Pilot Project:
FPA Research Time Awards
Faculty of Public Affairs

December 9, 2020

Currently, reductions in teaching responsibilities are not readily available to faculty members who are awarded significant external research grants. This means that faculty take on the burden of the application process and, if they are successful, the pressure of completing the research project within the set timeframe, without any reduction in their regular teaching duties. In response to this, and to assist in our overall effort to promote a research-intensive environment and reinforce a culture of research excellence, the Faculty of Public Affairs and the Office of the Vice-President, Research and International, are proposing a Pilot Project to support reductions in teaching responsibilities to those awarded certain external research grants. The project will be monitored and evaluated after five years, at which time a decision will be made on continuation.

Grant-winning faculty whose applications were submitted after **May 1, 2018**, will be eligible for this project.

The following rules and conditions apply to this program for all new grants awarded on or after December 9, 2020 and for the remainder of the five-year period:

1. Reduction in teaching responsibilities will be available to professorial-rank faculty members who are the Principal Investigators (PI) on SSHRC Insight Grants, Insight Development Grants, Partnership Development Grants and Partnership Grants; CIHR Project Grants, Catalyst Grants, and Team Grants; NFRF Exploration and Transformation Grants; CFI JELF grants or Ontario Early Researcher Awards.
2. Award funding must be managed through Carleton University.
3. Faculty members who are co-Principal Investigators on major grants would be considered for reduction in teaching responsibilities on a case-by-case basis, as long as the grant funds are managed through Carleton University. Co-applicants, co-investigators and collaborators are not eligible.
4. Winners of these awards will be eligible for one 0.5-credit teaching reduction over the life of their grant. For the case of awards that are $100,000 or greater, the faculty members will be eligible to receive an additional 0.5 credit teaching reduction over the life of their grant.
5. For grants with even larger amounts of funding (e.g. greater than $500,000), further reductions in terms of teaching may be possible but need to be confirmed in writing by the Associate Dean (Research and International) in advance of application. For example, FPA has typically made a total course reduction commitment available to the PI, Project Director/Nominated Principal Applicant on SSHRC Partnership Grants, CIHR Team Grants, and NFRF Transformation Grants of 0.5 credits per year of the grant.
6. Winners of major grants from other funding agencies (outside Tri-Agency) would be considered for this program on a case-by-case basis. Decisions regarding eligibility will be made by the Associate Dean (Research and International) and need to be approved in writing prior to submission of the application to the funding agency.

7. No faculty member would be entitled to use more than a 0.5 reduction from this initiative in a single academic year.
8. Ignoring any reduction in teaching responsibilities awarded in recognition of administrative duties, no faculty member who benefits from this program would teach less than 1.0 credit per academic year (so, for example, a unit head with a 1.0 teaching load reduction would be able to take a 0.5 credit course release under this program, resulting in a 0.5 credit course load in the relevant academic year). In addition, a faculty member would normally not be able to use this program (and any other teaching reductions) to have a teaching load below 0.5 credits in a given academic year.
9. To be eligible for this program, at least one Carleton graduate student in FPA must be hired as a Research Assistant in each year of the funding as part of the research project.
10. To be eligible for this program, grant holders must have followed all internal processes and met internal deadlines in the process of preparing their grant applications.