

MINUTES of FPA Faculty Board

Monday, October 16, 2023
Senate Room (PK 608) & Zoom

The following were present in-person:

Faculty: Brenda O’Neill (ODFPA), Paul Wilson (AKC-MPM), Vandna Bhatia (PSCI), Mary Francoli (SJC-COMS), Beatrice Parker (AFRI), Miranda Brady (SJC-COMS), Allan Thompson (SJC-JOUR), Hashmat Khan (ECON), Paul Goode (EURUS), Jeffrey Monaghan (ICCJ), Alexander McClelland (ICCJ), Chris Gunn (AKC-PAPM and ECON), Leah West (NPSIA), Hans-Martin Jaeger (PSCI), Sarah Todd (SOWK), Susan Braedley (IPE and SOWK), Shi Li (Sprott), Mike Hildebrand (FGPA), Cati Coe (PSCI), Jennifer Stewart (SPPA), Jerald Sabin (SPPA), Sean Burges (AKC-BGInS), Benjamin Woo (SJC-COMS), Rado Vadovic (ECON), Hassan Bashir (AKC-BGInS), Jonathan Malloy (PSCI), David Mendeloff (Interim Secretary and Chair; NPSIA)

Students: Chris Pratt (BGInS), Kayla McBride (CASG), Noah Goodgie (ECON), Vladimir Gorodkov (EURUS), Michael Sadano (NPSIA)

The following were present online:

Faculty: Aneurin Bosley (SJC-JOUR), Beth MacLeod (FASS), Joan DeBardeleben (EURUS), Paloma Raggo (SPPA), Sandra Fahy (AKC-BGInS), Stacy Douglas (LAW), Zeina Boe-Zeid (LAW), Pierre Cloutier de Repentigny (LAW), Nana aba Duncan (SJC-JOUR), Mohammad Hasan (LAW), Katelyn Graham (SJC-MPD), Julia Wallace (Science), Jeni Armstrong (AKC-MPM), Eric Stephens (ECON),

Student: Magdalena Steen (NPSIA)

Guests: Pauline Rankin (Provost), Laurie Jaeger (ODFPA), Stephanie Bourk (ODFPA – recording the minutes)

1. Chair called the meeting to order at 2:35 pm.
2. Approval of agenda (**B. Woo/J. Malloy**). **Approved.**
3. Approval of minutes of April 6, 2022 (**V. Bhatia/B. Woo**). **Approved.**
4. Matters Arising

D. Mendeloff noted that the Constitutional changes approved in April are not yet approved by Senate.

5. Chair’s Remarks

D. Mendeloff reminded members that we were not successful in electing a Secretary or Clerk at our meeting last April. Executive has appointed D. Mendeloff as Interim Secretary. We still do not have a Clerk. S. Bourk has kindly agreed to take minutes until that position can be filled. David encouraged

anyone interested in filling that role this year, to contact a member of Executive. He also encouraged members to put their names forward for Secretary and Clerk for the next academic term (2024-25).

6. Question Period

P. Cloutier de Repetigny asked if there has been any follow-up or actions taken as a result of Dr. Woo's report *Seeking Equity in Tenure & Promotion: A Review of FPA Unit Standards*, and/or if there is otherwise anything in the works regarding the report. Dean O'Neill made note that this report has been shared with Chairs and Directors and that there are no other plans at the moment.

7. Report from Provost and Vice-President (Academic)

Provost P. Rankin provided an overview of issues she will be focusing on this year, particularly enrolment concerns and the impact on budgets, and the reorganization of FGPA. She invited questions from the members.

The Provost was asked about the future of Graduate Faculty Board. She confirmed that the conversations of reworking Grad Faculty Board have taken place and are underway currently, and that the reorganization of FGPA will be completed this year.

The Provost was asked if she anticipated any tuition increases for out-of-province students. She confirmed that tuition has been frozen for Ontario students, therefore those with a permanent residency in Ontario will not be affected by any out-of-province increases.

Allan Thompson raised the concern about under-utilized common space in Richcraft Hall and asked if the space could be better utilized by students for small social gatherings and studying, similar to Nicol. B. O'Neill confirmed this concern was noted and will raise it with Facilities Management and Planning.

8. Report from the Dean

Dean O'Neill presented a report on the state of the Faculty, particularly declining new first-year enrolments and current budget realities. She invited questions from members.

The Dean was asked to clarify how decisions are made regarding the allocation of CRCs in the Faculty. She noted that the number of CRC's that Carleton receives is determined by overall Tri-Council funding and allocated proportionally to each Faculty.

The Dean was asked about what is being done to address challenges with Research Services. She noted that a university committee has been struck, and that Erin Tolley, CRC in Political Science, is representing the Faculty on that committee.

9. Reports from Associate Deans

9.1. Research and Graduate

J. Malloy summarized his report that was circulated with the agenda. There were no questions.

9.2. Students and Enrolment

P. Wilson summarized his report that was circulated with the agenda. There were no questions.

9.3. Academic

V. Bhatia summarized her report that was circulated with the agenda. There were no questions.

9.4. Faculty Affairs

D. Mendeloff invited questions on his written report circulated with the agenda. No questions were asked.

9.5. M. Francoli (AD and Director Kroeger College) had no items to report.

10. Reports from Faculty Board Committees

10.1. Academic Policy and Curriculum Committee (APCC) and Motion to approve Calendar changes

Motion to approve Minor modifications for the 2024-25 Calendar (**V. Bhatia/C. Gunn**):

THAT FPA Faculty Board approve the proposed Minor modifications as presented in the attached list and recommend that they continue through the Institutional Quality Assurance Process and to Senate for inclusion in the 2024-25 Calendar. **PASSED.**

10.2. Ad Hoc Committee on Student Representation

D. Mendeloff invited comments on the report circulated with the agenda and feedback on the proposed recommendations regarding student election/appointment to Faculty Board committees. There were no comments or questions.

11. Reports for Information

11.1. Faculty Board Executive Committee

D. Mendeloff invited comments on the report circulated with the agenda. There were no questions or comments.

11.2. Senate Report

S. Burges gave an update on items raised at the first Senate meeting of the academic term.

12. Student Reports

12.1. CASG

K. McBride, CASG FPA Coordinator, presented a report on recent CASG activities (attached). She noted that after the recent CASG election, 14 of 20 FPA seats have been filled. She also noted that CASG's first major initiative for this academic year is to have departments create a "syllabus bank" of past course outlines to aid students in course registration.

12.2. FPA Graduate Students

M. Steen spoke on behalf of FPA graduate students. She raised particular concern about poor communication with PhD students in some units regarding when faculty members are on leave.

13. Other Business

The chair thanked S. Bourk for taking minutes, and L. Jaeger for helping manage the Zoom.

14. The meeting adjourned at 4:12 p.m. (**J. Stewart/M. Brady**)