CLCV / HIST 2904A History of Ancient Rome I
Tues and Thurs 2:35 - 3:55 (Sept 7-Dec 7)
Location: Tory 360

Dr. Timothy Pettipiece
Office Hours: Mon / Wed 1:00-2:30 or by appointment (Room 2A35 Paterson Hall)
Course Email: Timothy.Pettipiece@carleton.ca

COURSE DESCRIPTION

This course will outline the history of Rome from its origins to the early empire (NB: CLCV / HIST 2905 History of Ancient Rome II will cover the later empire until the coming of Islam). Emphasis will be placed on building a chronological framework in which to explore the issues such as governance, social structure, religion, foreign policy, and cultural change.

COURSE OBJECTIVES

-to provide students with a basic chronological framework of Roman history
-to introduce key persons, places, and events
-to explore continuity and change within Roman society and culture
-to learn to evaluate sources critically
-to develop research and writing skills

REQUIRED TEXTBOOK

Tacitus, *The Histories* (Penguin)

RECOMMENDED TEXTBOOK


EVALUATION

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<th>Assessment</th>
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<tr>
<td>Midterm (multiple choice)</td>
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<td>DATE</td>
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<tr>
<td>Sept 7</td>
<td>Introduction / Review of Syllabus</td>
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<td>Sept 12</td>
<td>Italy Before Rome</td>
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<td>Young Republic (5th-4th cent. BCE)</td>
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<td>Late Republic (1st cent. BCE)</td>
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<td>The Flavians (68-96 CE)</td>
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<td>Religious Rivalries</td>
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*Excerpts from primary sources will be presented in-class.
PowerPoint slides used in-class will be posted to CULearn, although lecture notes will not.
RESEARCH PAPER GUIDELINES

HOW TO CHOOSE YOUR TOPIC?
This can be difficult, but it’s important to select a topic that is going to sustain your interest over the course of your research and writing process. Start by thinking of the sorts of things you’re normally interested in (academically or otherwise)—history, philosophy, poetry, music, economics, warfare, people, politics, religion, sexuality, art, languages, communication? Then brainstorm about any aspects of the course material that might intersect with these issues. Once you have a vague or specific idea, let me know so I can help you move forward to the research stage.

TAKING NOTES
The key to a good paper is a good note-taking strategy. As you read through your source material, make note of anything that might be useful or interesting for your paper. You’ll likely have more than you need, but that’s okay. Make sure you clearly indicate the author and page number. I tend to number my notes for easy reference later. Once you’ve gone through all your books/articles, etc., you can organize your notes into categories and begin structuring your paper. Avoid doing simultaneous research and writing. Research first, then write!

FINDING SOURCES
Fortunately, there are 3 university libraries in Ottawa (Carleton, Ottawa, and Saint Paul) (Note: Saint Paul doesn’t allow books to be checked out so plan to do your reading on-site). Added to these are the many databases of academic journal articles, such as JSTOR. You also have the ability to request material through inter-library loan—a wonderful and underused resource. Encyclopaedias and generic websites such as Wikipedia may help get you started, but they should never be cited as sources for your paper!

TIME MANAGEMENT
Time management is one of the most important skills in university and in life! When you are in the work-world your supervisor or manager won’t respond favorably to missed deadlines. Plus, saying you had too many other tasks or personal issues may not help. Regardless of what you’re studying, a good work ethic and the ability to submit work on-time will prove invaluable. You know from the start of term how many papers and assignments you have. So plan your research and writing time accordingly!

THESIS OR SYNTHESIS?
At this level, your paper doesn’t have to “prove” or “disprove” anything, although you do have to think critically and examine your source material carefully. Your paper should show that you’ve understood the material, reflected upon it, and can discuss it in a clear and coherent manner. At the undergraduate level, no one is expecting you to do ground-breaking or original research. Most scholars toil for years before they have something truly original to say. Besides, this is what graduate students are supposed to do. Your job is take a large and unfamiliar chunk of information and synthesize it. Given the massive amounts of information being produced on a daily basis, this too is a very important and transferable skill.

