

The College of the Humanities Greek and Roman Studies

CLCV 3300 A & B - Archaeological Field Work I and CLCV 4300 A - Archaeological Field Work II

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Office Hours: Monday and Wednesday 4:00 to 5:15 pm
or by Appointment

Course Description: Students will participate in the excavation or field survey work of an archaeological site for a minimum of five weeks in the early or late summer semesters. They will learn various techniques of actual 'digging' [shovels, trowels, buckets, brushes], as well as the collection and recording of artifacts. They will gain experience in measuring and drawing stratigraphy, features, and plans. No previous field work experience is required for CLCV 3300 but students enrolled in CLCV 4300 must have experience and will work in a position of responsibility. For both courses CLCV 2300 is a prerequisite along with the permission of the Department and the director of the excavation.

Course Evaluation: There are three components: One: The students will be evaluated for their work on the 'dig' by the director of the excavation. [The minimum time requirement is five weeks full-time, i.e. 5 days a week for a full day's work, and attendance will be monitored.] The evaluation will include consideration of skills learned and use of tools and equipment, as well as techniques of measuring, drawing, and recording, and an understanding of stratigraphy as it relates to the particular site. This may vary depending on the nature of the site and the type of work involved [e.g. field survey, test pits, full-scale excavation]. Students in CLCV 4300 will be in a position of supervision based on previous experience. [60%] Two: All students will keep a daily journal or log book during the weeks that they are involved in the excavation. This may be composed of observations, drawings, comments, and the day-to-day activities. The journal will be more informal or personal than a proper site report and should reflect the student's commitment to and enthusiasm for the field work course. [20%] Three: Finally, students will write a term paper on a subject on an approved subject related to their field work experiences. A short bibliography must accompany the term paper. [20%]

Textbook: Colin Renfrew and Paul Bahn, Archaeology: Theories, Methods, and Practice. 5th ed. London: Thames and Hudson, 2008.

REGULATIONS COMMON TO ALL HUMANITIES COURSES

COPIES OF WRITTEN WORK SUBMITTED

Always retain for yourself a copy of all essays, term papers, written assignments or take-home tests submitted in your courses.

PLAGIARISM

The University Senate defines plagiarism as “*presenting, whether intentional or not, the ideas, expression of ideas or work of others as one’s own.*” This can include:

- reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source;
- submitting a take-home examination, essay, laboratory report or other assignment written, in whole or in part, by someone else;
- using ideas or direct, verbatim quotations, or paraphrased material, concepts, or ideas without appropriate acknowledgment in any academic assignment;
- using another’s data or research findings;
- failing to acknowledge sources through the use of proper citations when using another’s works and/or failing to use quotation marks;
- handing in “*substantially the same piece of work for academic credit more than once without prior written permission of the course instructor in which the submission occurs.*”

Plagiarism is a serious offence which cannot be resolved directly with the course’s instructor. The Associate Deans of the Faculty conduct a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They range from a mark of zero for the plagiarized work to a final grade of “F” for the course, and even suspension from all studies or expulsion from the University.

GRADING SYSTEM

Letter grades assigned in this course will have the following percentage equivalents:

A+ = 90-100 (12)	B = 73-76 (8)	C - = 60-62 (4)
A = 85-89 (11)	B- = 70-72 (7)	D+ = 57-59 (3)
A- = 80-84 (10)	C+ = 67-69 (6)	D = 53-56 (2)
B+ = 77-79 (9)	C = 63-66 (5)	D - = 50-52 (1)

F	Failure. No academic credit
WDN	Withdrawn from the course
ABS	Absent from the final examination
DEF	Official deferral (see “Petitions to Defer”)
FND	Failure with no deferred exam allowed -- assigned only when the student has failed the course on the basis of inadequate term work as specified in the course outline.

Standing in a course is determined by the course instructor subject to the approval of the Faculty Dean.

WITHDRAWAL WITHOUT ACADEMIC PENALTY

The last date to withdraw from EARLY SUMMER courses is **JUNE 11, 2010**. The last day to withdraw from FULL SUMMER and LATE SUMMER courses is **JULY 30, 2010**.

REQUESTS FOR ACADEMIC ACCOMMODATION

You may need special arrangements to meet your academic obligations during the term because of a disability, pregnancy or religious obligations. Please review the course outline promptly. For an accommodation request the processes are as follows:

Pregnancy obligation: write to your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details visit the Equity Services website: http://www.carleton.ca/equity/accommodation/student_guide.htm

Religious obligation: write to your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details visit the Equity Services website: http://www.carleton.ca/equity/accommodation/student_guide.htm

Students with disabilities requiring academic accommodations in this course must register with the Paul Menton Centre for Students with Disabilities (PMC) for a formal evaluation of disability-related needs. Documented disabilities could include but are not limited to mobility/physical impairments, specific Learning Disabilities (LD), psychiatric/psychological disabilities, sensory disabilities, Attention Deficit Hyperactivity Disorder (ADHD), and chronic medical conditions. Registered PMC students are required to contact the PMC, 613-520-6608, every term to ensure that your instructor receives your Letter of Accommodation, no later than two weeks before the first assignment is due or the first in-class test/midterm requiring accommodations. If you **only** require accommodations for your formally scheduled exam(s) in this course, please submit your request for accommodations to PMC by the last official day to withdraw from classes in each term. For more details visit the PMC website: http://www.carleton.ca/pmc/students/acad_accom.html

You can visit the Equity Services website to view the policies and to obtain more detailed information on academic accommodation at <http://carleton.ca/equity/accommodation>

PETITIONS TO DEFER

Students unable to complete a **final** term paper or write a **final** examination because of illness or other circumstances beyond their control or whose performance on an examination has been impaired by such circumstances may apply in writing within five working days to the Registrar’s Office for permission to extend a term paper deadline or to write a deferred examination. The request must be fully and specifically supported by a medical certificate or other relevant documentation. Only deferral petitions submitted to the Registrar’s Office will be considered.

ADDRESSES: (Area Code 613)

College of the Humanities 520-2809	300 Paterson
Classics and Religion Office 520-2100	2A39 Paterson
Registrar’s Office 520-3500	300 Tory
Student Academic Success Centre 520-7850	302 Tory
Paul Menton Centre 520-6608	500 Unicentre
Writing Tutorial Service 520-1125	4 th Floor Library
Learning Commons 520-1125	4 th Floor Library