



Electronic Payment Request Form

This form is to be used when requesting payments to be made by method other than cheque to an international payee				
Payee (Required)	Surname or Company Name			First Name
	Email Address*		Preferred language of notification if other than English**	
Payee Address (Required)	Address- Number, Street and Apartment # or P.O. Box # (required)			
	Address – line 2			
	City	Province/State/Region	Postal Code	Country
Telephone number				
Full Bank Name (Required)				
Bank Address (Required)	Address- Number, Street and Apartment # or P.O. Box # (required)			
	Address - Continuation if required			
	City	Province/State/Region	Postal Code	Country
Account Number (Required)				
Currency of Account (Required)				
SWIFT Code (Required)				
Bank/Routing Code				
IBAN Information				
Special instructions for other countries (ie: Tax Identification number, Clabe number for Mexico, purpose of payment for South Korea)				

*E-mail notification will inform the payee that payment has been initiated. The e-mail contains a link to track the payment.

**E-mail notifications can be delivered in the following languages: English, German, Czech, French, Polish, Spanish, Simplified Chinese, Japanese, Greek, Hindi, Italian, Dutch, Portuguese, and Traditional Chinese.