

The College of the Humanities  
Greek and Roman Studies Program  
CLCV 1002A  
Summer Term  
Online - Asynchronous



**SURVEY OF  
GREEK CIVILIZATION**

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**COURSE DESCRIPTION**

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Introduction to the study of Greek antiquity and the discipline of Classics and its methodologies. Greek culture and society are set in their historical contexts and studied through readings from representative ancient authors (in English translation) and through the art and architecture of the period.

Precludes additional credit for CLCV 1000, and CLCV 1109.

**LEARNING OUTCOMES**

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By the end of this course students will be able to recognize and describe the major monuments and works of art in Ancient Greece. They will also be able to summarize significant political, social, and cultural events in the history of Greece from its beginnings to the death of Alexander the Great.

**TEXTBOOK**

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- Sansone, David. *Ancient Greek Civilization, Third Edition*. Chichester: Wiley-Blackwell. ISBN 978-1-119-09815-7 (paperback); 978-1-119-09812-6 (e-book).

The textbook is available through the University Bookstore. <https://www.bkstr.com/carletonstore/home>. They can ship it to most places in Canada. **The book is also available through the library as an e-book.**

You might also be able to find a better price on Amazon. The second edition is also acceptable, but the page numbers will be different for the readings.

Supplemental readings from ancient authors in translation will be available on the course webpage. There will also be chapters from other textbooks that cover the material better than Sansone does. **These readings are mandatory** and familiarity with their content will be expected on the tests. The list below is the bibliography from which the readings have been taken for the PDFs.

Buxton, Richard. 2004. *The Complete World of Greek Mythology*. London: Thames and Hudson.

Camp, John, and Elizabeth Fisher. 2002. *The World of the Ancient Greeks*. London: Thames and Hudson.

Doumas, C.G. 2015. The Bronze Age on Thera. *Akrotiri, Thera. 17<sup>th</sup> Century BC. A Cosmopolitan Harbour Town 3,500 Years Ago*. Athens: Kathimerini S.A.

Herodotus. The Histories. *The Landmark Herodotus. The Histories*. 2009. Robert B. Strassler (ed). New York: Anchor Books.

Hesiod *Theogony*. From *Gods, Heroes, and Monsters. A sourcebook of Greek, Roman, and Near Eastern myths in translation*. Carolina López-Ruiz (ed). Oxford: Oxford University Press. pp 31-48.

Homer *Iliad*. <http://classics.mit.edu/Homer/iliad.html>. You can access the text online here, or you can use any translation you prefer.

Humble, Noreen. 2017. Sparta. Separating Reality from Mirage. In *Themes in Greek Society and Culture. An Introduction to Ancient Greece*. Allison Glazebrook and Christina Vester (eds). Oxford: Oxford University Press. pp. 106-126

Morris, Ian, and Barry B. Powell. 2010. *The Greeks. History, Culture, and Society*. Boston: Prentice Hall.

Neer, Richard T. 2012. *Greek Art and Archaeology*. New York: Thames and Hudson.

Thucydides The Peloponnesian War. *The Landmark Thucydides. A comprehensive guide to the Peloponnesian War.* 1996. Robert B. Strassler (ed). New York: Free Press.

Warry, John. 2006. *Warfare in the Classical World.* Norman: University of Oklahoma Press.

## EVALUATION

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Lessons:	10%
Workshop participation (CSAS):	10%
Discussions:	20%
Midterm:	25%
Final Exam:	35 %

## COURSE FORMAT

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This course is being delivered online asynchronously. This means that you are free to work through the lessons and tests at time that suits your own schedule. However, we do have to cover the material in a timely fashion. You will see that there are dates and deadlines for the completion of discussions and tests. **Make sure you do not miss these deadlines.** You will not be able to see the material of week one or to do any of the assessments in the course until you first complete the Academic Integrity and Course Outline quiz. Please be aware that the CSAS workshop on Academic Integrity is not the same as this quiz. You must do the class quiz to be able to earn any grades for the course.

