

**EURR 4304 / 5304
Europe and International Migration
Tuesdays, 18:05 – 20:55**
Location: tbc, please consult Carleton Central

Instructor: Dr. Martin Geiger, Associate Professor
Office: 3314 Richcraft Hall (EURUS)
Office hours: By prior appointment. Tuesdays 9:00 – 11:00,
please write me an email.
Phone: Please contact me by email: martin.geiger@carleton.ca

Important remarks

First class: January 7th
No classes: February 18th (reading week)
Last class: April 7th

During our class, the use of laptops, tablets and phones is only permitted for purposes such as note-taking, accessing readings and other course materials. You can write your text messages, use your phone and access Facebook and other social media sites during breaks and before and after the class.

As a student enrolled in this course, you are expected to: (1) read and understand this course outline; (2) not distract others in class; (3) come to class prepared with your work completed (including documenting your research, and not plagiarizing); (4) fully commit to collective learning, team work and the discussion and dissemination of knowledge; (5) be aware of the resources available to you at Carleton University that can help you reach your academic goals.

Evaluation (at a glance)

EURR 4304:

Class briefing or minute-taking and brief report (individual deadlines)	10%
Preliminary poster (March 3 rd , 2020)	15%
Poster presentation (March 24 th or 31 st , 2020)	30%
Final poster (April 7 th , 2020)	30%
Participation and attendance	15%

EURR 5304:

Class briefing or minute-taking and brief report (individual deadlines)	10%
Preliminary briefing note (March 3 rd , 2020)	15%
Group presentation/talk (March 24 th or 31 st , 2020)	30%
Final briefing note (April 7 th , 2020)	30%
Participation and attendance	15%

1) Course Description

This course provides students with the opportunity to conduct literature-based research, to capture and synthesize existing knowledge and to effectively disseminate research findings to other students and invited audiences in the format of poster presentations (EURR 4304 students) or group presentations (EURR 5304 students) during a public/real-life 'student conference'.

Regular attendance, active participation and individual research efforts, including independent research of scholarly literature and other materials, as well as readiness to commit to effective group/teamwork will be required in this course.

International mobility, migration, refugee movements and other closely related issues (e.g. border security, irregular migration, trafficking) receive significant attention from policymakers, media and the public, particularly in the case of Europe. While focusing on the European Union, this course will be cross-regional in scope, with reference given to countries directly or remotely neighbouring the European Union. The goal is to link the field of mobility/migration studies with discussions about the European Union and its geopolitical strategies and also the strategies of some of its more dominant neighbours (e.g. China's 'One Belt, One Road Initiative', activities of the Russian Federation in the field of migration and border security, the changing position of Turkey)

The course builds foundational knowledge on migration and refugee issues in weeks 1-3 (January 7th-21st, 2020). The following three weeks will be used to familiarize students with key aspects and trends in Eurasian cooperation on migration and refugees including the geopolitical strategies pursued by the European Union, China, Russia and other European neighbours (weeks 4-6, January 28th - February 11th, 2020).

During the first two weeks of the course, students will be assigned to specific case studies. On February 25th, EURR 4304 students will start conceptualizing thematic posters on their case studies (individual assignments). Meanwhile, EURR 5304 students will be asked to start compiling a thematic briefing note (individual assignment) and, together with other EURR 5304 students, also a group presentation. Students will submit the draft versions of their posters (EURR 4304) or briefing notes (EURR 5304) by March 3rd, 2020. They will receive feedback (and a grade) shortly after, helping them to further develop their posters (EURR 4304 or briefing notes (EURR 5304)).

On March 24th and 31st, 2020, two student conferences will be held. These conferences will feature the poster presentations prepared by EURR 4304 students and highly interactive (not PowerPoint-based) group presentations (EURR 5304 students). Part I of the conference on March 24th, 2020 will be devoted to the topic of "*The European Union, its current and future management of migration and refugee flows*", while part II of the conference on March 31st, 2020 will focus on "*The neighbours of the EU, their current and future management of migration and refugee flows*".

