FAST MyResearch How-To Sheets

3. How do I use MyResearch to find a list of my Funds?

This how-to sheet outlines the steps required to:

- Find a list of my research grants, contracts, enterprise and Professional Expense Reimbursement (PER) Funds, including current balances.

**STEPS**

1. Enter this URL into the internet browser of your choice.
   
   http://www.carleton.ca/fast

2. Enter your MyCarletonOne credentials.

   **Tip:** Your MyCarletonOne credentials are the username and password that you use to sign into your Carleton workstation, Travel and Expense, and many other applications on campus.

3. The landing page will open with a complete list of your Funds.

**What next?**

- Visit the FACTS’ MyResearch tools and support page to find more how-to sheets.