



# AOYAMA GAKUIN UNIVERSITY (TOKYO)

## Fact Sheet for Student Exchange Program 2025-2026

General Information	
Office Dealing with Student Exchange Program	<b>International Center</b> 4-4-25 Shibuya, Shibuya-ku, Tokyo 150-8366 Phone: +81-3-3409-8462 Fax: +81-3-3409-7923
Contact Persons at Aoyama Campus	Inbound Exchange (Partner University students coming to AGU) Inbound Exchange Team Email: <a href="mailto:exchange@aoyamagakuin.jp">exchange@aoyamagakuin.jp</a> Outbound Exchange (AGU students going to Partner Universities) Outbound Exchange Team Email: <a href="mailto:agu-outbound1@aoyamagakuin.jp">agu-outbound1@aoyamagakuin.jp</a>
Locations of the Campuses and Academic Departments	<b><u>Aoyama Campus</u></b> 4-4-25, Shibuya, Shibuya-Ku, Tokyo, JAPAN 150-8366 - 8 Academic Schools/Colleges: <b>Literature; Education, Psychology &amp; Human Studies; Economics; Law; Business; International Politics, Economics &amp; Communication; Cultural and Creative Studies.</b> <b><u>MBA (Aoyama Business School)</u></b> <b><u>Sagamihara Campus</u></b> 5-10-1, Fuchinobe, Chuo-Ku, Sagamihara, Kanagawa, JAPAN 252-5258 - 4 Academic Schools/Colleges: <b>Science &amp; Engineering; Social Informatics; Global Studies &amp; Collaboration (Japan Studies Program); Community Studies</b>
Related Websites/Videos	Inbound Exchange Program Website: <a href="https://www.aoyama.ac.jp/international/from_overseas/exchange/">https://www.aoyama.ac.jp/international/from_overseas/exchange/</a> [Japanese] <a href="https://www.aoyama.ac.jp/en/admission/exchange/">https://www.aoyama.ac.jp/en/admission/exchange/</a> [English] University Website: <a href="http://www.aoyama.ac.jp/">http://www.aoyama.ac.jp/</a> [Japanese] <a href="https://www.aoyama.ac.jp/en/">https://www.aoyama.ac.jp/en/</a> [English] Aoyama Gakuin Website: <a href="https://www.aoyamagakuin.jp/">https://www.aoyamagakuin.jp/</a> [Japanese] Campus Tour (YouTube Videos): 1) <a href="#">Aoyama Campus</a> (in Tokyo) 2) <a href="#">Sagamihara Campus</a> (in Kanagawa Prefecture) The New Library at Aoyama Campus (YouTube Video) <a href="https://youtu.be/sOzi2hLgqUY">https://youtu.be/sOzi2hLgqUY</a>
Academic Information	
Academic Calendar	<b><u>Fall 2025 (2<sup>nd</sup> Semester)</u></b> Early September: Arrival in Japan Mid-September: Orientation week Mid-September to End of January: Classes are held End of January to Early February: Final Exam Period <b><u>Spring 2026 (1<sup>st</sup> Semester)</u></b> End of March: Arrival in Japan End of March to Early April: Orientation week Early April to End of July: Classes are held End of July to Early August: Final Exam Period <a href="https://www.aoyama.ac.jp/en/campuslife/academic_calendar.html">https://www.aoyama.ac.jp/en/campuslife/academic_calendar.html</a>