The instructor and students in EURR 4304/5304 will advertise the two conference sessions and invite other students and faculty members to attend (depending on availability of bigger classroom/hall on campus, and interest and availability of other students and faculty members to join the conference sessions). Students in this course will be able to practice effective poster presentations and group talks, informed by their research and by applying the training they have received from the instructor in the weeks leading up to the two conference sessions. During the two conference sessions, students will receive additional feedback from the instructor, fellow students, and other attendees. Incorporating these and previous feedback, students will finalize

their posters (EURR 4304) or briefing notes (EURR 5304) and submit these final assignments on the last day of class (April 7th, 2020).

2) Learning Outcomes and Objectives

By the end of the course, students will be familiar with fundamental concepts and theories in migration studies. Focusing on the case of the European Union and its member states, China, Russia and other important neighbours of the EU, students will be trained in conducting literature research, compiling and condensing information. They will learn how to develop informative briefing notes and thematic posters, as well as to talk about their research to other students and senior peers (poster presentations and group talks). Students will be trained in effective oral and written knowledge dissemination.

Specifically, students will be able to identify different types of mobility, be competent in evaluating political strategies and responses of the European Union institutions and individual member states, China, Russia and other countries and actors as they relate to mobility and migration movements. Students will be able to evaluate the underpinning political causative factors and the implications of cross-border mobility and migration for individuals, societies, states and the international system. This will help students justify their own informed position with reference to human and migrant rights, state sovereignty, evolving governance structures beyond the state, and on the security and wellbeing of citizens and non-citizens.

With the help of the student training which will be provided on effective thematic poster presentations, group presentations and the writing of informed briefing notes, this course will enable students to take part in academic and policy-oriented debates about migration, mobility and closely related themes and issues (including, for example, China's Belt and Road initiative and other geopolitical project), the social and political effects of migration and mobility-related politics, and the future of migration governance in the European and global context.

Furthermore, students will have the chance to present their work to other students and faculty colleagues in the format of a 'real life' simulation of a scholarly conference including group presentations in alternative (not PowerPoint-based) format and thematic poster presentations. They will be able to apply this newly acquired skills in presentation and knowledge mobilization, to test it with other students and senior peers, to receive feedback, and to use these skills and experiences in future classes, co-op or job placements or other activities.

3) Course Readings

The sources which will be used in this class (mostly journal articles and book chapters) will be available for downloading, at no cost, through Carleton's library system (ARES).

4) Requirements and Evaluation

4.1 Evaluation

ASSIGNMENT 1

EURR 4304 – and – EURR 5304 students:

- **Assignment 1: Short class briefing on assigned reading – or – minute-taking and brief report on class readings (individual assignment) – 10% of final grade**
 - Option 1) Each student will be assigned at the beginning of the term with one of the mandatory class readings. On the day the assigned reading is to be discussed in class (see schedule), the student is expected to lead the class discussion on the assigned reading.
 - Option 2) Alternatively, students can be assigned with the task to take a minute of the class discussions on assigned readings and then report these notes (i.e. key take-away messages) at the beginning of the next class meeting.
 - **Deadline: depending on task assigned to student**
 - **Feedback and grade: within 3-5 business days following the assignment**

ASSIGNMENT 2

EURR 4304 students:

- **Assignment 2: Preliminary poster (individual assignment) – 15% of final grade**
 - Students get a case study assigned during the first two weeks of the course. They will be expected to conduct their own literature-based research and then to conceptualize and produce a preliminary poster version (later to be presented during the student conference, see below: assignment 3). This preliminary poster will receive feedback and will be re-submitted by students on the last of class (see below: assignment 4).
 - **Deadline: March 3rd, 2020, by 23:59**
 - **Feedback and grade: by March 10th, 2020**

EURR 5304 students:

