Professor: Patricia Ballamingie, B.A.H., M.E.S., Ph.D.
Office: Loeb Building, B Tower, Room 450B
Office Hours: By appointment.
Phone: 520-2600, ext. 8566
E-mail: patricia.ballamingie@carleton.ca
Web site: http://www2.carleton.ca/geography/staff-faculty/ballamingie-patricia/
Location: ~24 hours of compulsory regional field trips plus ~12 hours of class

GEOG 4007 [0.5 credit] Special Topics in Geography & Environmental Studies – Localizing Food Systems

Calendar description: Selected topics in geography and/or environmental studies.

Prerequisite: Fourth-year Honours standing in the Department or permission of the Department. [Please note, this course is open to 4th year students of other disciplines, so request access, and if there is space, you will be granted entry!]

Enrollment will be capped at 22.

Fee: There will be an additional fee of $50, payable to the Carleton University, Dept. of Geography & Environmental Studies, due no later than September 13. Please submit this fee (cash, cheque and money order are all acceptable, but we are unable to take e-transfers) to Karen Tucker, the DGES Undergraduate Administrator.

Format: This class will be run as a hybrid of compulsory field trips and seminars. Please note the dates, and ensure you can attend.

Three compulsory regional field trips will be held in the early fall: September 28, October 5, and October 26. (Transportation will be provided.)

There will also be 4 x 3-hour seminars: September 12, October 17, November 14, and November 28.
Core Objectives

- To develop a deeper understanding of localizing food systems, using the Ottawa “foodshed” (eastern Ontario/ western Québec) as a case study;
- To understand the challenges and opportunities associated with local food systems;
- To experience various components of a food system, with a focus on community-based initiatives;
- To perceive the social innovations and physical infrastructure required to build a just and vibrant sustainable local food system;
- To understand how discourses of local and sustainable and justice are invoked by different actors, and to what ends;
- To delineate between related concepts of food security, food sovereignty, and food justice; and,
- To explore the challenges faced by small- and medium-scale local producers.

Readings

Required readings will be made available through cuLearn (where copyright permits) and/or as active URL links to online resources. Readings not available online will be made available through MacOdrum Library Reserves.

Distribution of Grades:

<table>
<thead>
<tr>
<th>Evaluation:</th>
<th>Value:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Participation</td>
<td>30%</td>
</tr>
<tr>
<td>Experiential learning journal</td>
<td>40%</td>
</tr>
<tr>
<td>Food systems case study (written component + oral presentation)</td>
<td>30%</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>

Your confidential grades will be posted on cuLearn as soon as they are available. Please notify your professor of any omissions and/or inaccuracies.

Participation

Representing 30% of your total grade, your participation will be evaluated as follows:

- **Attendance** (three compulsory field trips plus four classes); multiplied by…
- **Participation** (a qualitative assessment of your contribution to class)
NB in an upper-year, seminar setting, it is imperative that students complete the assigned readings prior to class; attend all classes; engage positively and respectfully in class discussions and group work; raise questions; complete voluntary activities when requested; bring in relevant materials to share with peers; and maintain their personal integrity and academic honesty throughout.

**Assignments:**

Two assignments (listed above) will account for a total of 70% of your grade. Specific details and expectations will be distributed during the first class on September 12, 2019. However, several general criteria can’t help but influence the quality of your assignments. Therefore, before handing in your assignments, ask yourself the following questions:

- Have you researched your answer using reputable and scholarly sources?
- Have you included relevant quotes and/or statistics to substantiate your position?
- Have you cited all sources in a standardized bibliographic format (APA 6th edition)?
- Have you dealt with the assignment in a thorough and systematic way?
- Have you followed the instructions?
- Have you checked your answer for spelling mistakes and grammatical errors?
- Have you attempted to improve your style and polish your prose?
- Have you tried to go above and beyond the stated expectations?

All assignments must be submitted in a standardized 12-point font (e.g., Times New Roman, Arial, Cambria, Calibri), single-spaced, with 1-inch margins. Please include your name, student number, date, and descriptive title somewhere in the header (or title page) of your document.

Assignments will generally be issued and received online through cuLearn. Late assignments will be accepted without penalty if accompanied by a doctor’s note. Otherwise, if you are late for a due date, hand the assignment in the following week for partial marks. You will be penalized for late submissions, but it is still well worth your while to hand it in!