<p><b>Japanese Courses for Exchange Students (optional courses)</b></p>	<p><b><u>Aoyama Campus</u></b>  Japanese Language &amp; Culture Classes  - Japanese (A),(B),(C) and (D) subjects: Maximum 4 classes/week (credited)  - Society and Culture of Japan (credited)  - Japanology: 1 class per week (credited)  - Japanese class for beginners conducted in English (non-credited)</p> <p><b><u>Sagamihara Campus</u></b>  Japanese Language &amp; Culture Classes  - Japanese (A),(B),(C) and (D) subjects: Maximum 4 classes/week (credited)  - Society and Culture of Japan (credited)  - Japanology: 1 class per week (credited)  - Japanese class for beginners conducted in English (non-credited, at Aoyama Campus)</p> <p>IMPORTANT NOTES:  1) Taking Japanese language courses is <u>optional</u>. AGU will conduct a Japanese placement test before students' arrival. Based on the placement test result, the level of the class will be determined.  2) A certain level of Japanese proficiency (Japanese CEFR--A1 Level or equivalent) is required to register for <u>credit-earning</u> Japanese language courses.  3) <u>Non-credit-earning Japanese language courses for beginners taught in English is are offered at the Aoyama Campus (free of charge).</u></p>
<p><b>Course Syllabuses</b></p>	<p><a href="http://syllabus.aoyama.ac.jp/">http://syllabus.aoyama.ac.jp/</a>  * For every Academic Year, course information and the English course list will be updated at the end of March.</p>
<p><b>Course Information for Exchange Students (Undergraduate)</b></p>	<p><a href="https://www.aoyama.ac.jp/en/admission/exchange/course.html">https://www.aoyama.ac.jp/en/admission/exchange/course.html</a>  Exchange Students can take courses at the Aoyama and Sagamihara Campuses, except for some classes, such as the credited Japanese language class. However, please note that commuting between the campuses takes about 80 to 90 minutes.  <a href="https://www.aoyama.ac.jp/outline/campus/?wovn=en">https://www.aoyama.ac.jp/outline/campus/?wovn=en</a></p>
<p><b>Course Restrictions for Exchange Students</b></p>	<p>Physical Education classes, Teacher's Certificate courses, Foreign Language courses for Japanese students, some courses offered by the Department of Education, and courses that are not open to the exchange students</p>
<p><b>Nomination of a Graduate Student</b></p>	<p>If a student wants to enroll in one of AGU's Master's Program, they must belong to a graduate school at the time of application. Graduate students may be accepted on a limited basis subject to approval from the graduate school based on the student's academic objectives.  Please get in touch with the International Center before nominating a graduate student.</p> <p>Some Graduate Schools require a high level of Japanese language proficiency (JLPT N1 level). A few, such as International Politics, Economics &amp; Communication, Aoyama Business School (MBA), and the Graduate School of Business, do not.</p> <p>NOTE: Graduate students of our partner institutions can belong to AGU's undergraduate program. However, they can only take courses for undergraduate students and are NOT allowed to take courses for graduate students in this case.</p>
<p><b>Nomination of a student who receives</b></p>	<p>If the nominated student is receiving reasonable accommodations at their home university, such as special support or extended exam time, <u>please</u></p>

reasonable accommodations or who takes medications regularly for pre-existing conditions	<p><u><a href="#">contact the International Center, to the extent possible, before submitting the nomination</a></u>. The International Center is working with the Support Center for Students with Disabilities for their support during their study abroad period. Please note that we may be unable to provide precisely the same reasonable accommodations as those provided at your institution.</p> <p>Please note that if a student takes regular medication, which is very important for maintaining their physical and mental health, and the same medication is unavailable in Japan, we may decline to accept the student.</p> <p><b>*AGU may also be unable to accept a nominee due to their health conditions.</b></p>
Minimum Number of Credits	14 credits per semester (undergraduates)
Course Registration	Register online during the registration period after attending the course registration orientation upon arrival.
Transcripts Issuance Timing	<p><b><u>Spring (1<sup>st</sup> Semester)</u></b>  Grade Report (in Japanese, on the student portal): <b>Early September</b>  Official Transcript (in English): <b>Late September</b></p> <p><b><u>Fall (2<sup>nd</sup> Semester)</u></b>  Grade Report (in Japanese, on the student portal): <b>Early March</b>  Official Transcript (in English): <b>April</b></p> <p><b>IMPORTANT NOTE:</b> AGU cannot issue an official transcript before the specified months above.</p>
<b>Application for Inbound Exchange Program</b>	
Duration of Exchange	One semester or one full year (two semesters)
Required G.P.A	<p><b>G.P.A. 2.5 (4.0 scale) or above</b></p> <p>NOTE: If G.P.A. is not on a 4.0 scale, please submit a '<a href="#">Verification of Academic Standing</a>' written by the International Office Director that states that the student has scored on average or above average in their official grades.</p>
Required Language Proficiency	<p><b><u>Aoyama Campus</u></b></p> <p><b><u>(1) Literature; (2) Education, Psychology &amp; Human Studies(*1); (3) Economics(*1); (4) Law(*1); (5) Business; (6) International Politics, Economics &amp; Communication; and (7) Cultural and Creative Studies</u></b></p> <p>A) The applicant has studied Japanese for more than one year and have the JLPT N5 or equivalent  OR  B) Japanese Proficiency is NOT REQUIRED if the applicant will take only English-taught courses. Instead, applicants must have the following English proficiency: <u>TOEFL iBT 68 or IELTS 5.5 or higher</u>, unless they are native English speakers. (*2)</p> <p><b><u>(8) MBA Program (Aoyama Business School)</u></b></p> <p>A) If a student plans to take courses offered in Japanese, ABS requires the JLPT <b>N1</b> test score at the time of application.  OR  B) Japanese Proficiency is NOT REQUIRED if the applicant will take only English-taught courses. Instead, applicants must have the following English proficiency: <u>TOEFL iBT 68 or IELTS 5.5 or higher</u>, unless they are native English speakers. (*2)</p>