- **Assignment 2: Preliminary briefing note (individual assignment) – 15% of final grade**
 - Students get a case study assigned during the first two weeks of the course. They will be expected to conduct their own literature-based research and then to conceptualize and produce a preliminary briefing note (later to be handed out during the student conference). The preliminary briefing note will receive feedback and will be re-submitted by students on the last of class (see below: assignment 4).
 - **Deadline: March 3rd, 2020, by 23:59**
 - **Feedback and grade: by March 10th, 2020**

ASSIGNMENT 3

EURR 4304 students:

- **Assignment 3: Poster presentation during student conference – 30% of final grade**
 - Students will present and speak to their thematic poster during the student conference. They are expected to answer questions from the audience (class colleagues, instructor and invited audience) related to their assignment.
 - **Deadline: March 24th or March 31st, 2020 (date depending on assignment)**
 - **Feedback and grade: within 3-5 business days following the assignment**

EURR 5304 students:

- **Assignment 3: Group presentation/talk at student conference – 30% of final grade**
 - Students will present and speak to their case study during the student conference. They are expected to answer questions from the audience (class colleagues, instructor and invited audience) related to their assignment.
 - This is a group assignment. Students will be evaluated on the basis of their active and effective collaboration with other students and how they respond to questions (15%), as well the preparation and contribution of their own thematic input and how they respond to questions (15%).
 - **Deadline: March 24th or March 31st, 2020 (date depending on assignment)**
 - **Feedback and grade: within 3-5 business days following the assignment**

ASSIGNMENT 4**EURR 4304 students:**

- **Assignment 4: Final poster – 30% of final grade**
 - Incorporating the feedback received from the instructor and other students, EURR 4304 students will finalize their poster and submit it on the last day of class.
 - **Deadline: April 7th, 2020 by 23:59**
 - **Feedback and grade: within 3-5 business days following the assignment**

EURR 5304 students:

- **Assignment 4: Final briefing note (individual assignment) – 30% of final grade**
 - Incorporating the feedback received from the instructor and other students, EURR 5304 students will finalize their poster and submit it on the last day of class.
 - **Deadline: April 7th, 2020 by 23:59**
 - **Feedback and grade: within 3-5 business days following the assignment**

ASSIGNMENT 5**EURR 4304 – and – EURR 5304 students:**

- **Assignment 5: Participation and attendance – 15% of final grade**
 - Regular attendance and participation in class is required. Please avoid unnecessary deductions by providing medical or other verifiable, officially substantiated documentation to the instructor in case you need to miss a class meeting.
 - **Participation and attendance grade: provided at the end of the course.**

Please note that you are asked to complete all elements of evaluation. In case you cannot submit assignments by their deadline and/or not attend and participate in class meetings for valid reasons (e.g., medical reasons) you need to provide the instructor with valid documentation that justifies your absence (e.g., doctor's note) to avoid any unnecessary grade deductions or failing the course. *You are not required to provide any detailed information e.g. regarding your personal health situation. A simple, regular doctor's note is sufficient.*

4.2 Evaluation in Detail

Assignment 1:

Short class briefing on assigned reading – or – minute-taking and brief report on class readings (individual assignment) – 10% of final grade

During the first two weeks of the class each student will be assigned one of the readings (option 1) or assigned to one of the course meetings where readings will be discussed (option 2). Option 1: On the day of the assigned reading, the student is expected to lead the class discussion (without using PowerPoint or other media) on the specific reading assigned to them. Option 2: On the day of the class meeting assigned to the student, the student is expected to take notes (minute-taking) during the class discussion. On the basis of these notes, the student is then expected to provide a short recap (including key take-away messages) of the discussion at the beginning of the next class meeting. This report should be approximately two minutes long and be provided without any use of PowerPoint or other media.

Assignment 2:

Preliminary poster / Briefing note (individual assignment) – 15% of final grade

EURR 4304 students:

During the first two weeks of the class each student will be assigned a case study. Students will be expected to research the case assigned to them (individual assignment) by conducting own literature-based research, and to conceptualize and produce a thematic poster. A template will be provided by the instructor. Students are asked to submit a preliminary version of their poster to the instructor by March 3rd, 2020 (23:59/midnight) using email (martin.geiger@carleton.ca). The instructor will provide feedback and a grade by March 10th, 2020. Incorporating this feedback and the feedback received from other students and attendees of the student conference (assignment 3), the poster will be further developed and revised by the student and submitted again as the final assignment in this course (assignment 4, see below).