NOT ALL INFORMATION IS CREATED EQUAL
We live in an age with unprecedented access to massive amounts of information, especially by means of the web. Most of this information, however, has not been filtered through the informed opinion of trained experts. Much of it does not need to be, but if you are writing an academic paper, information from an amateur blog or YouTube video is not even remotely as credible as information from a peer-reviewed journal or academic publisher. Now more than ever we require critical thinking skills to sift through this avalanche of information. I guess I’m old fashioned, but websites (except for journal databases) will not be accepted as sources.

PROOF-READING MAKE’S PERFECT
Even a single proof-read of your paper will help you avoid making simple grammatical, spelling, and punctuation mistakes that will otherwise seriously damage the credibility of your paper. By the way, if you didn’t flinch at reading the previous heading, proof-read your paper twice!

NB: Any instance of plagiarism will result in 0% and referral to university administration.
EVALUATION CRITERIA AND DEFINITIONS

Length: 10 pages (double spaced)
Presentation: typed, double-spaced, 12-point font, standard margins, stapled w/ title page
Style: proper grammar, spelling, and syntax
Documentation: required number of legitimate sources consulted (at least 10 books and/or articles!)
Referencing: consistent use of an accepted referencing style (MLA, Chicago, SBL, etc.)
Organisation: information is structured and presented in clear and readable manner
Comprehension: source material has been understood
Critical Analysis: reflection upon and/or critique of source material

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Deductions

GENERAL RUBRIC DEFINITIONS

EXCELLENT ★
- advanced understanding of source material with considerable critical analysis
- very well written, documented, and organized
- surpasses the requirements of the assignment

GOOD ☃
- sufficient source material with some critical analysis
- well written, documented and organized
- meets the requirements of the assignment

ADEQUATE ☺
- adequate source material with little critical analysis
- adequately written, documented, and organized
- just meets the requirements of the assignment

INADEQUATE ☹
- inadequate source material with no critical analysis
- inadequately written, documented, and disorganized
- barely meets the requirements of the assignment

UNACCEPTABLE ☹️
- insufficient source material with no analysis
- poorly written, documented, and organized
- does not meet the requirements of the assignment

*Papers submitted late will receive a 5% deduction per day
**Requests for extensions will only be considered if accompanied by a doctor’s note.
Copies of Written Work Submitted

Always retain for yourself a copy of all essays, term papers, written assignments or take-home tests submitted in your courses.

Academic Integrity at Carleton

Plagiarism is presenting, whether intentionally or not, the ideas, expression of ideas, or work of others as one’s own. Plagiarism includes reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source. Examples of sources from which the ideas, expressions of ideas or works of others may be drawn from include but are not limited to: books, articles, papers, literary compositions and phrases, performance compositions, chemical compounds, art works, laboratory reports, research results, calculations and the results of calculations, diagrams, constructions, computer reports, computer code/software, and material on the internet. More information can be found on https://carleton.ca/registrar/academic-integrity/#AIatCU.

Academic Accommodation Policy

Academic Accommodation

You may need special arrangements to meet your academic obligations during the term. For an accommodation request the processes are as follows:

Pregnancy obligation: write to the instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details see the Student Guide

Religious obligation: write to the instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details see the Student Guide

Academic Accommodations for Students with Disabilities: The Paul Menton Centre for Students with Disabilities (PMC) provides services to students with Learning Disabilities (LD), psychiatric/mental health disabilities, Attention Deficit Hyperactivity Disorder (ADHD), Autism Spectrum Disorders (ASD), chronic medical conditions, and impairments in mobility, hearing, and vision. If you have a disability requiring academic accommodations in this course, please contact PMC at
613-520-6608 or pmc@carleton.ca for a formal evaluation. If you are already registered with the PMC, contact your PMC coordinator to send me your Letter of Accommodation at the beginning of the term, and no later than two weeks before the first in-class scheduled test or exam requiring accommodation (if applicable). After requesting accommodation from PMC, meet with me to ensure accommodation arrangements are made. Please consult the PMC website for the deadline to request accommodations for the formally-scheduled exam (if applicable).

### Grading System at Carleton University

Standing in a course is determined by the course instructor, subject to the approval of the faculty Dean. Standing in courses will be shown by alphabetical grades. The system of grades used, with corresponding grade points and the percentage conversion is below. Grade points indicated are for courses with 1.0 credit value. Where the course credit is greater or less than one credit, the grade points are adjusted proportionately.

