Accessing ‘PCI Merchant Compliance Training 2017/18’ through cuLearn

- Follow the self-enrolment steps outlined below to access the 2017/18 PCI Merchant Compliance Training.

  - URL: https://culearn.carleton.ca/moodle/course/view.php?id=72217
  - Enrollment Key: PCITraining

**Step 1a:** Open your favorite web browser (e.g. Firefox, Chrome).

**Step 1b:** Copy and paste the URL provided above into your web browser.

**Step 2:** This cuLearn login webpage should now be open on your screen. Enter your MyCarletonOne username and password and click ‘login’.
**Step 3a:** Once you have logged into cuLearn, this webpage should now be open on your screen. Enter the enrollment key (i.e. PCITraining) in the box provided.

**Step 3b:** Once you have entered the enrollment key ‘PCITraining’ click the ‘Enroll me’ button.
Step 4: The ‘PCI Merchant Compliance Training 2017-2018’ webpage should now be open on your screen. Supporting Materials will provide you with the information needed to succeed on the Merchant Test.

NOTE that the Merchant Test must be completed in order to receive credit for the course.

Step 6. Follow on-screen instructions to complete the training.