

## College of the Humanities, Greek and Roman Studies

## ARCY / CLCV 1008A: Introduction to Archaeology I

<b>Online format:</b>	blended: asynchronous assignments; weekly synchronous classes
<b>Lecture posted:</b>	Wednesday 10:05-11:25 am (asynchronous; watch before Friday)
<b>Synchronous meetings:</b>	Friday 10:05 – 11:25 am on zoom
<b>Instructor:</b>	Dr Kennedy-Klaassen
<b>E-mail:</b>	<a href="mailto:liz.klaassen@carleton.ca">liz.klaassen@carleton.ca</a>
<b>Office hours:</b>	email for appointment; format of meeting can be online or phone
<b>Administrator:</b>	Andrea McIntyre, <a href="mailto:andreamcintyre@carleton.ca">andreamcintyre@carleton.ca</a> , (613) 520-2809

## Course Description

**Blended Course:** An online course where there is a mixture of synchronous meetings and asynchronous activities. Students need to be prepared to meet online via web conferencing tools Fridays from 10:05-11:25. The asynchronous activities are intended to provide flexibility to students when the class is not meeting synchronously. Students are expected to remain up to date with the deadlines and due dates provided in the schedule below. This course requires reliable high-speed Internet access and a computer (ideally with a webcam), and a headset with a microphone.

**Archaeology** is the study of the human past through its physical traces. We will be examining the origins and development of archaeology as a discipline, how archaeologists collect data, organize, and date what they find, their excavation methods and technology. This course will introduce how archaeologists use their data to construct history, to answer questions about how people lived and thought, and about their societies. We will also consider ethics in archaeology with such questions as who owns the bones of the dead, and who should keep priceless treasures like the Parthenon marbles.

1. Students are expected to **read the textbook** at the rate of about 30 pages a week (schedule of readings, below). Study questions are posted on Brightspace to assist in the comprehension of each chapter.
2. Students will listen to the **recorded lectures** for each week: these will highlight important facts and themes from the textbook and provide additional insights, especially in the area of the professor's expertise, Greek and Roman studies. Additional resources, including websites, articles, and videos, are available on Brightspace for enrichment of the class material.
3. Fridays there will be a **discussion** of the week's material on zoom, which will be recorded and posted to Brightspace. At these **synchronous class meetings**, students will ask and answer questions: students can ask questions by turning on their microphones or typing in the chat section.

At any point as you read the material and questions or thoughts arise, these can be posted in the **discussion forums** for each month. Postings to the discussion forums count as class participation. Any questions that pertain either to assignments or to the course generally should be posted in the "**Ask your teaching team**" forum on Brightspace; this forum will be checked on a regular basis. Do not send questions to the professor or TAs directly unless they are about a private matter. If you have a question about the course, probably someone else does, too.

## Required Text

*Archaeology: Theories, Methods, and Practice*, **8<sup>th</sup> edition**, Colin Renfrew, Paul Bahn, Thames and Hudson, 2019

## Evaluation – All items must be completed to pass the course.

Scavenger hunt	10%
Test on Introduction, chapters 1 and 2	15%
Quiz on chapter 3	10%
Rough notes and bibliography for essay	10%
Essay on an artifact	15%
Test on chapters 4 and 5	15%
Exam on chapters 6 and 7	15%
Discussion / class participation	10%

The *tests*, *quiz*, and *exam* will include information from the textbook and lectures. They are not cumulative.

There will be three assessments of writing:

1. In the **scavenger hunt**, the students will explore the holdings of a museum and describe one particular object in detail. Students will receive feedback on their writing and citation method in preparation for longer assignments; 1-2 pages or about 300 words. Students will submit an explanation about the steps they took when preparing the assignment.
- 2a. Students will submit their **rough notes** for the essay on an artifact, including their research methods and **bibliography**.
- 2b. Students write an **essay** on an artifact describing the physical appearance of the object, its archaeological history, and its importance; 5-6 pages or about 1500 words.

**Class participation** will be assessed through the discussion on zoom and / or the Brightspace content discussion forums for each month: Have students identified points that are unclear and posted a question? Have students shared what they have learned and the connections they have made? Summaries of optional lectures attended by students will also count for class participation.

