

GREK 1005 A: Introduction to [Ancient] Greek I

Fall 2022

Tuesdays and Thursdays 2:30am to 4:30pm

Southam Hall 317

Professor Susan Downie

Office: Paterson Hall 2A64

email: susan.downie@carleton.ca

Questions? Speak to the prof before or after class or make an appointment to meet at her office.

Office hours: held online via Zoom in common for all her courses = Tuesdays 12 noon to 1pm*

*When term is busy, Zoom office hours will also be held = Thursdays 12 noon to 1pm

A course for beginners in ancient Greek, designed to give students a grasp of basic grammatical forms and vocabulary (with reference to English derivatives) through the reading of continuous Greek.

Course Brightspace page: <https://brightspace.carleton.ca/d2l/home/145181>

Learning Outcomes:

1. begin a foundation for reading and understanding ancient Greek texts, the primary sources essential to Greek and Roman Studies, without the mediation of translation by others
 - a. comprehension of an essential methodology in Greek and Roman Studies
 2. improve knowledge and use of English (and other Indo-European languages), through the study of a foundational ancient language essential to vocabulary and grammar
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Required Text: also used in GREK 1006 in winter term

C.W. & S. Shelmerdine, *Introduction to Greek*. 3rd ed. (Focus, 2020).

Academic Requirements:

Attendance / participation (every class)	_____	10%
Homework (each chapter)	_____	20%
Quizzes (each chapter)	_____	20%
Test 1 (entire class, Oct. 11)	_____	25%
Test 2 (entire class, Nov. 22)	_____	25% → by unanimous vote (if not, Nov.15)

The final date for withdrawal from this course without academic penalty is **November 15, 2022**.

Course content:

- We cover the first 12 chapters of the textbook this term.
- This is a fast-paced course that requires students to master material week by week. Expect to do some work on ancient Greek every day since material is best learned in short, regular study sessions.
- Student should attend and participate in every class; those who do not often fall behind and fail.
- Supplementary material (practice forms for vocab quizzes, grammatical explanations) may be supplied to students throughout the term. Such material will be posted on Brightspace.
- The format of each **test** will be described in detail beforehand. Tests will include things like morphology charts to fill in and sentences to translate (both into and from ancient Greek). Obviously, spelling and grammar count...

A **make-up test** will only be offered for valid, documented reasons. The professor must be informed of such cases within 3 days of the test. A make-up test is only offered once and is normally scheduled within one week of the original test and at the convenience of the professor.

Academic offences: Carleton’s Academic Integrity policy (calendar Section 10.1) can be found here:
<https://carleton.ca/secretariat/wp-content/uploads/Academic-Integrity-Policy-2021.pdf>

All students must know what constitutes an academic offence, avoid committing academic offences, and take responsibility for their academic actions. Academic offenses include things like:

plagiarism, co-operation or collaboration, double submission (of your own work),
misrepresentation (falsification), impersonation, withholding / obstruction / interference,
disruption of instruction or exams, improper access, dissemination of confidential or
unauthorized information, assisting in an academic offence, violation of test / exam rules.

It is expected that all work that you submit for grading in this class is your work alone.

Brightspace, Carleton’s Learning Management platform: This course uses Brightspace for the following purposes: posting the course syllabus, regulations, and supplementary materials, announcements about the class, and marks for requirements in the course. All term work / academic requirements will be returned to students. Beyond that, marks in this course will be released ONLY through Brightspace.

Information posted on Brightspace is legally considered to have been provided to students within 24 hours of posting. Students are responsible for reading and responding appropriately to any information distributed through Brightspace.

Please note that classes are not recorded and formal lecture notes do not exist to be posted online. If you miss a class, it is your responsibility to make up the missed material by speaking to fellow students and borrowing notes from them, or by talking to the professor.

