- Academic difficulties
- Other support services on campus



Specialized Programs

Refer to the departmental advisor

- Architecture
- Commerce & International Business
- Data Science
- Engineering
- Global & Int'l Studies
- Health Sciences
- Humanities
- Industrial Design
- Information Technology
- Journalism
- Media Production and Design
- Music
- Nursing
- Public Affairs and Policy Management
- Social Work



The Role of the AAC

- Understanding Your Audit
- Degree requirements
- Rules and Regulations
- Students at Risk
- Degree and Program Changes
- Outreach Projects
- Academic Continuation Evaluation (ACE)
- Grades and CGPA
- Referrals

Department Referrals

- Course selection
- Course registration inquiries
- Course prerequisites
- Thesis/project requirements
- Field placements/practicums
- Course substitutions/audit amendments/audit exceptions

Academic Continuation Evaluation (ACE)



Completed 5.50 credits



Evaluated at the end of every term



Minimum Overall CGPA

Grade points for a 1.0 credit course	Grade points for a 0.5 credit course	Grade points for a 0.25 credit course	Percentage Equivalency
A+ = 12.0	A+ = 6.0	A+ = 3.0	90-100%
A = 11.0	A = 5.5	A = 2.75	85-89%
A- = 10.0	A- = 5.0	A- = 2.5	80-84%
B+ = 9.0	B+ = 4.5	B+ = 2.25	77-79%
B = 8.0	B = 4.0	B = 2.0	73-76%
B- = 7.0	B- = 3.5	B- = 1.75	70-72%
C+ = 6.0	C+ = 3.0	C+ = 1.5	67-69%
C = 5.0	C = 2.5	C = 1.25	63-66%
C- = 4.0	C- = 2.0	C- = 1.0	60-62%
D+ = 3.0	D+ = 1.5	D+ = 0.75	57-59%
D = 2.0	D = 1.0	D = 0.5	53-56%
D- = 1.0	D- = 0.5	D- = 0.25	50-52%
F = 0.0	F = 0.0	F = 0.0	0-49%


CGPAs





- Cumulative Grade Point Average
- Overall and Major CGPA
- CGPA points
- Total number of CGPA points divided by total number of credits completed




Scan here to calculate your own CGPA!

AAC Brightspace Page

 Academic Advising Centre



Course Home Content Progress ▾ Tools ▾ Jump To ▾ Help ▾



Welcome to the AAC Brightspace Page! ▾

Hi Meghan,

This course will provide you with a variety of different videos created especially for you by the Academic Advising Centre. Those videos will include tips and tricks on a number of different topics such as how to read your audit, understanding the Academic Continuation Evaluation, the First-Year Grading Policy and more!

Announcements ▾

Meet with Us! ×

Lubna Mahmoud posted on Dec 7, 2023 2:51 PM


The Academic Advising Centre offers virtual and in-person personalized advising sessions to help you better understand your progress in your program. Reach out to us to schedule a meeting with one of our advisors by using the [Academic Advising Request Form](#) or by email at academicadvising@carleton.ca.

Welcome to the AAC Brightspace Page! ×

Lubna Mahmoud posted on Nov 7, 2023 2:58 PM


Show All Announcements

Contact AAC ×




AAC - Who Are We?

0% 0 of 1 Topics Completed




How to Read your Audit - BA

0% 0 of 1 Topics Completed



How to Read your Audit

0% 0 of 1 Topics Completed



The Academic Continuation

0% 0 of 1 Topics Completed

When to Connect with AAC

- At the end of your first year
- First ACE evaluation
- 10.0 credits completed
- Low CGPAs
- Academic difficulty
- Taking a break from your studies



Advising Sessions

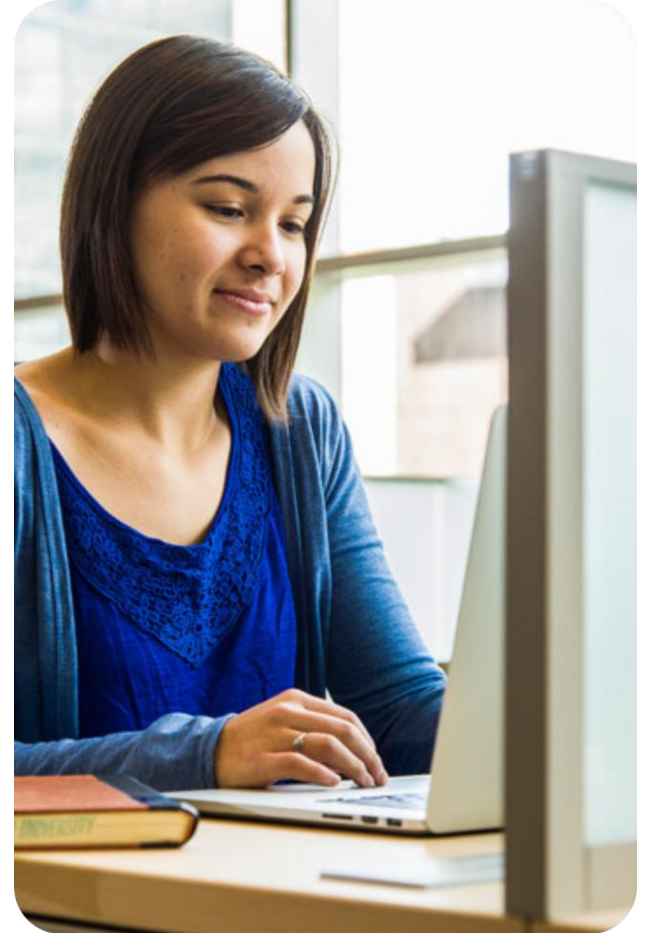
- We offer advising sessions on a drop-in basis daily - no appointments needed
 - Monday to Friday
 - 8:30am → 11:30am and 1:00pm → 3:30pm
 - *Mornings are recommended!*
- Students can request advice by email and can book Virtual Appointments on our website

You Can Also Email Us or Book a Virtual Appointment

How would you prefer to speak with an advisor? *(Required)*

- ☐ Via email
- ☐ Virtual appointment via MS Teams (indicate your availability)

SUBMIT



Thank You!

academicadvising@carleton.ca

302 Tory Building



Scan here to get in touch with an advisor!

