

**Carleton University
Institute of European and Russian Studies**

M.A. RESEARCH PROPOSAL: CHECKLIST

Please complete this checklist when submitting the M.A. Research Essay/Thesis Proposal. Please provide this form, Form A, and the proposal to chair of the MA Research Proposals Committee, Prof. Jeff Sahadeo, jeff.sahadeo@carleton.ca both in hard and electronic copy.

- ☐ Project proposal to include the name of student, title of project, and all project components as per the research paper guidelines on the EURUS website
- ☐ Indication of language in which you plan to meet the language proficiency requirement Note that this must be a language approved in the graduate calendar, unless original language sources in the requested language are included in the research proposal. This requires approval by the Committee.
- ☐ Form A, signed to indicate supervisor's approval of the project
- ☐ Proposal no longer than ten pages plus bibliography
- ☐ ONE hard copy of the proposal
- ☐ Electronic copy of the proposal (sent by email)

All EURUS M.A. proposals must be submitted to the Research Proposals Committee. The proposal may be approved as submitted, approved with comments or suggestions, or returned to the student for further revisions. Approval of the proposal is required before the project commences.

Deadlines: The Committee is more likely to reach a speedy decision when students submit their proposals at specific times of the year: May 1, October 1, and February 1. If all requirements are complete, the goal is to reach a decision within 2-3 weeks. During other times, the process is likely to take longer.

Signed : _____

Signed: _____

Student: _____

Supervisor: _____

Date: _____

Date: _____

Revised January 2016