EURR 5304 students:

During the first two weeks of the class each student will be assigned a case study. Students will be expected to research the case assigned to them (individual assignment) by conducting own literature-based research, and to conceptualize and produce a briefing note of not more than 5 pages. A template will be provided by the instructor. Students are asked to submit a preliminary version of their thematic briefing note to the instructor by March 3rd, 2020 (23:59/midnight) using email (martin.geiger@carleton.ca). The instructor will provide feedback and a grade by March 10th, 2020. Incorporating this feedback and the feedback received from other students and attendees of the student conference (assignment 3), the briefing note will be further developed and revised by the student and submitted again as the final assignment in this course (assignment 4, see below).

Assignment 3:

Poster presentation (individual assignment: EURR 4304) or group presentation/talk at student conference (group assignment: EURR 5304) – 30% of final grade

EURR 4304 students:

On March 24th or March 31st, 2020 (the exact day is depending on their assignment) students will be expected to present and speak to the thematic poster they have prepared on their case at a

real-life simulation of a student conference. They are expected to answer questions from the audience (class colleagues, instructor and invited audience) related to their assignment. This is an individual assignment. Students may receive additional feedback which they can incorporate when finalizing their final poster (see below, assignment 4).

EURR 5304 students:

On March 24th or March 31st, 2020 (the exact day is depending on their assignment) students will be expected to provide a group presentation/talk at a real-life simulation of a student conference. This is a group assignment and groups will be assigned by the instructor on the basis of the topics/cases assigned to students. Students will be evaluated on the basis of their active and effective collaboration with other students and how they respond to questions (15% of final grade), as well the preparation and contribution of their own thematic input and how they respond to questions (15% of final grade). During the conference, students will also distribute their briefing notes (individual assignment, see above: assignment 3). Students may receive additional feedback which they can incorporate when finalizing their final poster (see below, assignment 4).

Assignment 4:

Final poster (EURR 4304) or final briefing note (EURR 5304) – 30% of final grade

EURR 4304 students:

Incorporating the feedback received from the instructor and other students, EURR 4304 students will finalize their poster and submit it on the last day of class by email to the instructor: martin.geiger@carleton.ca (a template will be provided by the instructor).

EURR 5304 students:

Incorporating the feedback received from the instructor and other students, EURR 5304 students will finalize their poster and submit it on the last day of class by email to the instructor: martin.geiger@carleton.ca. The final briefing note should not exceed more than 7 pages (a template will be provided by the instructor).

Assignment 5:

Participation and attendance – 15% of final grade

Students will be evaluated on the basis of their attendance, their active, constant, informed and thoughtful participation, and the evidence of their preparation for class discussions. Students are expected to do all the readings and come prepared to each class. Not actively contributing, missing classes, late arrivals and early departures will cause students to lose marks or not pass the course. Students that cannot attend one or more of the class meetings for valid reasons (e.g., medical reasons) need to provide the instructor with valid documentation that justifies their absence (e.g., doctor's note) in order to avoid losing marks or not passing the course.

4.3 General Policies

The use of laptops, tablets and phones during class time or during class will only be permitted for purposes closely related to the course, including notetaking, accessing readings and other course materials.

The University takes instructional offences (including plagiarism) very seriously. Please make sure that you are familiar with the regulations regarding instructional offences, which are outlined in the Undergraduate Calendar. It is also not acceptable to submit the same assignment in two or more different courses.

