

Department of Geography and Environmental Studies
ENST 4400B/ GEOG 4000B
Community-Engaged Food Systems Research
Course Syllabus / Winter Term 2020

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Seminar: Mondays, 2:35 pm – 5:25 pm, January 6 – April 6, 2020
Location: Loeb A220

ENST 4400B/GEOG 4000B [0.5 credit] – Community-Engaged Food Systems Research

Calendar description: Working with community-based partners across a range of food systems actors, students will work in small teams to conduct applied, community-driven research. The instructor will facilitate contacts and guide project design and analysis. Both lay and scholarly outputs will be generated.

Format: This winter term class will be run as a 3-hour seminar, however, we will only convene classes on select dates, while other timeslots will be used to meet with community partners, gather primary data, present findings, etc. Enrollment will be capped at 22 to facilitate oversight.

Fee: A supplemental fee of \$50 will be required.

Core Objectives

- To work in small teams to engage in community-driven applied research;
- To augment understanding of local food and farming systems [building, ideally, on the foundation laid in ENST/GEOG 4007 (*Localizing Food Systems*)];
- To advance struggles of civil society and charitable food systems actors in the Ottawa-Gatineau area;
- To gain first-hand experience collecting data using a variety of qualitative research methods; and,
- To advance and disseminate knowledge generated in lay and scholarly publications.

Class Schedules

(tentative, subject to change!)

1. Introduction to community-engaged food systems research (January 6)
2. Application to Research Ethics Board (January 13)
3. Environmental scan and literature review (January 20)
4. Preliminary meetings with community partners (January 27)
5. Collection of primary data (February 3)
6. Collection of primary data (February 10)
----- February 17 (no class, Winter Break February 17-21)
7. Collection of primary data (February 24)
8. Data analysis (March 2)
9. Synthesis of findings (March 9)
10. Polishing for dissemination (March 16)
11. Knowledge mobilization with community partners (March 23)
12. Submission of final projects (March 30)

Readings

Required readings are detailed in the Course Outline. Some readings will be available through MacOdrum Library (either as electronic holdings or on reserve); other readings with public URLs will be available online

Distribution of Grades:

Evaluation:	Value:
Participation (individual + group assessment)	40%
A1: REB application	10%
A2: Environmental scan and lit review	10%
Final Project: Presentation to community partner (10%) Quality of final Submission (30%)	40%
Total:	100%

Your confidential grades will be sent by e-mail as soon as they are available. Please notify your professor of any omissions and/or inaccuracies. Detailed guidelines for each assignment and project will be available through cuLearn.

Assignments will generally be issued and received online, through cuLearn. Late assignments will be accepted without penalty if accompanied by a doctor's note. Otherwise, if you are late for a due date, hand the assignment as soon as you are able for small penalty (it is still well worth your while to complete the course work).

Work submitted must be in your own words. Any reference to the work of others should be carefully acknowledged with full credit given to the source.

Participation

Representing 40% of your total grade, your participation will be evaluated in equal measure as follows:

- Attendance** (a simple tally of the number of classes attended); multiplied by,
- Participation** (a qualitative assessment of your contribution to class).

NB In an upper-level, seminar setting, it is imperative that students complete the assigned readings prior to class; attend all classes; engage positively and respectfully in class discussions and group work; raise questions; complete voluntary activities when requested; bring in relevant materials to share with peers; and maintain their personal integrity and academic honesty throughout.

Deferred Assignments

Only official deferrals petitioned through the Office of the Registrar will be honored. Students who are unable to complete an assignment or final project because of illness or other circumstances beyond their control, may apply within five working days to the Registrarial Services Office for permission to extend a deadline. Permission can be granted only if the request is fully and specifically supported by a medical certificate or other relevant documents.

Grades

In accordance with the Carleton University Calendar, the letter grades assigned in this course will have the following percentage equivalents:

A+ = 90-100	B+ = 77-79	C+ = 67-69	D+ = 56-59
A = 85-89	B = 73-76	C = 63-66	D = 53-56
A - = 80-84	B - = 70-72	C - = 60-62	D - = 50-52
F = Below 50			

WDN = Withdrawn from the course

ABS = Student absent from final exam

DEF = Deferred

FND = Failed, no Deferred

(Student could not pass the course even with 100% on final exam)

Final grades are subject to the Chair's and Dean's approval.

Requests for Academic Accommodations

You may need special arrangements to meet your academic obligations during the term. For an accommodation request, the processes are as follows:

Pregnancy obligation

Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details, visit the Department of Equity and Inclusive Communities: <https://carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf> or the homepage of the Department: <https://carleton.ca/equity/>

Religious obligation

Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details, visit the Department of Equity and Inclusive Communities: <https://carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf> or the homepage of the Department: <https://carleton.ca/equity/>

Academic Accommodations for Students with Disabilities

If you have a documented disability requiring academic accommodations in this course, please contact the Paul Menton Centre for Students with Disabilities (PMC) at 613-520-6608 or pmc@carleton.ca for a formal evaluation or contact your PMC coordinator to send your instructor your Letter of Accommodation at the beginning of the term. You must also contact the PMC no later than two weeks before the first in-class scheduled test or exam requiring accommodation (if applicable). After requesting accommodation from PMC, meet with your instructor as soon as possible to ensure accommodation arrangements are made. carleton.ca/pmc

Survivors of Sexual Violence

As a community, Carleton University is committed to maintaining a positive learning, working and living environment where sexual violence will not be tolerated, and is survivors are supported through academic accommodations as per Carleton's Sexual Violence Policy. For more information about the services available at the university and to obtain information about sexual violence and/or support, visit: carleton.ca/sexual-violence-support

Accommodation for Student Activities

Carleton University recognizes the substantial benefits, both to the individual student and for the university, that result from a student participating in activities beyond the classroom experience. Reasonable accommodation must be provided to students who compete or perform at the national or international level. Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. <https://carleton.ca/senate/wp-content/uploads/Accommodation-for-Student-Activities-1.pdf>

For more information on academic accommodation, please contact the departmental administrator or visit: students.carleton.ca/course-outline

Academic Standing and Conduct

Students must familiarize themselves with the regulations concerning academic standing and conduct in the 2019/2020 *Carleton University Graduate Calendar*. This document can be accessed online at: <http://calendar.carleton.ca/grad/>

Retain Copies of Work Submitted

Students are strongly advised to retain a hard copy (and electronic backup) of all assignments and final projects in the event of loss for whatever reason.

University Regulations Regarding Cheating and Plagiarism

University regulations stipulate that allegations of plagiarism, cheating or any violations of examination conduct rules will be thoroughly reviewed. Each case must be reported to the Dean, who investigates each allegation. If there is no resolution following this investigation at the Dean's level, a tribunal will be appointed by the Senate to review the case and make a final decision.

(Note on Plagiarism):

Webster's Dictionary defines plagiarism as stealing. *Plagiarism is the submission of someone else's writing/ideas/work as your own.* All ideas presented which are not your own must be properly referenced. While forms of plagiarism may vary, each involves verbatim or near verbatim presentation of the writings or ideas of others' as one's own without adequately acknowledging the original source. Plagiarism includes (but is not limited to): copying from a book, article or another student; downloading material or ideas from the Internet; or otherwise submitting someone else's work or ideas as your own.