**While you are encouraged to work cooperatively with your peers, identical assignments will be considered grounds for an allegation of Instructional Offense. Work submitted must be in your own words. Any reference to the work of others should be carefully acknowledged with full credit given to the source.**

**Deferred Assignments**

Only official deferrals petitioned through the Office of the Registrar will be honored. Students who are unable to complete an assignment or final project because of illness or other circumstances beyond their control, may apply within five working days to the Registrarial Services Office for permission to extend a deadline or to write a deferred examination. Permission can be granted only if the request is fully and specifically supported by a medical certificate or other relevant documents.
Grades

In accordance with the Carleton University Calendar, the letter grades assigned in this course will have the following percentage equivalents:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>90-100</td>
</tr>
<tr>
<td>A</td>
<td>85-89</td>
</tr>
<tr>
<td>A-</td>
<td>80-84</td>
</tr>
<tr>
<td>B+</td>
<td>77-79</td>
</tr>
<tr>
<td>B</td>
<td>73-76</td>
</tr>
<tr>
<td>B-</td>
<td>70-72</td>
</tr>
<tr>
<td>C+</td>
<td>67-69</td>
</tr>
<tr>
<td>C</td>
<td>63-66</td>
</tr>
<tr>
<td>C-</td>
<td>60-62</td>
</tr>
<tr>
<td>D+</td>
<td>56-59</td>
</tr>
<tr>
<td>D</td>
<td>53-56</td>
</tr>
<tr>
<td>D-</td>
<td>50-52</td>
</tr>
<tr>
<td>F</td>
<td>Below 50</td>
</tr>
<tr>
<td>WDN</td>
<td>Withdrawn from the course</td>
</tr>
<tr>
<td>ABS</td>
<td>Student absent from final exam</td>
</tr>
<tr>
<td>DEF</td>
<td>Deferred</td>
</tr>
<tr>
<td>FND</td>
<td>Failed, no Deferred</td>
</tr>
<tr>
<td></td>
<td>(Student could not pass the course even with 100% on final exam)</td>
</tr>
</tbody>
</table>

Final grades are subject to the Dean’s approval.

Requests for Academic Accommodations

You may need special arrangements to meet your academic obligations during the term. For an accommodation request, the processes are as follows:

Pregnancy obligation
Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details, visit the Equity Services website: [carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf](carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf)

Religious obligation
Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details, visit the Equity Services website: [carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf](carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf)

Academic Accommodations for Students with Disabilities
If you have a documented disability requiring academic accommodations in this course, please contact the Paul Menton Centre for Students with Disabilities (PMC) at 613-520-6608 or pmc@carleton.ca for a formal evaluation or contact your PMC coordinator to send your instructor your Letter of Accommodation at the beginning of the term. You must also contact the PMC no later than two weeks before the first in-class scheduled test or exam requiring accommodation (if applicable). After requesting accommodation from PMC, meet with your instructor as soon as possible to ensure accommodation arrangements are made. [carleton.ca PMC](carleton.ca/PMC)
Survivors of Sexual Violence

As a community, Carleton University is committed to maintaining a positive learning, working and living environment where sexual violence will not be tolerated, and is survivors are supported through academic accommodations as per Carleton's Sexual Violence Policy. For more information about the services available at the university and to obtain information about sexual violence and/or support, visit: carleton.ca/sexual-violence-support

Accommodation for Student Activities

Carleton University recognizes the substantial benefits, both to the individual student and for the university, that result from a student participating in activities beyond the classroom experience. Reasonable accommodation must be provided to students who compete or perform at the national or international level. Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist.


For more information on academic accommodation, please contact the departmental administrator or visit: students.carleton.ca/course-outline

Academic Standing and Conduct

Students must familiarize themselves with the regulations concerning academic standing and conduct in the 2019/2020 Carleton University Undergraduate Calendar. This document can be accessed online at: http://calendar.carleton.ca/undergrad/

Retain Copies of Work Submitted

Students are strongly advised to retain a hard copy (and electronic backup) of all assignments and final projects in the event of loss for whatever reason.

University Regulations Regarding Cheating and Plagiarism

University regulations stipulate that allegations of plagiarism, cheating or any violations of examination conduct rules will be thoroughly reviewed. Each case must be reported to the Dean, who investigates each allegation. If there is no resolution following this investigation at the Dean’s level, a tribunal will be appointed by the Senate to review the case and make a final decision.
(Note on Plagiarism):
Webster’s Dictionary defines plagiarism as stealing. Plagiarism is the submission of someone else’s writing/ideas/work as your own. All ideas presented which are not your own must be properly referenced. While forms of plagiarism may vary, each involves verbatim or near verbatim presentation of the writings or ideas of others’ as one’s own without adequately acknowledging the original source. Plagiarism includes (but is not limited to): copying from a book, article or another student; downloading material or ideas from the Internet; or otherwise submitting someone else’s work or ideas as your own.

For more information, see the university’s Academic Integrity Policy when it comes to definitions, potential penalties and related matters. The policy can be found at: https://carleton.ca/secretariat/wp-content/uploads/Academic-Integrity-Policy.pdf
And related processes can be found here: https://carleton.ca/registrar/academic-integrity/