

ANNUAL REPORT ON PROFESSIONAL ACTIVITIES

Complete in triplicate: one copy for personal file, one for departmental file, one for Dean (via chairman/director).

1. Honours received
2. Publications
 - a) Books published or edited (indicate place, publisher and pagination):
 - b) Articles published in edited books or referred journals:
 - c) Articles published in refereed conference proceeding:
 - d) Encyclopedia articles published (please indicate pagination):
 - e) Catalogues, Textbooks, Technical Reports and Creative Writing published:
 - f) Articles in non-refereed journals and miscellaneous scholarly publications:
 - g) Review articles and book reviews published (give author, book, journal and pagination):
 - h) Journalistic Writing:
 - i) Work in press or accepted for publication (indicate with *items reported in this category last year):
3. Editorial Responsibilities
4. Papers Presented
 - a) At Learned Societies or before other Academic Bodies outside of Carleton:
 - b) Non-Academic Talks:
 - c) Sessions chaired, papers commented on, round-table presentations at professional conferences:
 - d) Invited talks (other than lectures in your own courses) given at Carleton:
5. Other forms of scholarly productivity such as exhibits arranged, plays produced, tests devised, recitals, poetry readings, etc.
6. Research Grants Received (note source, topic, sum and add * if this grant was reported last year)
7. Service to the Profession
 - a) Offices held in local, national or international academic bodies:
 - b) Positions held on selection committees (OGS, SSHRCC, etc.) or performance adjudication boards:
 - c) Manuscript appraisals for journals or publishers:
 - d) Assessment of research proposal for SSHRCC, etc.:
 - e) Assessment of university programs or of candidates for promotion at other universities:
 - f) External examiner for MA or Ph.D. theses at other universities:
 - g) Other forms of service to the profession:
8. Consultancies and Contract Research (note any unpublished reports resulting from this work)
9. Academic Responsibilities
 - a) Graduate and undergraduate courses and seminars taught (note contact hours and whether team-taught):
 - b) Directed Studies courses taught (note number of each course and number of students in that course):
 - c) Theses supervised (note program, department, name of student, title of thesis (if completed), and whether work is at planning, research/writing, dormant or completion stage):
 - d) Thesis boards participated on in a capacity other than supervisor:
 - e) Innovative teaching methods employed:
10. Administrative Responsibilities and Committee Assignments
 - a) Departmental:
 - b) Faculty:
 - c) University:
11. Any other information you wish to bring to the attention of the Promotions Committee and the Dean of Arts and Social Sciences.