Classroom teaching and learning activities, including discussions, presentations, etc., by both instructors and students, are copy-protected and remain the intellectual property of their respective author(s). All course materials, including PowerPoint presentations, outlines, and other materials, are also protected by copyright and remain the intellectual property of their respective author(s). Students registered in the course may take notes and make copies of course materials for their own educational use only. Students are not permitted to reproduce or distribute class/lecture notes and course materials publicly for commercial or non-commercial purposes without express written consent from the copyright holder(s). They are also not permitted to share the lecture material of the instructor of this course to students and other parties outside this course without prior written consent from the instructor.

Late submissions will be subject to a penalty of 5% of the assignment grade per 24 hours (not including weekends). Assignments will not be accepted later than seven business days after the due date. Exceptions to this policy will only be made for academic accommodations, as outlined below, or for medical or personal emergencies substantiated by official documentation. If you anticipate any problems, please approach the instructor as soon as you can and well in advance of the respective assignment.

Make sure that you always use your personal Carleton email address. All email communication to students will be via official Carleton university email accounts and/or cuLearn. Emails from other accounts might end up in spam folders and will also not be answered because it is not possible to verify that it was really you writing, replying or submitting an email or assignment through this different email account. This also applies for forwarded messages to or from other accounts than Carleton accounts. As important course and University information is distributed this way, it is your own responsibility to monitor your Carleton and cuLearn accounts at least twice per week.

5) Schedule. Mandatory readings. Assignments

I: Foundations of migration and refugee studies

January 7th, 2020

Structure of the course, expectations, learning outcomes and assignments

January 14th, 2020

Theories and concepts in migration and refugee studies

- 1) Levitt, P. and N. Jaworsky (2007), "Transnational migration studies: Past developments and future trends", *The Annual Review of Sociology* 33: 129-156.
- 2) Massey, D. S. et al. (1993), "Theories of international migration. A review and appraisal", *Population and Development Review* 19(3): 431-466.
- 3) Richmond, A. H. (1988), "Sociological theories of international migration: The case of refugees", *Current Sociology* 36(2): 7-25.
- 4) Zetter, R. (2007), "More labels, fewer refugees: Remaking the refugee label in an era of globalization", *Journal of Refugee Studies* 20 (2): 172-192.

January 21st, 2020

The state and other actors in regulating cross-border movements

- 1) Castles, S. (2004), "Why migration policies fail", *Ethnic and Racial Studies* 27 (2): 205-227.
- 2) Mavroudi, E. and Nagel, C. (2016), "Immigration control and border politics", in: Mavroudi, E. and Nagel, C. (eds.), *Global migration. Patterns, processes, and politics*, pp. 151-177.
- 3) Geiger, M. and Pécoud, A. (2013), "International organisations and the politics of migration", *Journal of Ethnic and Migration Studies* 40 (6): 865-887.
- 4) Karatani, R. (2005), "How history separated refugee and migrant Regimes: In search of their institutional origins", *International Journal of Refugee Law* 17(3): 517-541.

II: Aspects of Eurasian cooperation in the field of migration and refugee politics

January 28th, 2020

The European Union and its management of migration and refugees

- 1) De Vries, L. and Guild, E. (2019), "Seeking refuge in Europe: spaces of transit and the violence of migration management", *Journal of Ethnic and Migration Studies* 45 (12): 2156-2166.
- 2) Geddes, A. (2014), "The European Union. Supranational governance and the remaking of European migration policy and politics", in: Hollifield, J. F. et al. (eds.), *Controlling immigration. A global perspective*, pp. 433-451.
- 3) Ostrand, N. (2015), "The Syrian refugee crisis: A comparison of responses by Germany, Sweden, the United Kingdom, and the United States", *Journal on Migration and Human Security* 3(3): 255-279.
- 4) Papoutsi, A. et al (2019), "The EC hotspot approach in Greece: creating liminal EU territory", *Journal of Ethnic and Migration Studies* 45 (12): 2156-2166: 2200-2212.