## Schedule

Week	Date	Topics	Readings	format	Assessments
	Sept 6	Students examine course outline and Brightspace		asynchronous	
Intro	Sept 8	Intro to archaeology and the course	Intro, p. 12-18	zoom	
1	Sept 13	History of archaeology; Pompeii	Ch 1, p. 19-29	lecture	
	Sept 15	discussion		zoom	
2	Sept 20	History of archaeology; Çatalhöyük	Ch 1, p. 29-47	lecture	
	Sept 22	discussion		zoom	<b>Scavenger hunt</b>
3	Sept 27	Evidence; Tutankhamun; Iceman; bog bodies	Ch 2, p. 48-73	lecture	
	Sept 29	discussion		zoom	<b>Test</b> intro, ch 1, 2
4	Oct 4	Survey of sites, features: Pyramids	Ch 3, 74-107	lecture	
	Oct 6	discussion ch 3, 74-107		zoom	
5	Oct 11	Excavation; Red Bay, Jamestown	Ch 3, 108-129	lecture	
	Oct 13	Discussion		zoom	<b>Quiz</b> ch 3
6	Oct 18	dating, stratigraphy, seriation	Ch 4, 130-151	lecture	
	Oct 20	Citation workshop		zoom	<b>Notes, biblio.</b>
Break					
7	Nov 1	dating, stratigraphy, seriation	Ch 4, 152-172	lecture	
	Nov 3	discussion		zoom	
8	Nov 8	Societies: Wessex, Stonehenge, Peru	Ch 5, 173-198	lecture	
	Nov 10	discussion		zoom	<b>Essay</b>
9	Nov 15	Settlements, ethnoarchaeology; Five Points district in New York	Ch 5, 198-223	lecture	
	Nov 17	discussion		zoom	<b>Test</b> ch 4, 5
10	Nov 22	Environment: ice cores; <i>El Niño</i> , pollen	Ch 6, 224-248	lecture	
	Nov 24	discussion		zoom	
11	Nov 29	Environment, diet; Wadi Kubbania	Ch 6-7, 248-277	lecture	
	Dec 1	discussion		zoom	
12	Dec 6	Diet: farming in Western Asia	Ch 7, 277-311	lecture	
	TBA	Final exam	Chapters 6-7		<b>Exam</b> ch 6, 7

# University Regulations for All College of the Humanities Courses

Tuesday, July 4, 2023

## Academic Dates and Deadlines

This schedule contains the dates prescribed by the University Senate for academic activities. Dates relating to fee payment, cancellation of course selections, late charges, and other fees or charges will be published in the Important Dates and Deadlines section of the Registration Website.

## Copies of Written Work Submitted

Always retain for yourself a copy of all essays, term papers, written assignments or take-home tests submitted in your courses.

## Online Learning Resources

[On this page](#), you will find resources collected by Carleton Online to help you succeed in your online courses; Learning Strategies and Best Practices, Study Skills, Technology and Online Interaction and Engagement.

## Academic Integrity Policy

**Plagiarism** is presenting, whether intentionally or not, the ideas, expression of ideas, or work of others as one's own.

Plagiarism includes reproducing or paraphrasing portions of someone else's published or unpublished material, regardless of the source, and presenting these as one's own without proper citation or reference to the original source. Examples of sources from which the ideas, expressions of ideas or works of others may be drawn from include but are not limited to: books, articles, papers, literary compositions and phrases, performance compositions, chemical compounds, art works, laboratory reports, research results, calculations and the results of calculations, diagrams, constructions, computer reports, computer code/software, material on the internet and/or conversations.

**Examples of plagiarism** include, but are not limited to:

- any submission prepared in whole or in part, by someone else;
- using ideas or direct, verbatim quotations, paraphrased material, algorithms, formulae, scientific or mathematical concepts, or ideas without appropriate acknowledgment in any academic assignment;
- using another's data or research findings without appropriate acknowledgement;
- submitting a computer program developed in whole or in part by someone else, with or without modifications, as one's own; and
- failing to acknowledge sources through the use of proper citations when using another's work and/or failing to use quotations marks.

