

# Carleton University Film Studies

## Available Practicum & Internship Positions Summer 2019

Last Updated March 12, 2019

Early Summer Semester: May 8 – June 18

Late Summer Semester: July 2 – August 14

### FILM FESTIVALS

- Asinabka Film & Media Arts Festival
- Ottawa International Animation Festival (OIAF)
- Canadian Film Institute (CFI)

### PRODUCTION RELATED

- Independent Film Co-operative of Ottawa (IFCO)
- Ottawa Film Office
- Parktown Studios
- SAW Video Media Art Centre

### ARCHIVES & MUSEUMS

- Ingenium: Canada's Museums of Science & Innovation
- Library and Archives Canada, Audiovisual Archives Branch
- Canadian Museum of History
- Audiovisual Resource Centre (AVRC)

### FILM FESTIVALS

**Asinabka Film & Media Arts Festival** (<http://www.asinabkafestival.org>)

Currently in our 8<sup>th</sup> year of programming, the Asinabka Festival aims to highlight works that examine Indigenous issues and topics; to support media artists and filmmakers; to promote Indigenous cultures and languages; to educate people about First Nations, Métis, and Inuit issues in Canada, and about Indigenous issues internationally; to provide a space where Indigenous peoples can tell their own stories and see their own cultures reflected back at them; to entertain, to be innovative, and to present the best in Indigenous film.

- **Positions available:** To be determined.

**Ottawa International Animation Festival (OIAF)** (<https://www.animationfestival.ca/>)

Every September, the Ottawa International Animation Festival presents the world's most cutting-edge, quirky and important animation — and transforms Ottawa into the centre of the animation universe. Supervisor: Chris Robinson

- **Positions available:** Early Summer: 1 student; Late Summer: 1 undergrad + 1 MA
- **Tasks:**
  - **Early Summer:** Assisting with OIAF selection. The OIAF receives over 2000 entries from around the world. We need an intern to help sit in on the

- selection process and help keep the process organized. The internship
- would include writing screening notes and helping with logistics. Strong writing skills are a must.
- **Late Summer:** Help to write material for and help edit The Festival Program (A guide to the Festival that is distributed around Ottawa. Assist with research and social media outreach. You must have strong English writing skills, good computer skills and be a team player. Bonus skills would include knowledge of the Adobe Suite and written French.

**Canadian Film Institute (CFI)** (<http://www.cfi-icf.ca/>)

The Institute presents a regular public program of contemporary, historical, and international cinema in the National Capital region, presented in various venues across Canada's capital city of Ottawa. Supervisor: Tom McSorley

- **Positions available:** To be determined.

**PRODUCTION RELATED**

**Independent Film Co-operative of Ottawa (IFCO)** (<http://www.ifco.ca/>)

A centre for artists who express their ideas, values and experiences using the medium of film. IFCO provides, on a co-operative basis, training, facilities, equipment, funding, information resources and means to exhibit work.

- **Positions available:** To be determined.

**Ottawa Film Office** (<http://www.ottawafilmmoffice.ca/>)

Focuses on the continued development, retention, competitiveness and enhancement of the city's film, television and digital media industry. Facilitates the issuance of various filming permits and other municipal requirements and promotes the region as a preferred destination for film, television and digital media production. Supervisor: Bruce Harvey.

- **Positions available:** To be determined.

**Parktown Studios** (<http://parktown.ca/>)

The main focus of our business is innovative custom advertising design for broadcast and other visual media. We also provide production equipment rentals such as cinema cameras, lighting, gripping, and rigging accessories as well as technical support for all of our gear. Supervisor: Alex Esguerra, Rental Coordinator. **Note:** "If by chance it's possible for students to start earlier than the summer term, we'd be happy to take on students who might want to get a head start on their hours; as soon as April. Even on a casual basis, it tends to be a good idea to 'get up to speed' before the summer, when things tend to get a bit busier for us."

- **Positions available:** To be determined.

**SAW Video Media Art Centre** (<https://www.sawvideo.com/>)

A not-for-profit, artist-run media art centre that fosters the growth and development of artists through access to equipment, training, mentorship, and programming. Our mission is to support a diverse community of media artists empowered by technology, programming and the exchange of ideas. Supervisor: Neven Lochhead

- **Positions available:** Early Summer: 2 students; Late Summer: 2 students

- **Tasks:** Interns will be supporting all exhibitions and programming events with promotion, installation, logistics and documentation. The specific events from May to August are: Juan Geuer: Water in Suspense [exhibition]; Common Cinema: Vol. V [screening series]; OUTPUT [SAW Video production grantees screen their work]; Laura Taler: El Adios [exhibition]; Knot Projections part one: The Mall [public projection]; Instant Places: The Park [exhibition]
- **Skills and Experience:** Excellent communication (oral and written), database experience, Adobe Creative Cloud (photoshop, illustrator), film editing (either DaVinci Resolve, Adobe Premiere Pro, Final Cut X), must be able to lift 25 lbs.

## **ARCHIVES & MUSEUMS**

**Ingenium: Canada's Museums of Science & Innovation** (<https://ingeniumcanada.org/>)  
Ingenium oversees the collections and exhibitions of the Canada Science and Technology Museum, the Canada Aviation and Space Museum, and the Canada Agriculture and Food Museum.

- **Positions available:** To be determined.

### **Library and Archives Canada, Audiovisual Archives Branch**

Library and Archives Canada preserves over 530,000 hours of published and unpublished audio and video recordings. Supervisor: Pascal LeBlond.

- **Positions available:** Late Summer: 1 student.
- **Task:** Describe Canadian television productions in the Canadian Television Fund fonds R11009 at Library and Archives Canada ([www.cmf-fmc.ca/en-ca/about-us](http://www.cmf-fmc.ca/en-ca/about-us)). The student will enter the information into our MISACS database (training will be provided).
- **Skills and Experience:** Knowledge of audiovisual formats. Assets: Bilingual, Knowledge of Quebec culture
- **Note:** The student will have to obtain a security certificate (reliability level) before working at LAC. This may take a few weeks. This process is managed by LAC. Because of limited working space the practicum/internship should be done in the least amount of days as possible.

### **Carleton Audiovisual Resource Center (AVRC)** (<http://ssac.carleton.ca/>)

Resource center for Film, Art History, and Music in St. Patrick's building. Has extensive collection of DVDs, 16mm films, and Laserdiscs, as well as slides, records, books, periodicals. Supervisor: Nancy Duff.

- **Positions available:** To be determined (currently on strike).

### **Canadian Museum of History** (<https://www.historymuseum.ca/>)

Extensive collection of ethnographic films, photographs, glass slides, etc. Located in Gatineau, Quebec.

- **Positions available:** To be determined.