## TECHNOLOGICAL REQUIREMENTS

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You will require a device that can access the internet and a stable internet connection in order to complete the requirements of this course. Carleton's system is optimized for use with a Windows-based platform using Google Chrome as a web browser. The use of other browsers can cause technical failure during quizzes and tests. You will also need to be able to type essays for the tests. You will find this much easier to do if you have a keyboard rather than using your phone.

## CSAS INCENTIVE PROGRAM

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This course has been registered in the Incentive Program offered through the Centre for Student Academic Support (CSAS). The Incentive Program is now fully online! CSAS Learning and Writing Support Workshops are designed to help students cultivate and refine their academic skills for a university environment. To earn 10% marks towards workshop participation, students are expected to complete 2 workshops throughout the

term. The workshops must be completed by June 17<sup>th</sup> to receive credit for the Incentive Program.

For your attendance to be captured, you must complete all workshop components and achieve 100% on the final assessment. Once you achieve 100% on the final assessment, you will receive a Record of Completion award from Brightspace. You will need to download the Record of Completion PDF for each applicable workshop and submit them to the assignment submission box in the course: one certificate per “assignment”. For more information about workshop attendance and submitting the Records of Completion, please visit the Incentive Program Policies on their website: <https://carleton.ca/csas/learning-support/incentive-program/>.

To view the complete list of the workshops and their descriptions, please visit the Learning and Writing Support Workshops page on the CSAS website. Please note that CSAS webinars and in-person workshops are not eligible for the Incentive Program. To access the online workshops, please self-enrol on the CSAS Online Resources page: <https://carleton.ca/csas/learning-support/learning-support-workshops/>. For further information on the Incentive Program, please visit the Incentive Program FAQs page. For additional questions, please contact the Centre for Student Academic Support at [csas@carleton.ca](mailto:csas@carleton.ca).

## **COURSE STRUCTURE**

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The course is divided into 6 weeks. This course is normally taught through five modules but that did not make sense for the online version, so I have re-divided the material. I have also broken the lectures into mini lectures of up to 25 minutes in length, although most are much shorter than that. Each week will consist of what would have been four lectures, but the number of mini lectures will vary from week to week, depending on how I have divided the longer lectures. It should still work out to roughly 6 hours of videos per week, which is normal for a summer class. The lessons will always be available throughout the course, but I encourage you to keep up with the material, so you won't be trying to cram before a test. That strategy never works.

## **MIDTERM**

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There will be a midterm test in this class on Friday, May 27<sup>th</sup> from 2:30-4:00 (EDT). The exam will be e-proctored (see instructions about how e-proctoring works below), therefore it must be given at a specific time on a specific date even though the course is asynchronous. Students must plan accordingly so that they will be able to take the test at that time. It will be worth 25% of the final grade. The format of the test and the possible topics for the essay portion will be given the week before the test. The midterm is open-book, but **this does not mean you can copy and paste material from other sources onto your test**. I have a zero-tolerance policy for academic integrity violations and will report ALL cases to the Dean. You are advised to review the policy on academic integrity so that

you can avoid plagiarism. You are also advised to read the section on plagiarism at the end of this document so that you will know the consequences.

## **E-PROCTORING**

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*E-Proctoring: Please note that the midterm and final examination in this course will use a remote proctoring service provided by Scheduling and Examination Services. You will be notified before the exam whether you will need to install the CoMaS software on your computer or whether we will be using Big Blue Button for live proctoring. You can find more information at <https://carleton.ca/ses/e-proctoring/>.*

*The minimum computing requirements for this service are as follows:*

*Hardware: Desktop, or Laptop*

*OS: Windows 10, Mac OS 10.14, Linux Ubuntu 18.04*

*Internet Browser: Google Chrome, Mozilla Firefox, Apple Safari, or Microsoft Edge*

*Internet Connection (High-Speed Internet Connection Recommended)*

*Webcam (HD resolution recommended)*

*Note: Tablets, Chromebooks and Smartphones are not supported at this time.*

*Windows-based tablets are not supported at this time.*

## **DISCUSSIONS**

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There will be 2 discussions during the semester. They will be in weeks 2 and 5. Students will be divided into groups and will be given a question to discuss. You will need to respond to a discussion question by starting a discussion thread, then you will need to respond to at least two threads started by other members of your group. There are marks given for completing your thread by Wednesday midnight of the week of the discussion. The number of marks decreases per half day afterwards. This is done to encourage people to post their threads early so that everyone will have at least two people to reply to before the discussion closes. In the past, students were waiting until the last available minute,

which is unfair to those who post early. You can view the associated rubric to see who the marks are awarded and what is expected. Students are expected to follow the protocols of Carleton's online netiquette: <https://carleton.ca/online/online-learning-resources/netiquette/>