### **Co-operation or Collaboration**

An important and valuable component of the learning process is the progress a student can make as a result of interacting with other students. In struggling together to master similar concepts and problems and in being exposed to each other's views and approaches, a group of students can enhance and speed up the learning process. Carleton University encourages students to benefit from these activities which will not generally be viewed as a violation of the Policy. With the exception of tests and examinations, instructors will not normally limit these interactions.

Students shall not co-operate or collaborate on academic work when the instructor has indicated that the work is to be completed on an individual basis. Failure to follow the instructor's directions in this regard is a violation of the standards of academic integrity. Unless otherwise indicated, students shall not co-operate or collaborate in the completion of a test or examination.

**Group Work:** There are many cases where students are expected or required to work in groups to complete a course requirement. Normally, students are not responsible for violations of this policy committed by other members of a group in which they participate.

**The full Academic Integrity Policy can be found [here](#). More information on the process [here](#).**

### **Academic Accommodation Policy**

Carleton University is committed to providing access to the educational experience in order to promote academic accessibility for all individuals.

Academic accommodation refers to educational practices, systems and support mechanisms designed to accommodate diversity and difference. The purpose of accommodation is to enable students to perform the essential requirements of their academic programs. At no time does academic accommodation undermine or compromise the learning objectives that are established by the academic authorities of the University.

### **Addressing Human Rights Concerns**

The University and all members of the University community share responsibility for ensuring that the University's educational, work and living environments are free from discrimination and harassment. Should you have concerns about harassment or discrimination relating to your age, ancestry, citizenship, colour, creed (religion), disability, ethnic origin, family status, gender expression, gender identity, marital status, place of origin, race, sex (including pregnancy), or sexual orientation, please contact the [Department of Equity and Inclusive Communities](#).

### **Requests for Academic Accommodation**

You may need special arrangements to meet your academic obligations during the term. For an accommodation request the processes are as follows:

**Pregnancy obligation:** write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For accommodation regarding a formally-scheduled final exam, you must complete the Pregnancy Accommodation Form ([click here](#)).

**Religious obligation:** write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details [click here](#).

**Academic Accommodations for Students with Disabilities:** [The Paul Menton Centre for Students with Disabilities \(PMC\)](#) provides services to students with Learning Disabilities (LD), psychiatric/mental health

disabilities, Attention Deficit Hyperactivity Disorder (ADHD), Autism Spectrum Disorders (ASD), chronic medical conditions, and impairments in mobility, hearing, and vision. If you have a disability requiring academic accommodations in this course, please contact PMC at 613-520-6608 or [pmc@carleton.ca](mailto:pmc@carleton.ca) for a formal evaluation. If you are already registered with the PMC, contact your PMC coordinator to send me your Letter of Accommodation at the beginning of the term, and no later than two weeks before the first in-class scheduled test or exam requiring accommodation (if applicable). After requesting accommodation from PMC, meet with me to ensure accommodation arrangements are made. Please consult the PMC website for the deadline to request accommodations for the formally-scheduled exam (if applicable).

### **Survivors of Sexual Violence**

As a community, Carleton University is committed to maintaining a positive learning, working and living environment where sexual violence will not be tolerated, and where survivors are supported through academic accommodations as per Carleton's Sexual Violence Policy. For more information about the services available at the university and to obtain information about sexual violence and/or support, visit: <https://carleton.ca/equity/sexual-assault-support-services>

### **Accommodation for Student Activities**

Carleton University recognizes the substantial benefits, both to the individual student and for the university, that result from a student participating in activities beyond the classroom experience. Reasonable accommodation will be provided to students who compete or perform at the national or international level. Write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. <https://carleton.ca/senate/wp-content/uploads/SCCASP-Accommodation-for-Student-Activities-Clean-copy-final-Sept-2022-2.pdf>

## **Grading System at Carleton University**

Standing in a course is determined by the course instructor, subject to the approval of the faculty Dean. Standing in courses will be shown by alphabetical grades. The system of grades used, with corresponding grade points and the percentage conversion can be found [here](#). Grade points indicated are for courses with 1.0 credit value. Where the course credit is greater or less than one credit, the grade points are adjusted proportionately.