February 4th, 2020

European Neighbourhood Policy and other regional initiatives

- 1) Bakewell, O. (2008), "'Keeping them in their place': the ambivalent relationship between development and migration in Africa", *Third World Quarterly* 29(7): 1341-1358.
- 2) Collyer, M. (2016), "Geopolitics as a migration governance strategy: European Union bilateral relations with Southern Mediterranean countries", *Journal of Ethnic and Migration Studies* 42(4): 606-624.
- 3) Geiger, M. (2016), "Identity check: Smart borders and migration management as touchstones for EU readiness and EU belonging", in: Amelina, A. et al. (eds.), *An anthology of migration and social transformation: European perspectives*, pp. 135-149.
- 4) Korneev, O. (2014), "Exchanging knowledge, enhancing capacities, developing mechanisms: IOM's role in the implementation of the EU-Russia readmission agreement", *Journal of Ethnic and Migration Studies* 40(6): 888-904.

February 11th, 2020

One Belt, One Road. China, the new regional policy hegemon?

- 1) Bruni, M. (2019), *The Belt and Road Initiative. Demographic trends, labour markets and welfare systems of member countries*, GLO Discussion Paper 300, Global Labour Organization, <https://www.econstor.eu/bitstream/10419/191048/1/GLO-DP-0300.pdf>
- 2) Fang, T. (2019), "A tale of two strategies: economic growth strategy and talent management strategy in China", in: Wang, H. and Miao, L. (eds.), *Handbook on China and Globalization*, pp. 393-412.

- 3) Geiger, M. (2018), 'Managing Eurasia's borders: The European Union and international organizations in Russia's "Near abroad"'. In Dutkiewicz, P. et al (eds.), *Eurasia on the edge: Managing complexity*, pp. 213-28.
- 4) Muttarak, R. (2017), *Potential Implications of China's 'One Belt, One Road' Strategies on Chinese international migration*, Working paper 05, Vienna Institute of Demography, http://pure.iiasa.ac.at/id/eprint/14556/1/WP2017_05.pdf

February 18th, 2020
No class (reading week)

February 25th, 2020

Preparing the student conference (I)

- How to conceptualize and do effective poster presentations?
- How to apply to a conference and prepare an effective conference talk?

March 3rd, 2020

Preparing the student conference (II)

- Continuation of group projects: posters and talks
- 'The default is always PowerPoint': What other styles of engaging audiences and mobilizing knowledge?

Submission of preliminary poster (EURR 4304) / preliminary briefing note (EURR 5304) by email to the instructor, deadline is March 3rd at 23:59

March 10th, 2020

Introducing student-centered research initiatives on campus

- EURR 4304: Students receive feedback and grade for their preliminary poster
- EURR 5304: Students receive feedback and grade for their preliminary briefing note

March 17th, 2020

Group work, final phase

- Group work III: Preparing the EURR 4304/5304 "Conference"
- Finalizing preparations for poster presentations and group presentations

March 24th, 2020

Student conference (public). Part I: "The European Union, its current and future management of migration and refugee flows"

- EURR 4304 students: Poster presentations
- EURR 5403 students: Group presentations in alternative, highly interactive and not PowerPoint-based format, accompanied by individual briefing notes
- Students from other classes and other faculty members will be invited to attend this conference
- Moderated Q&A

March 31st, 2020

Student conference (public). Part II: "The neighbours of the EU, their current and future management of migration and refugee flows"

- EURR 4304 students: Poster presentations
- EURR 5403 students: Group presentations in alternative, highly interactive and not PowerPoint-based format, accompanied by individual briefing notes

- Students from other classes and other faculty members will be invited to attend this conference
- Moderated Q&A

April 7th, 2020

Review of course content and conclusions

Future opportunities and networking (courses, careers and co-ops, stays abroad)

*Submission of final version of the poster (EURR 4304) / the briefing note (EURR 5304)
by email to the instructor, deadline is April 7th at 23:59*

ACADEMIC ACCOMMODATION

Requests for Academic Accommodation

You may need special arrangements to meet your academic obligations during the term. For an accommodation request, the processes are as follows:

Pregnancy obligation

Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist.

For more details, visit the Equity Services website: carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf

Religious obligation

Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist.