## **FINAL EXAM**

There will be a formally scheduled final exam in this course which will be worth 35% of the final grade. The date of the exam will be determined by the Exam Scheduling Service. This exam will also be proctored using the university's e-proctoring service (see above for details). The exam will cover material from weeks 4-6 and will also be open-book. You are not free to use web-resources other than VitalSource or the MacOdrum Library to access the e-version of the textbook. **Copying and pasting from any source including the textbook is strictly forbidden.** You are advised to review the university's policy on academic integrity before the exam.

## **STUDENT SUPPORT**

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I will use Brightspace for the administration of this course. You will find supplemental material, as well as quizzes and tests posted there. You will need to have a Carleton University email account and will need to make sure you can access Brightspace. There is an "Ask the professor" forum with a link in each module where you can ask me general questions about the course, assessments, or other things that other students might benefit from knowing the answer to. You should check this forum frequently to see what other people are asking and whether the answer to your question is already there. You can also send me an email anytime and I will do my best to answer within 2 business days. Please make sure you **put the course code CLCV 1002 in the subject line of your email** so that I will not think it is spam and delete it.

## **SCHEDULE**

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**This schedule is a draft document. Changes may be made to it before the class begins. The version that is posted on the course webpage on Brightspace is to be taken as the most current version. The other sources in green are recommended. The rest are required. You will find them all on Brightspace in the modules "Required Readings" and "Recommended Readings".**

**Student or professor materials created for this course (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the author(s). They are intended for personal use and may not be reproduced or redistributed without prior written consent of the author(s).**

Date	Topic	Textbook	Other Sources (available on Brightspace)
Week 1 Due May 13	Course Introduction Lesson 1. The Stone Age	Foreword pp. xv-xxix	Camp and Fisher Chapter 2, pp. 25-35 Morris and Powell Chapter 4, pp.41-46
	Lesson 2. The Early Bronze Age	Chapter 1, pp. 1-8	Morris and Powell Chapter 4, pp. 46-50
	Lesson 3. The Minoans	Chapter 1, pp. 8-14	Morris and Powell Chapter 4, pp. 50-58
	Lesson 4. Thera		Neer, pp. 37-40 Doumas pp. 7-26
Week 2 Due May 20  Discussion 1	Lesson 5. The Mycenaeans	Chapter 1, pp. 14-24	Morris and Powell Chapter 4, pp. 59-67
	Lesson 6. The Trojan War and the end of the Bronze Age	Chapter 1, pp. 24-27	Homer's Iliad, book 1 and books 22-24 (XXII-XXIV) Morris and Powell Chapter 4, pp. 67-70
	Lesson 7. The Dark Ages	Chapter 2 pp. 29-39, Chapter 3 pp. 49-65	
Week 3 Due May 27  Midterm May 27 <sup>th</sup> 2:30-4:00pm	Lesson 8. The Orientalizing and Archaic Periods	Chapter 4 pp. 67-84 Chapter 5 pp. 87-103	
	Lesson 9. The Rise of the Greek City States (The Polis) Athens	Chapter 2 pp. 39-46 Chapter 7, pp. 125-128, 131-145	