## **Course Sharing Websites and Copyright**

Classroom teaching and learning activities, including lectures, discussions, presentations, etc., by both instructors and students, are copy protected and remain the intellectual property of their respective author(s). All course materials, including PowerPoint presentations, outlines, and other materials, are also protected by copyright and remain the intellectual property of their respective author(s).

Students registered in the course may take notes and make copies of course materials for their own educational use only. Students are not permitted to reproduce or distribute lecture notes and course materials publicly for commercial or non-commercial purposes without express written consent from the copyright holder(s). [More information](#)

## Student Rights and Responsibilities at Carleton

Carleton University strives to provide a safe environment conducive to personal and intellectual growth, free of injustice and characterized by understanding respect, peace, trust, and fairness.

The [Student Rights and Responsibilities Policy](#) governs the non-academic behaviour of students. Carleton University is committed to building a campus that promotes personal growth through the establishment and promotion of transparent and fair academic and non-academic responsibilities.

## Deferred Term Work

In some situations, students are unable to complete term work because of short-term incapacitation (illness, injury, emergency, or other circumstances beyond their control) which forces them to delay submission of the work.

1. Students who claim incapacitation as a reason for missed term work are held responsible for immediately informing the instructor concerned and for making alternate arrangements with the instructor. If the instructor requires supporting documentation, the instructor may only request submission of the University's self-declaration form, which is available on the [Registrar's Office website](#). The alternate arrangement must be made before the last day of classes in the term as published in the academic schedule. Normally, any deferred term work will be completed by the last day of term. In all cases, formative evaluations providing feedback to the student should be replaced with formative evaluations. In the event the altered due date must extend beyond the last day of classes in the term, the instructor will assign a grade of zero for the work not submitted and submit the student's earned grade accordingly; the instructor may submit a change of grade at a later date. Term work cannot be deferred by the Registrar.
2. In cases where a student is not able to complete term work due to illness or injury for a significant period of time/or long-term, the instructor and/or student may elect to consult with the Registrar's Office (undergraduate courses) or Graduate Registrar (graduate courses) to determine appropriate action.
3. If a student is concerned the instructor did not respond to the request for academic accommodation or did not provide reasonable accommodation, the student should consult with the department/school/institute chair/director. If a mutually agreeable accommodation to complete course requirements prior to the course grade submission deadline cannot be achieved, the Associate Dean will become involved. If academic accommodation is not granted, and the student receives word **after** the academic withdrawal deadline, the student may submit a petition to the Registrar's Office (undergraduate courses)/Graduate Registrar (graduate courses) for a final grade of WDN (Withdrawn) in the course(s). If academic accommodation is not granted, and the student receives word **prior** to the academic withdrawal deadline, the student may elect to withdraw from the course(s).
4. Furthermore, if academic accommodation is granted, but the student is unable to complete the accommodation according to the terms set out by the instructor as a result of further illness, injury or extraordinary circumstances beyond their control, the student may submit a petition to the Registrar's Office (undergraduate courses)/Graduate Registrar (graduate courses). Please note, however, that the course instructor will be required to submit an earned final



grade and further consideration will only be reviewed according to established precedents and deadlines. [More information](#).

## Deferred Final Exams

Students who are unable to write a final examination because of incapacitation (illness, injury, emergency, or extraordinary circumstances beyond a student's control) may apply for accommodation. Normally, the accommodation for a missed final examination will be granting the student the opportunity to write a deferred examination. In specific cases when it is not possible to offer a deferred examination, and with the approval of the Dean, an alternate accommodation may be made.

The application for a deferral must:

1. be made in writing to the Registrar's Office no later than three (3) working days after the original final examination or the due date of the take-home examination; and,
2. be fully supported by appropriate documentation. In cases of short-term incapacitation normally lasting no more than 10 days, students must include the University's self-declaration form, which can be found on [the Registrar's Office website](#). Additional documentation is required in cases of incapacitation lasting longer than 10 days and must be supported by a medical note specifying the date of onset of the illness, the (expected) date of recovery, and the extent to which the student was/is incapacitated during the time of the examination. The University's preferred medical form can be found at the Registrar's Office [here](#).

## Financial vs. Academic Withdrawal

Make sure that you are aware of the separate deadlines for Financial and Academic withdrawal!

