

2021
Research Excellence Award – Faculty of Public Affairs
Application/Nomination Cover Form

The **Faculty of Public Affairs Research Excellence Award** is given to recognize excellence and leadership in research by a faculty member or research team in FPA in the preceding three years as well as recognize a research proposal with a significant contribution to their field of research.

Please submit this form and all supporting documentation by **May 31, 2021** to:
Christine Barkley at Christine.Barkley@carleton.ca
Administrative Assistant, Office of the Dean, Faculty of Public Affairs

Award Type: Individual Faculty Member or Research Team

Applicant/Nominee Information

Name: _____
Position: _____
Department: _____
E-mail: _____

For Research Teams, provide the name of one researcher above as a prime contact and list all other team members and their contact information as part of the application package.

Name and Contact Information of Nominator (where not a self-nomination)

Name: _____
Position: _____
Department: _____
E-mail: _____

Applications/Nominations

Individual faculty or research teams are encouraged to apply for this award. Nominations may come from Chairs/Directors as well as faculty colleagues. Nominators must confirm with the nominee that they will stand for the award. An application should be submitted to the Office of the Dean, if the nominee is in agreement. Anonymous nominations will not be considered.

Application Package

Applicants and nominees must provide:

- a completed application/nomination cover form for the Research Excellence Award available at: <http://www.carleton.ca/fpa/about/awards/>
- current curriculum vitae for each faculty member whether an individual applicant/nominee or a team applicant/nominee
- identification of the specific achievement to be recognized with a description of its contribution to the field (limit of two pages)
- letter of support from a senior scholar within Carleton University who is familiar with the work of the applicant/nominee (individual or team)
- research proposal, including a budget justification in compliance with University policies, for how the award monies will be used if the applicant/nominee (individual or team) is chosen as the award winner (limit of three pages)

Public Lecture/Symposium (Optional)

If the applicant/nominee wishes to host a public lecture/symposium, the following information must be provided as part of the application package:

- description of the proposed public lecture/symposium noting intended audience and speaker
- budget for the proposed public lecture/symposium

Note: If the applicant/nominee wishes to host a public lecture/symposium, the Dean's Office will provide support and funding for its organization. The amount to be provided will be assessed based on the budget submitted and follow-up with the successful candidate by the Associate Dean, Research and International. The Associate Dean, Research and International, and the winner of the FPA Research Excellence Award, will reach an agreement on the amount to be provided.

Please refer to <https://carleton.ca/fpa/about/awards/research-excellence-award-past-recipients/> for more information about this award including an information sheet that details the criteria for the award, the optional public lecture/symposium, award recognition, procedures and the selection committee.

Past FPA Research Excellence Award Winners

Past winners are eligible to re-apply five years after receipt of their last Research Excellence award.

Please note that as the Office of the Dean is the sponsor of these awards and each of the Associate Deans chairs an award committee, faculty and professional staff working in the Office of the Dean are not eligible for these awards nor are they able to provide nominations or letters of support for others.