Week 4 Due June 3	Lesson 10. Sparta	Chapter 7, pp. 129-131	Humble, pp. 106-126 <a href="#">Plutarch Life of Lycurgus</a>
	Lesson 11. The Persians		Morris and Powell Chapter 11, pp. 225-252
	Lesson 12. The Ionian Revolt and the Battle of Marathon	Chapter 6, pp. 112-118	<a href="#">Plutarch Life of Themistocles</a> ; Herodotus: Books 5.97-5.107; 6.6.94-6.120
	Lesson 13. The battles of Thermopylae, Salamis, and Plataea	Chapter 6, pp. 118-122	Herodotus: Books 7.175-238 (Thermopylae); 8.40-109 (Salamis); 9.15-70 (Plataea)
Week 5 Due June 10	Lesson 14. Ancient Greek Gods and Heroes		Buxton Chapter 3 pp. 68-101 Hesiod's Theogony (excerpts)
	Lesson 15. Classical Athens: Life in the Agora, Athenian Democracy	Chapter 6, pp. 111-112	Pomeroy et al., Chapter 6, pp. 160-163; 170-177 <a href="#">Plutarch Life of Pericles</a>
	Lesson 16. Intellectual Accomplishments: Philosophy and Theatre	Chapter 6, pp. 108-110 Chapter 8, pp. 147-165 Chapter 10, pp. 190-209 Chapter 11, pp. 211-222	
	<a href="#">Discussion 2</a> Lesson 17. Greek art and architecture		Camp and Fisher Chapter 8, pp. 165-187
Week 6 Due June 17	Lesson 18. Classical Athens: The Acropolis	Chapter 9, pp. 178-188	
	Lesson 19. The Peloponnesian War	Chapter 9, pp.167-178	<a href="#">Thucydides 2.10-2.14 (Archidamus' and Pericles' speeches) 2.34-2.46 (Pericles' Funeral Oration)</a>  <a href="#">Plutarch's Life of Alcibiades</a>
	Lesson 20. Philip II and the Rise of Macedon	Chapter 11, pp. 222-225	Pomeroy et al., Chapter 10, pp. 283-300
	Lesson 21. Alexander the Great	Chapter 11, pp. 225-229	Warry, Alexander the Great <a href="#">Plutarch's Life of Alexander</a>



Covid Protocol at Carleton University All members of the Carleton community are required to follow COVID-19 prevention measures and all mandatory public health requirements (e.g. wearing a mask, physical distancing, hand hygiene, respiratory and cough etiquette) and [mandatory self-screening](#) prior to coming to campus daily.

If you feel ill or exhibit COVID-19 symptoms while on campus or in class, please leave campus immediately, self-isolate, and complete the mandatory [symptom reporting tool](#). For purposes of contact tracing, attendance will be taken in all classes and labs. Participants can check in using posted QR codes through the cuScreen platform where provided. Students who do not have a smartphone will be required to complete a paper process as indicated on the [COVID-19 website](#). All members of the Carleton community are required to follow guidelines regarding safe movement and seating on campus (e.g. directional arrows, designated entrances and exits, designated seats that maintain physical distancing). In order to avoid congestion, allow all previous occupants to fully vacate a classroom before entering. No food or drinks are permitted in any classrooms or labs.

For the most recent information about Carleton's COVID-19 response and required measures, please see the [University's COVID-19 webpage](#) and review the [Frequently Asked Questions \(FAQs\)](#). Should you have additional questions after reviewing, please contact [covidinfo@carleton.ca](mailto:covidinfo@carleton.ca)

Please note that failure to comply with University policies and mandatory public health requirements, and endangering the safety of others are considered misconduct under the [Student Rights and Responsibilities Policy](#). Failure to comply with Carleton's COVID-19 procedures may lead to supplementary action involving Campus Safety and/or Student Affairs

## PLAGIARISM

The University Academic Integrity Policy defines plagiarism as “*presenting, whether intentionally or not, the ideas, expression of ideas or work of others as one’s own.*” This includes reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source. Examples of sources from which the ideas, expressions of ideas or works of others may be

drawn from include but are not limited to: books, articles, papers, literary compositions and phrases, performance compositions, chemical compounds, artworks, laboratory reports, research results, calculations and the results of calculations, diagrams, constructions, computer reports, computer code/software, material on the internet and/or conversations. Examples of plagiarism include, but are not limited to:

- any submission prepared in whole or in part, by someone else;
- using ideas or direct, verbatim quotations, paraphrased material, algorithms, formulae, scientific or mathematical concepts, or ideas without appropriate acknowledgment in any academic assignment;
- using another’s data or research findings without appropriate acknowledgement;
- submitting a computer program developed in whole or in part by someone else, with or without modifications, as one’s own; and
- failing to acknowledge sources through the use of proper citations when using another’s work and/or failing to use quotations marks.

