# FASS Research Centres: Annual Report

### Instructions

Reports (max 2 pp.) are due by email as a Word or PDF document every **June 15** to the Associate Dean, Research and International. They will be reviewed by the FASS Research Advisory Committee.

### 1. Centre information

|  |  |
| --- | --- |
| Name of research centre: |  |
| Centre director name: |  |
| Director’s email: |  |
| Centre website URL: |  |

### 2. Centre mission

*Briefly describe the Centre’s mission and note any changes in the past year:*

### 3. Summary of accomplishments

*What is the single most important accomplishment of the Centre in the past year? How has the Centre promoted a research agenda over the last year?*

### 4. Progress report on goals

*Briefly indicate the Centre’s progress on goals for the past year:*

### 5. Members

*Please provide an up-to-date list of the Centre’s membership and indicate any changes*:

### 6. Funding

*Please list external funding received by the Centre in the past year (this should be distinct form the funding for individuals’ programs of research)*:

### 7. Accounts

*Please confirm that the Centre’s accounts are not in overdraft/arrears:*

I confirm that the Centre’s accounts are not in overdraft/arrears: [ ]

*If otherwise, please explain:*

### 8. Collaboration

*Please provide a brief statement on collaborative work within the Centre over the past year (e.g. collaborative publications, individual outputs that were facilitated by Centre membership, joint funding proposals)*:

### 9. Knowledge mobilization

*Please provide a brief statement outlining Centre knowledge mobilization outputs/activities over the past year (distinct from the outputs of individual members) as well as their target audience. This can include both scholarly and non-scholarly audiences:*

### 10. Goals and objectives

*Please provide a brief statement on the Centre’s goals and objectives for the next year:*

### 11. Challenges

*Please list any challenges the Centre has encountered over the last year:*