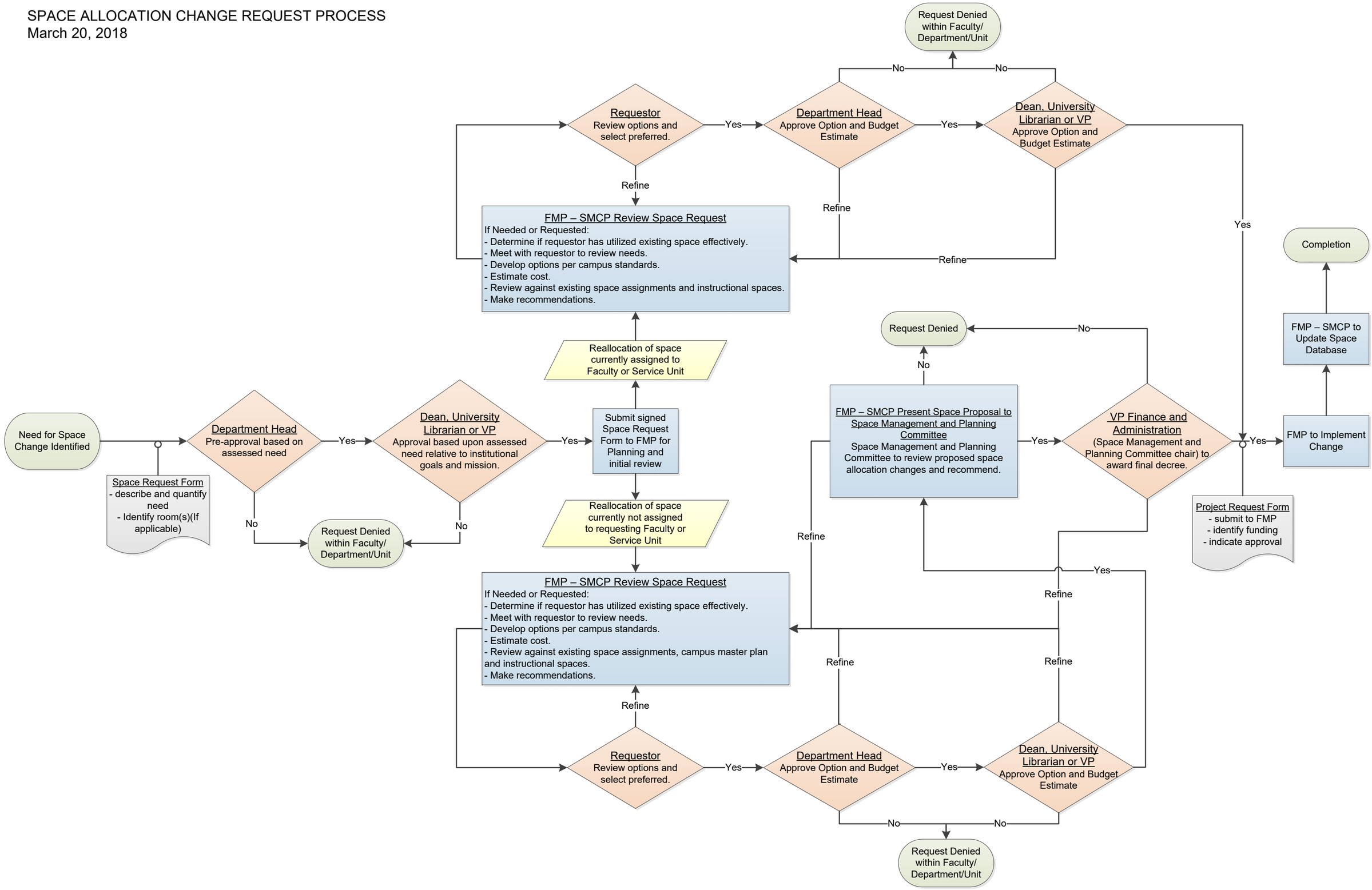SPACE ALLOCATION CHANGE REQUEST PROCESS
March 20, 2018