Plagiarism is a serious offence that cannot be resolved directly by the course’s instructor. The Associate Dean of the Faculty conducts a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They can include a final grade of “F” for the course.

*Unauthorized student recording of classroom or other academic activities (including advising sessions or office hours) is prohibited. Unauthorized recording is unethical and may also be a violation of University policy. Students requesting the use of assistive technology as an accommodation should contact the [Paul Menton Centre](#). Unauthorized use of classroom recordings – including distributing or posting them – is also prohibited. Under the University’s [Copyright Policy](#), faculty own the copyright to instructional materials – including those resources created specifically for the purposes of*

*instruction, such as lectures slides, lecture notes, and presentations. Students cannot copy, reproduce, display, or distribute these materials or otherwise circulate these materials without the instructor's written permission. Students who engage in unauthorized recording, unauthorized use of a recording, or unauthorized distribution of instructional materials will be referred to the appropriate University office for follow-up.*



# Humanities

## University Regulations for All College of the Humanities Courses

### Academic Dates and Deadlines

[This schedule](#) contains the dates prescribed by the University Senate for academic activities. Dates relating to fee payment, cancellation of course selections, late charges, and other fees or charges will be published in the [Important Dates and Deadlines section](#) of the Registration Website.

### Online Learning Resources

While online courses offer flexibility and convenience, they also present unique challenges that traditional face-to-face courses do not. [On this page](#), you will find resources collected by Carleton Online to help you succeed in your online courses; Learning Strategies and Best Practices, Study Skills, Technology and Online Interaction and Engagement.

### Copies of Written Work Submitted

Always retain for yourself a copy of all essays, term papers, written assignments or take-home tests submitted in your courses.

### Academic Integrity Policy (updated June 2021)

**Plagiarism** is presenting, whether intentionally or not, the ideas, expression of ideas, or work of others as one's own.

Plagiarism includes reproducing or paraphrasing portions of someone else's published or unpublished material, regardless of the source, and presenting these as one's own without proper citation or reference to the original source. Examples of sources from which the ideas, expressions of ideas or works of others may be drawn from include but are not limited to: books, articles, papers, literary compositions and phrases, performance compositions, chemical compounds, art works, laboratory reports, research results, calculations and the results of calculations, diagrams, constructions, computer reports, computer code/software, material on the internet and/or conversations.

**Examples of plagiarism** include, but are not limited to:

- any submission prepared in whole or in part, by someone else;
- using ideas or direct, verbatim quotations, paraphrased material, algorithms,

formulae, scientific or mathematical concepts, or ideas without appropriate acknowledgment in any academic assignment;

- using another's data or research findings without appropriate acknowledgement;
- submitting a computer program developed in whole or in part by someone else, with or without modifications, as one's own; and
- failing to acknowledge sources through the use of proper citations when using another's work and/or failing to use quotations marks.

Plagiarism is a serious offence that cannot be resolved directly by the course's instructor. The Associate Dean of the Faculty conducts a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They can include a final grade of "F" for the course.

[Academic Integrity Policy](#)

[Academic Integrity Process](#)

## Academic Accommodation Policy

Carleton University is committed to providing access to the educational experience in order to promote academic accessibility for all individuals.

Academic accommodation refers to educational practices, systems and support mechanisms designed to accommodate diversity and difference. The purpose of accommodation is to enable students to perform the essential requirements of their academic programs. At no time does academic accommodation undermine or compromise the learning objectives that are established by the academic authorities of the University.

### Addressing Human Rights Concerns

The University and all members of the University community share responsibility for ensuring that the University's educational, work and living environments are free from discrimination and harassment. Should you have concerns about harassment or discrimination relating to your age, ancestry, citizenship, colour, creed (religion), disability, ethnic origin, family status, gender expression, gender identity, marital status, place of origin, race, sex (including pregnancy), or sexual orientation, please contact the [Department of Equity and Inclusive Communities](#).

### Requests for Academic Accommodation

You may need special arrangements to meet your [academic obligations](#) during the term. For an accommodation request, the processes are as follows:

#### Religious Accommodation

Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details, please review the [Student Guide to Academic Accommodation](#).