Making registration decisions in Carleton Central involves making a financial and academic commitment for the courses you choose, regardless of attendance. If you do not attend, you must withdraw in [Carleton Central](#) within the published deadlines to cancel your registration. A fee adjustment is dependent on registration being canceled within the published [fee deadlines](#) and dependent on your course load. A course dropped after the deadline for financial withdrawal will receive a grade of Withdrawn (WDN), which appears on your official transcript.

Even if you miss the deadline for financial withdrawal, you might decide to drop a course to avoid a failure or a poor grade showing up on your student record and bringing down your CGPA. It is your responsibility to drop the course via Carleton Central within the published [deadlines](#) (see Academic Withdrawal).

If you are considering withdrawing from a course, you may want to talk to an advisor first. Course withdrawal may affect your student status, as well as your eligibility for student funding, immigration status, residence accommodation and participation in varsity sports, etc. Additionally, remember that once you choose your courses, you must use the "Calculate amount to pay" button to determine the correct amount of fees to pay.

Carleton Central is your one-stop shop for registration activities. If you are interested in taking a course, make sure to complete your registration. Simply attending a course does not mean you are registered in it, nor is it grounds for petition or appeal.



## Mental Health and Wellness at Carleton

Discover the tools and resources Carleton offers to help understand, manage and improve your mental health and wellness while at university.

[Counselling](#)

[Residence Counselling](#)

[Supporting Your Mental Health](#)

## Get Help Now

<https://wellness.carleton.ca/get-help-now/>

### If in crisis call:

Counselling Services: 613-520-6674 (press 2)

*Monday-Friday, 8:30 a.m. – 4:30 p.m.*

### After Hours

If you need assistance with an urgent situation outside of our regular operating hours, contact:

- [Distress Centre of Ottawa and Region](#): Available 24/7-365 days/year and is bilingual (English/French).
  - **Distress**: 613-238-3311
  - **Crisis**: 613-722-6914
  - **Text**: 343-306-5550 (available 10:00 am – 11:00 pm, 7 days/week, 365 days/year)
  - Web Chat: blue chat icon at the bottom right corner of the website.
  - Text Service is available in English only to residents of Ottawa & the Ottawa Region.)
- [Good2Talk](#): Available 24/7-365 days/year and is available in English, French and Mandarin
  - Call: **1-866-925-5454**
  - Text GOOD2TALKON to 686868
  - [Facebook Messenger](#)
- [Empower Me](#): A 24/7 resource service for undergraduate students. 1-833-628-5589 (toll-free)
- International SOS's Emotional Support: Offers 24/7 access to mental health professionals in more than 60 languages through their dedicated line +1 215-942-8478. Students can call this number collect (the person being telephoned receives the charges) to access services.

## The Centre for Indigenous Support and Community Engagement

The Centre for Indigenous Initiatives is proud to offer culturally centered individual counselling to students who self-identify as First Nation, Metis or Inuk. Through this service, Indigenous students can access confidential, individual sessions for support with personal, mental health or academic challenges.

[More information and to book an appointment.](#)

## Department Contact Information

*Bachelor of the Humanities* 300 Paterson Hall  
[CollegeOfHumanities@cunet.carleton.ca](mailto:CollegeOfHumanities@cunet.carleton.ca)

*Greek and Roman Studies* 300 Paterson Hall  
[GreekAndRomanStudies@cunet.carleton.ca](mailto:GreekAndRomanStudies@cunet.carleton.ca)

*Religion* 2A39 Paterson Hall  
[Religion@cunet.carleton.ca](mailto:Religion@cunet.carleton.ca)

*Digital Humanities (Graduate)* 2A39 Paterson Hall  
[digitalhumanities@carleton.ca](mailto:digitalhumanities@carleton.ca)

*Digital Humanities (Undergraduate Minor)* 300 Paterson Hall  
[digitalhumanities@carleton.ca](mailto:digitalhumanities@carleton.ca)

*MEMS (Undergraduate Minor)* 300 Paterson Hall  
[CollegeOfHumanities@cunet.carleton.ca](mailto:CollegeOfHumanities@cunet.carleton.ca)