

Incoming Student Exchange Program



Carleton
University



General Information

Academic Levels Offered:

Undergraduate and graduate

Important Dates (Academic Year):

<https://calendar.carleton.ca/academicyear/>

Duration of Exchange:

- Full academic year (September - April)
- Fall term (September - December)
- Winter term (January - April)

Language of Instruction:

English (proof of proficiency required where applicable)

Course Descriptions:

Undergraduate courses -
calendar.carleton.ca/undergrad/courses/

Graduate courses -

calendar.carleton.ca/grad/courses/

Orientation

Students receive resources and information that will help them transition successfully.

Number of Carleton Credits per Term:

Undergraduate students

- Minimum: 1.5 credits per term (3 courses)
- Maximum: 2.5 credits per term (5 courses)
- Standard: 2.0 credits per term (4 courses)

Graduate students (5000 Course Level)

- Minimum: 0.5 credits per term (1 course)
- Maximum: 1.5 credits per term (3 courses)
- Standard: 1.0 credit per term (2 courses)

A single-term course is typically equivalent to 0.5 credits at Carleton University. Please confirm with your home institution regarding the minimum number of credits required for students from your institution while on exchange

Grading System:

12 point scale (12 = A + = 90% - 100%)
For information see section 5.4 Grading System available at <https://calendar.carleton.ca/undergrad/regulations/academicregulationsoftheuniversity/grading/#grading-system>

Mandatory Fees:

- **UHIP** - All incoming exchange students are automatically enrolled in the University Health Insurance Plan following registration in courses. For information, visit [carleton.ca/isso/uhip/](https://calendar.carleton.ca/isso/uhip/)
- **U-Pass** - All incoming exchange students are enrolled in the U-Pass program when they reach full time registration. U-Pass provides access to public transportation in Ottawa: [carleton.ca/upass/](https://calendar.carleton.ca/upass/)



Academic Programs

Please visit [carleton.ca/academics/departments](https://calendar.carleton.ca/academics/departments) for a full list of Departments.

Some courses may be restricted to exchange students. Visit [carleton.ca/go-isso/incoming-student-exchange-program/courses-not-available/](https://calendar.carleton.ca/go-isso/incoming-student-exchange-program/courses-not-available/) for more information.

Some programs may have additional portfolio or audition requirements for admission (e.g. Music, Architecture, Industrial Design, etc.).

Faculty of Arts and Social Sciences

- College of the Humanities
- Department of English Language and Literature
- Department of French
- Department of Geography and Environmental Studies
- Department of History
- Department of Philosophy
- Department of Psychology
- Department of Sociology and Anthropology
- Institute for Comparative Studies in Literature, Art and Culture
- Institute of African Studies

- Institute of Cognitive Science
- Institute of Interdisciplinary Studies
- School for Studies in Art and Culture
- School of Linguistics and Language Studies
- School of Canadian Studies

Faculty of Public and Global Affairs

- Department of Economics
- Department of Law and Legal Studies
- Department of Political Science
- Infrastructure Protection and International Security
- Institute of African Studies
- Institute of Criminology and Criminal Justice
- Institute of European, Russian and Eurasian Studies
- Institute of Political Economy
- Norman Paterson School of International Affairs
- School of Journalism and Communication
- School of Public Policy and Administration
- School of Social Work

Sprott School of Business

sprott.carleton.ca/

Faculty of Science

- Department of Biology
- Department of Chemistry
- Department of Earth Sciences
- Department of Health Sciences
- Department of Neuroscience
- Department of Physics
- Institute of Biochemistry
- Institute for Data Science
- Institute of Environmental and Interdisciplinary Science
- Nursing
- School of Computer Science
- School of Mathematics and Statistics
- Technology, Society, Environment Studies

Faculty of Engineering and Design

(limited enrollment)

[carleton.ca/engineering-design/](https://calendar.carleton.ca/engineering-design/)

Graduate Programs

Please visit graduate.carleton.ca/programs for a list of Master's programs.

Exchange Process

Instructions for Incoming Exchange Students:

Please visit carleton.ca/go-isso/incoming-student-exchange-program for detailed information and the nomination and application forms.

Nomination Deadline:

- March 15 for Full Academic Year
- March 15 for Fall Term
- September 15 for Winter Term

Nomination Instructions:

Students are required to be nominated by their home institution. Nominations for exchange to Carleton University are submitted online.

- One form must be submitted for each student to be nominated
- Proof of English proficiency is required for students whose first language is not English.

Application Deadline:

- April 15 for Full Academic Year
- April 15 for Fall Term
- October 15 for Winter Term

Application Instructions:

The Incoming Exchange Application form and all supporting documents (eg. transcript, proof of English proficiency) must be submitted online

English Language Proficiency Requirements (where applicable):

Undergraduate

- Internet Based TOEFL (iBT) 86 (minimum of 22 in writing and speaking and 20 in reading and listening)
- IELTS 6.5 (minimum 6.0 in each band)
- CAEL 70 (minimum 60 in each band)

Graduate

- Internet Based TOEFL (iBT/Next Generation) 100 (minimum of 25 in writing, speaking, reading and listening)
- IELTS 8.0 (minimum 7.5 in each band)
- CAEL 70 (minimum 60 in each band)
- Pearson Test of English (PTE) (Academic): 60 overall (minimum 60 in each Communicative Skill)

* Students must achieve the TOTAL minimum score and the minimum score indicated for each BAND in Reading, Writing, Speaking and Listening.



Accommodations

On-campus Housing:

Accommodation in Carleton's on-campus residences is not guaranteed. However, incoming exchange students are encouraged to apply. For more information, visit: housing.carleton.ca/future-residents/apply-to-residence/#Exchange-Students Fee information is available at <https://housing.carleton.ca/future-residents/fees/>.

Off-campus Housing:

The Housing website is a good place to begin your research into off-campus housing, Ottawa neighbourhoods, and for advice on renting in Ottawa: housing.carleton.ca/off-campus-housing/. Carleton's campus is serviced by several bus routes and a light rail train. Visit octranspo.com/en/plan-your-trip/schedules-maps/ for more information.

If finances allow, we recommend arriving in Ottawa 2-3 weeks in advance of the start of term in order to view any off-campus accommodations in-person before signing a lease.

Immigration Information

You do not need a study permit if you are coming to Canada for an exchange of less than 6 months.

If your studies are more than 6 months, you need a study permit. Application instructions for a study permit are available at the website of Immigration, Refugees, and Citizenship Canada: canada.ca/en/immigration-refugees-citizenship/services/study-canada/study-permit.html.

Most international students need a Temporary Resident Visa (TRV) or Electronic Travel Authorization (eTA) to travel to Canada.

- If you apply for a study permit, your TRV or eTA will be issued to you automatically

If you don't need a study permit, check to see if you need a TRV or an eTA here: www.cic.gc.ca/visit-visiter/en/visas. Your letter of acceptance for exchange may be used in a TRV application to explain the purpose of your visit to Canada.

Living Costs (Estimated over eight months)

On-campus	(includes meal plan and internet/wifi):	\$13,000 to \$15,000 CDN
Off-campus	(prices vary depending on type of accommodation and utilities provided)	\$12,000 CDN and higher
Books and supplies	(varies by program)	\$1,400 CDN
Other personal expenses	(varies by individual)	\$3,000 CDN

Resource: <https://admissions.carleton.ca/scholarships/usa-and-international-costs/>