#### Pregnancy Accommodation

Please contact your instructor with any requests for academic accommodation during the first two weeks of

class, or as soon as possible after the need for accommodation is known to exist. . For more details, please review the [Student Guide to Academic Accommodation](#).

### **Survivors of Sexual Violence**

As a community, Carleton University is committed to maintaining a positive learning, working and living environment where sexual violence will not be tolerated, and where survivors are supported through academic accommodations as per Carleton's Sexual Violence Policy. For more information about the services available at the university and to obtain information about sexual violence and/or support, visit the [Equity and Inclusive Communities website](#).

### **Accommodation for Student Activities**

Carleton University recognizes the substantial benefits, both to the individual student and for the university, that result from a student participating in activities beyond the classroom experience. Reasonable accommodation must be provided to students who compete or perform at the national or international level. Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details, see the [Senate Policy on Accommodation for Student Activities](#).

### **Academic Accommodations for Students with Disabilities**

If you have a documented disability requiring academic accommodations in this course, please contact the Paul Menton Centre for Students with Disabilities (PMC) at 613-520-6608 or [pmc@carleton.ca](mailto:pmc@carleton.ca) for a formal evaluation or contact your PMC coordinator to send your instructor your Letter of Accommodation at the beginning of the term. You must also contact the PMC no later than two weeks before the first in-class scheduled test or exam requiring accommodation (if applicable). After requesting accommodation from PMC, meet with your instructor as soon as possible to ensure accommodation arrangements are made. For more details, visit the [Paul Menton Centre website](#).

## **Grading System at Carleton University**

Standing in a course is determined by the course instructor, subject to the approval of the faculty Dean. Standing in courses will be shown by alphabetical grades. The system of grades used, with corresponding grade points and the percentage conversion can be found [here](#). Grade points indicated are for courses with 1.0 credit value. Where the course credit is greater or less than one credit, the grade points are adjusted proportionately.

## **Course Sharing Websites and Copyright**

Classroom teaching and learning activities, including lectures, discussions, presentations, etc., by both instructors and students, are copy protected and remain the intellectual property of their respective author(s). All course materials, including PowerPoint presentations, outlines, and other materials, are also protected by copyright and remain the intellectual property of their respective author(s).

Students registered in the course may take notes and make copies of course materials for their own educational use only. Students are not permitted to reproduce or

distribute lecture notes and course materials publicly for commercial or non-commercial purposes without express written consent from the copyright holder(s).  
[More information](#)

## Student Rights and Responsibilities at Carleton

Carleton University strives to provide a safe environment conducive to personal and intellectual growth, free of injustice and characterized by understanding respect, peace, trust, and fairness.

The [Student Rights and Responsibilities Policy](#) governs the non-academic behaviour of students. Carleton University is committed to building a campus that promotes personal growth through the establishment and promotion of transparent and fair academic and non-academic responsibilities.

## Deferred Term Work

In some situations, students are unable to complete term work because of illness or other circumstances beyond their control, which forces them to delay submission of the work.

1. Students who claim illness, injury or other extraordinary circumstances beyond their control as a reason for missed term work are held responsible for immediately informing the **instructor** concerned and for making alternate arrangements with the instructor and in all cases this must occur **no later than three (3) working days after the term work was due**. The alternate arrangement must be made before the last day of classes in the term as published in the academic schedule. Normally, any deferred term work will be completed by the last day of term. In all cases, formative evaluations providing feedback to the student should be replaced with formative evaluations. In the event the altered due date must extend beyond the last day of classes in the term, the instructor will assign a grade of zero for the work not submitted and submit the student's earned grade accordingly; the instructor may submit a change of grade at a later date. Term work cannot be deferred by the Registrar.
2. In cases where a student is not able to complete term work due to illness or injury for a significant period of time/or long term, the instructor and/or student may elect to consult with the Registrar's Office (undergraduate courses) or Graduate Registrar (graduate courses) to determine appropriate action.
3. If a student is concerned the instructor did not respond to the request for academic accommodation or did not provide reasonable accommodation, the student should consult with the department/school/institute chair/director. If a mutually agreeable accommodation to complete course requirements prior to the course grade submission deadline cannot be achieved, the Associate Dean will become involved. If academic accommodation is not granted, and the student receives word **after** the academic withdrawal deadline, the student may submit a petition to the Registrar's Office (undergraduate courses)/Graduate Registrar (graduate courses) for a final grade of WDN (Withdrawn) in the course(s). If academic

accommodation is not granted, and the student receives word **prior** to the academic withdrawal deadline, the student may elect to withdraw from the course(s).