	<p>Books and Materials                      ¥    60,000</p> <p>Transportation                              ¥    35,000</p> <p>Extracurricular activities                ¥    70,000</p> <p>National Health Insurance                ¥    25,000</p> <p>Miscellaneous                                ¥    100,000</p> <p style="text-align: right;">Total                      ¥ 1,550,000</p>
<b>Health Insurance and Travel Insurance</b>	<p>1) <b>Japanese National Health Insurance (NHI) is compulsory</b> (approx. JPY2,000/m. The amount varies according to the city/ward where the student resides). The student must apply on arrival at the local city/ward office.</p> <p>2) In addition to the above, students must arrange appropriate overseas travel insurance in their home country, which should cover their study period in Japan.</p>
<b>International Commons (at Aoyama Campus)</b>	<p>The “International Commons,” located at Aoyama Campus, has a Chat Room, an English counseling service, as well as a lounge space where international students and local students can get together to talk, play games, etc. Various social and cultural events are also held there.</p> <p><a href="#">《Special Feature》 Bringing a Global Perspective to University Life at the "International Commons"   Aoyama Gakuin University</a></p>
<b>University Fitness Center</b>	<p>The membership fee is JPY3,000/per academic year. Students must undertake a Fitness Center orientation and university health check-up to use the center.</p> <p><a href="#">《Special Feature》 Realize Your Full Potential at the AGU Fitness Center   Aoyama Gakuin University</a></p>
<b>Support for Exchange Students</b>	
<b>Tutor (Buddy) System</b>	<p>Student volunteers (mostly local Japanese students) will be assigned to provide peer support for school and day-to-day matters.</p>
<b>Aoyama Gakuin Chat Room</b>	<p>The Chat Room is a space on campus where international and Japanese students teach their languages to each other (free of charge).</p> <ul style="list-style-type: none"> <li>· <b>Japanese Sessions:</b> Japanese students teach international students conversational Japanese</li> <li>· <b>English Sessions:</b> English-speaking exchange students can work as chat leaders to teach Japanese students conversational English (will be paid per hour)</li> </ul> <p><a href="https://www.aoyama.ac.jp/en/campuslife/chat_room/">https://www.aoyama.ac.jp/en/campuslife/chat_room/</a>  <a href="https://youtu.be/QWRgK1U6ws8">https://youtu.be/QWRgK1U6ws8</a></p>
<b>Counseling Services on Campus</b>	<p><b>An English-speaking counselor is available three days a week at the Aoyama Campus. Counseling in Japanese is also available every weekday</b> at the Student Counseling Centers at Aoyama and Sagamihara Campus.</p> <p>* Advanced reservation is required. Free of charge</p>
<b>Social and Cultural Events</b>	<ul style="list-style-type: none"> <li>· The Meet Up Café (International Coffee Hour) at the International Commons</li> <li>· Other optional events include a tea ceremony, watching Kabuki, visiting historical sites, etc.</li> </ul>

\* Please note that the information on this sheet is as of January 7, 2025. It is subject to change.