



## Teaching Excellence Awards

These awards recognize overall excellence in teaching and/or teaching innovation. Up to three awards may be given each year. Two awards are designated for full-time faculty members (Instructors, Lecturers, and Professors) at any rank and one award is designated for a contract instructor teaching in the Faculty.

### Criteria for Award

Excellence in teaching and teaching innovation may be demonstrated by any of the following:

- consistency in teaching excellence over time and across courses at Carleton over the previous five years for full-time faculty members, and at least two years (and a minimum of three courses) for contract instructors.
- commitment to student advising and engagement.
- successful innovation in curriculum/program design or classroom instruction undertaken in the previous five years for full-time faculty members, and at least two years (and a minimum of three courses) for contract instructors. The committee will look favorably on applications that demonstrate a willingness to engage in experimentation that has informed new approaches to instruction or curriculum design.

### Applications

Faculty and contract instructors must self-nominate and apply. Chairs/Directors and faculty colleagues are encouraged to approach the faculty member or contract instructor to express their support and to encourage their application.

### Application Package

Applicants must provide:

- a current curriculum vitae
- a short statement (up to three pages) that outlines the nature of the applicant's teaching excellence and/or innovation.
- optional letters of support from Chairs/Directors and faculty colleagues.
- selected student comments submitted as part of the end-of-term Student Experience Questionnaire process may be included where relevant. Applicants should not solicit letters from students. Instead, applicants may submit names of up to five (5) students to their Chair/Director who will confidentially solicit up to three letters of support.
- other relevant materials including teaching scores, course outlines, etc.

### **Award Recognition**

The recipient of each award will receive a \$1,500 taxable cash award and an engraved award statuette. They will also be profiled by the Faculty to recognize their achievement.

### **Procedures and Selection Committee**

Applicants should use [the application submission form](#) on the ODFPA website to upload their materials. **Completed application packages must be received by March 18, 2024.**

The selection committee for the Teaching Excellence Award is chaired by the Associate Dean, Academic. The award selection committee membership will normally consist of three FPA faculty members who are past recipients of a FPA Teaching Excellence Award, or a University, provincial or national teaching award. The selection committee will make its recommendation to the Dean.

### **Past FPA Teaching Excellence Award Winners**

Past winners are eligible to re-apply eight years after receipt of their last award.

***Please note that since the Office of the Dean sponsors these awards, faculty and professional staff working in the Office of the Dean are not eligible for these awards nor may they provide nominations or letters of support for others.***