

Incoming Exchange Student Checklist

-BEFORE YOU ARRIVE-

1. Receive Letter of Acceptance → apply for **Visitor Visa/ETA or Study Permit** (depending upon length of study period)

3. Apply for **On-Campus Housing** or find **Off-Campus Accommodation** options

5. Apply for your **Campus Card**

7. View your **account balance on Carleton Central** and pay your Health Insurance (UHIP), bus pass (U-Pass) and on-campus residence fees through your **student account** → remember to bring important medical records and extra prescription medication you may need

9. Bookmark the **Campus Map - Carleton University**

2. Set up **MyCarletonOne (MC1) account** → this will give you access to Carleton's IT services including your Carleton email.

4. Complete Exchange Student Welcome in **Brightspace**

6. Packing **Tips** → for on & off campus living

8. Budget for **accommodation and living expenses** & make a plan for transferring funds from home → remember exchange students pay tuition to their home institution not Carleton

10. **Regularly Check:**

- Carleton email for important information & actions items
- **Dates and Deadlines**
- Brightspace Dashboard for course information & outlines



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