4. Furthermore, if academic accommodation is granted, but the student is unable to complete the accommodation according to the terms set out by the instructor as a result of further illness, injury or extraordinary circumstances beyond their control, the student may submit a petition to the Registrar's Office (undergraduate courses)/Graduate Registrar (graduate courses). Please note, however, that the course instructor will be required to submit an earned final grade and further consideration will only be reviewed according to established precedents and deadlines. [More information of deferred Term Work](#)

## Deferred Final Exams

Students who are unable to write a final examination because of a serious illness/emergency or other circumstances beyond their control may apply for accommodation. Normally, the accommodation for a missed final examination will be granting the student the opportunity to write a deferred examination. In specific cases when it is not possible to offer a deferred examination, and with the approval of the Dean, an alternate accommodation may be made.

The application for a deferral must:

1. be made in writing to the Registrar's Office **no later than three working days after the original final examination or the due date of the take-home examination**; and,
2. be fully supported by appropriate documentation and, in cases of illness, by a medical certificate dated no later than one working day after the examination, or by appropriate documents in other cases. Medical documents must specify the date of the onset of the illness, the (expected) date of recovery, and the extent to which the student was/is incapacitated during the time of the examination. The University's preferred medical form can be found at the Registrar's Office [here](#).

[More information on Final Exam Deferrals Registrar's Office "Defer an Exam" page](#)

## Financial vs. Academic Withdrawal

Make sure that you are aware of the separate deadlines for Financial and Academic withdrawal!

Making registration decisions in Carleton Central involves making a financial and academic commitment for the courses you choose, regardless of attendance. If you do not attend, you must withdraw in [Carleton Central](#) within the published deadlines to cancel your registration. A fee adjustment is dependent on registration being canceled within the published [fee deadlines](#) and dependent on your course load. A course dropped after the deadline for financial withdrawal will receive a grade of Withdrawn (WDN), which appears on your official transcript.

Even if you miss the deadline for financial withdrawal, you might decide to drop a course to avoid a failure or a poor grade showing up on your student record and bringing down your CGPA. It is your responsibility to drop the course via Carleton Central within the published [deadlines](#) (see Academic Withdrawal).

If you are considering withdrawing from a course, you may want to talk to an advisor first. Course withdrawal may affect your student status, as well as your eligibility for student funding, immigration status, residence accommodation and participation in varsity sports, etc. Additionally, remember that once you choose your courses, you must use the “Calculate amount to pay” button to determine the correct amount of fees to pay.

Carleton Central is your one-stop shop for registration activities. If you are interested in taking a course, make sure to complete your registration. Simply attending a course does not mean you are registered in it, nor is it grounds for petition or appeal.

## Department Contact Information

*Bachelor of the Humanities* 300 Paterson Hall  
[CollegeOfHumanities@cunet.carleton.ca](mailto:CollegeOfHumanities@cunet.carleton.ca)

*Greek and Roman Studies* 300 Paterson Hall  
[GreekAndRomanStudies@cunet.carleton.ca](mailto:GreekAndRomanStudies@cunet.carleton.ca)

*Religion* 2A39 Paterson Hall  
[Religion@cunet.carleton.ca](mailto:Religion@cunet.carleton.ca)

*Digital Humanities (Graduate)* 2A39 Paterson Hall  
[digitalhumanities@carleton.ca](mailto:digitalhumanities@carleton.ca)

*Digital Humanities (Undergraduate Minor)* 300 Paterson Hall  
[digitalhumanities@carleton.ca](mailto:digitalhumanities@carleton.ca)

*MEMS (Undergraduate Minor)* 300 Paterson Hall  
[CollegeOfHumanities@cunet.carleton.ca](mailto:CollegeOfHumanities@cunet.carleton.ca)