For more details, visit the Equity Services website: carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf

Academic Accommodations for Students with Disabilities

If you have a documented disability requiring academic accommodations in this course, please contact the Paul Menton Centre for Students with Disabilities (PMC) at 613-520-6608 or pmc@carleton.ca for a formal evaluation or contact your PMC coordinator to send your instructor your Letter of Accommodation at the beginning of the term. You must also contact the PMC no later than two weeks before the first in-class scheduled test or exam requiring accommodation (if applicable). After requesting accommodation from PMC, meet with your instructor as soon as possible to ensure accommodation arrangements are made.

carleton.ca/pmc

Survivors of Sexual Violence

As a community, Carleton University is committed to maintaining a positive learning, working and living environment where sexual violence will not be tolerated, and is survivors are supported through academic accommodations as per Carleton's Sexual Violence Policy. For more information about the services available at the university and to obtain information about sexual violence and/or support, visit: carleton.ca/sexual-violence-support

Accommodation for Student Activities

Carleton University recognizes the substantial benefits, both to the individual student and for the university, that result from a student participating in activities beyond the classroom experience. Reasonable accommodation must be provided to students who compete or perform at the national or international level. Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. <https://carleton.ca/senate/wp-content/uploads/Accommodation-for-Student-Activities-1.pdf>

For more information on academic accommodation, please contact the departmental administrator or visit: students.carleton.ca/course-outline

PLAGIARISM

The University Senate defines plagiarism as “presenting, whether intentional or not, the ideas, expression of ideas or work of others as one’s own”. This can include:

- reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source;
- submitting a take-home examination, essay, laboratory report or other assignment written, in whole or in part, by someone else;
- using ideas or direct, verbatim quotations, or paraphrased material, concepts, or ideas without appropriate acknowledgment in any academic assignment;
- using another’s data or research findings;
- failing to acknowledge sources through the use of proper citations when using another’s works and/or failing to use quotation marks;
- handing in substantially the same piece of work for academic credit more than once without prior written permission of the course instructor in which the submission occurs.

All suspicions of plagiarism will be dealt with according to the Carleton’s Academic Integrity Policy (<http://carleton.ca/studentaffairs/academic-integrity/>). The Associate Dean of the Faculty will conduct a rigorous investigation, including an interview with the student. Penalties are not trivial. They may include a mark of zero for the plagiarized work or a final grade of F for the course.

Student or professor materials created for this course (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the author(s). They are intended for personal use and may not be reproduced or redistributed without prior written consent of the author(s).

SUBMISSION, RETURN, AND GRADING OF TERM WORK

Written assignments must be submitted directly to the instructor(s) according to the instructions in the course outline. If permitted in the course outline, late assignments may be submitted to the drop box in the corridor outside room 3305 Richcraft Hall. Assignments will be retrieved every

business day at **4 p.m.**, stamped with that day's date, and then distributed to the instructors. For written assignments not returned in class please attach a stamped, self-addressed envelope if you wish to have your assignment returned by mail. Final exams are intended solely for the purpose of evaluation and will not be returned.

Final standing in courses will be shown by alphabetical grades. The system of grades used, with corresponding grade points is:

Percentage	Letter grade	12-point scale	Percentage	Letter grade	12-point scale
90-100	A+	12	67-69	C+	6
85-89	A	11	63-66	C	5
80-84	A-	10	60-62	C-	4
77-79	B+	9	57-59	D+	3
73-76	B	8	53-56	D	2
70-72	B-	7	50-52	D-	1

Standing in a course is determined by the course instructor subject to the approval of the Faculty Dean. This means that grades submitted by an instructor may be subject to revision. No grades are final until they have been approved by the Dean.

CARLETON E-MAIL ACCOUNTS: All email communication to students from the Institute of European, Russian and Eurasian Studies will be via official Carleton university e-mail accounts and/or cuLearn. As important course and university information is distributed this way, it is the student's responsibility to monitor their Carleton and cuLearn accounts.

OFFICIAL COURSE OUTLINE: The course outline posted to EURUS website is the official course outline.