

Stream B: FPA Research Completion Grant (Spring 2024)

Purpose

FPA Research Completion Grants provide up to \$3,000 in research funding to full-time professorial rank faculty members in the Faculty of Public Affairs¹ who have a research project that requires a small investment to get past a significant hurdle in order to complete the project. The normal assumption is that the final result of the project will be one or more scholarly publications, though the Grant is open to other forms of knowledge transfer/mobilization.

While this stream is open to all projects that meet the overall purpose, some illustrative examples include:

- The publication of a completed book under contract with a recognized academic press that requires funding to move from completed to published;
- Professional page proofing or indexing of a book manuscript prior to publication;
- Data analysis or updating to complete an existing research project or to revise a manuscript for final publication.

Note: Open access costs are not an eligible expense under this program.

Eligibility Criteria

This grant is intended only for projects approaching a clear and attainable end point. For example, if it is a peer-reviewed manuscript, it will normally have already passed peer review and been accepted for publication. It is not intended to replicate existing internal funding available, including support for conference travel (FPA Conference Travel Grants), research projects still at the development stages (the FPA Research Initiation Grant), or course release (FPA Research Time Award). Projects or expenses that meet the objectives of these programs will not be considered for this grant.

Priority will go to applicants who have not previously received an FPA Research Completion Grant and to applicants that can demonstrate a solid record of research productivity in their field. The researcher must also declare that they do not currently hold research funds that could reasonably be expected to cover this expense. Team projects will be considered as long as the FPA faculty member is the team lead (please only submit the CV of the team lead) and all other above criteria is met.

The maximum funding available per grant is \$3,000. The Faculty of Public Affairs normally funds up to eight grants per year (four in each of the fall and winter terms). Funding will be allotted to those projects that most closely align with the purpose of the grant program. Funds must be spent within one year of the award. Unspent funds must be returned to FPA to fund future grants.

¹ The faculty member must hold a combined 50% or greater appointment in FPA unit

The FPA Research Completion Grant stream is open for submissions twice a year (November and March). Applications should be submitted by completing the [online form](#) on the FPA website. Applications also require:

- an updated CV (any format)
- any supporting documents you feel will build your case (i.e., publication agreements, letters of support, copies of draft materials, etc.).

Within one year of receiving a grant, the recipient must provide a short report addressed to the Associate Dean (Research and Graduate) documenting the outcomes of the grant.