[Grading System Chart](#)

### Course Sharing Websites and Copyright

Classroom teaching and learning activities, including lectures, discussions, presentations, etc., by both instructors and students, are copy protected and remain the intellectual property of their respective author(s). All course materials, including PowerPoint presentations, outlines, and other materials, are also protected by copyright and remain the intellectual property of their respective author(s).

Students registered in the course may take notes and make copies of course materials for their own educational use only. Students are not permitted to reproduce or distribute lecture notes and course materials publicly for commercial or non-commercial purposes without express written consent from the copyright holder(s).

### Statement on Class Conduct

The Carleton University Human Rights Policies and Procedures affirm that all members of the University community share a responsibility to:

- promote equity and fairness,
- respect and value diversity,
- prevent discrimination and harassment, and

preserve the freedom of its members to carry out responsibly their scholarly work without threat of interference.
Deferred Term Work

In some situations, students are unable to complete term work because of illness or other circumstances beyond their control, which forces them to delay submission of the work.

Students who claim illness, injury or other extraordinary circumstances beyond their control as a reason for missed term work are held responsible for immediately informing the instructor concerned and for making alternate arrangements with the instructor and in all cases this must occur no later than three (3.0) working days after the term work was due.

The alternate arrangement must be made before the last day of classes in the term as published in the academic schedule. Normally, any deferred term work will be completed by the last day of term. More information is available in the calendar.

Deferred Exams

Students who do not write/attend a final examination because of illness of other circumstances beyond their control may apply to write a deferred examination.

1. be made in writing to the Registrar's Office no later than three working days after the original final examination or the due date of the take-home examination; and

2. be fully supported by appropriate documentation and in cases of illness by a medical certificate dated no later than one working day after the examination or by appropriate documents in other cases. Medical documents must specify the date of the onset of the illness, the (expected) date of recovery, and the extent to which the student was/is incapacitated during the time of the examination. The University's preferred medical form can be found at the Registrar's Office forms and fees page.

The granting of a deferral also requires that the student has performed satisfactorily in the course according to the evaluation scheme established in the Course Outline, excluding the final examination for which deferral privileges are requested. Reasons for denial of a deferral may include, among other conditions, a failure to (i) achieve a minimum score in the course before the final examination; (ii) attend a minimum number of classes; (iii) successfully complete a specific task (e.g. term paper, critical report, group project, computer or other assignment); (iv) complete laboratory work; (v) successfully complete one or more midterms; or (vi) meet other reasonable conditions of successful performance.

More information can be found in the calendar.
Any questions related to deferring a Final Exam or Final Assignment/Take Home Examination should be directed to: Registrar’s Office

**Withdrawal From Courses**

Withdrawn. No academic credit, no impact on the CGPA.

**NEW FALL 2017:** WDN is a permanent notation that appears on the official transcript for students who withdraw after the full fee adjustment date in each term. Students may withdraw on or before the last day of classes.

**Dates can be found here:** [http://calendar.carleton.ca/academicyear/](http://calendar.carleton.ca/academicyear/)

**Department Contact Information**

**College of the Humanities** 300 Paterson Hall (613)520-2809  
[CollegeOfHumanities@cunet.carleton.ca](mailto:CollegeOfHumanities@cunet.carleton.ca)  
Drop box for CLCV, HUMS LATN GREK Term Papers and assignments is outside 300 P.A.

**Greek and Roman Studies** 300 Paterson Hall (613)520-2809  
[GreekAndRomanStudies@cunet.carleton.ca](mailto:GreekAndRomanStudies@cunet.carleton.ca)  
Drop Box is outside of 300 P.A.

**Religion** 2A39 Paterson Hall (613)520-2100  
[Religion@cunet.carleton.ca](mailto:Religion@cunet.carleton.ca)  
Drop box for RELI Term Papers and assignments is outside of 2A39 P.A.

**Registrar’s Office** 300 Tory (613)520-3500  
[https://carleton.ca/registrar/](https://carleton.ca/registrar/)

**Student Resources on Campus**

[CUKnowHow Website](http://www.cunet.carleton.ca/cuKnowHow)