Approximate Schedule for the Term: (pace may vary)

Sept. 8	introduction, alphabet and ch.1
Sept. 13, 15	chapter 2
Sept. 20, 22	chapter 3
Sept. 27, 29	chapter 4
Oct. 4, 6	chapter 5
Oct. 11	test 1 (covering chapters 1-5)
Oct. 13, 18, 20	chapters 6 to 7
Oct. 24-28	fall break – no classes
Nov. 1, 3	chapters 7 to 8
Nov. 8, 10	chapters 8 to 9
Nov. 15, 17	chapters 9 to 10
Nov. 22	test 2 (covering chapters 6-9)
	→ This date for test 2 must be approved by <u>all</u> students. If not, the test will be on Nov.15
Nov. 24, 29	chapters 10 to 11
Dec. 1, 6, 8	chapters 11 to 12

Statements required by Carleton in 2022:

Course standing and final grades

Standing in a course is determined by the course instructor subject to the approval of the Faculty Dean. Grades submitted by the instructor may be subject to revision. No grades are final until they have been approved by the Dean.

Statement on Student Mental Health

You may experience a range of mental health challenges that impact your academic success and overall well-being. If you need help, please speak to someone. Here is a list of resources both on and off campus: <https://carleton.ca/health/emergencies-and-crisis/emergency-numbers/>

Statement on Pandemic Measures

COVID is still present in Ottawa and the risks of new variants and outbreaks are real. You can [take action](#) to lower your risk and the risk you pose to those around you:

- If you feel ill or exhibit COVID-19 symptoms: leave campus immediately or do not come to campus. Follow Carleton's [symptom reporting protocols](#).
- Wear a mask: Masks are no longer mandatory inside university buildings, but are recommended when indoors, particularly if physical distancing cannot be maintained.
- Get vaccinated: Everyone is strongly encouraged to be fully vaccinated, and to submit their information to [cuScreen](#). Carleton cannot guarantee virtual or hybrid learning options for those unable to attend campus.
 - o Proof of vaccination is no longer required to access campus but the University may have to bring back proof of vaccination requirements if public health advice changes.

All members of the Carleton community must follow requirements and guidelines regarding public health and safety which may change over time. For the most recent information, please see the [University's COVID-19 website](#) and review the [Frequently Asked Questions \(FAQs\)](#). If you have questions, contact covidinfo@carleton.ca.



Humanities

University Regulations for All College of the Humanities Courses

Academic Dates and Deadlines

This schedule contains the dates prescribed by the University Senate for academic activities. Dates relating to fee payment, cancellation of course selections, late charges, and other fees or charges will be published in the Important Dates and Deadlines section of the Registration Website.

Online Learning Resources

While online courses offer flexibility and convenience, they also present unique challenges that traditional face-to-face courses do not. [On this page](#), you will find resources collected by Carleton Online to help you succeed in your online courses; Learning Strategies and Best Practices, Study Skills, Technology and Online Interaction and Engagement.

Copies of Written Work Submitted

Always retain for yourself a copy of all essays, term papers, written assignments or take-home tests submitted in your courses.

Academic Integrity Policy

The University Academic Integrity Policy defines plagiarism as “*presenting, whether intentionally or not, the ideas, expression of ideas or work of others as one’s own.*” This includes reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source. Examples of sources from which the ideas, expressions of ideas or works of others may be drawn from include but are not limited to: books, articles, papers, literary compositions and phrases, performance compositions, chemical compounds, artworks, laboratory reports, research results, calculations and the results of calculations, diagrams, constructions, computer reports, computer code/software, material on the internet and/or conversations.

Examples of plagiarism include, but are not limited to:

- any submission prepared in whole or in part, by someone else;
- using ideas or direct, verbatim quotations, paraphrased material, algorithms, formulae, scientific or mathematical concepts, or ideas without appropriate acknowledgment in any academic assignment;
- using another’s data or research findings without appropriate acknowledgement;

- submitting a computer program developed in whole or in part by someone else, with or without modifications, as one's own; and
- failing to acknowledge sources through the use of proper citations when using another's work and/or failing to use quotations marks.

Plagiarism is a serious offence that cannot be resolved directly by the course's instructor. The Associate Dean of the Faculty conducts a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They can include a final grade of "F" for the course.

Academic Integrity Process

Academic Accommodation Policy

Carleton University is committed to providing access to the educational experience in order to promote academic accessibility for all individuals.

Academic accommodation refers to educational practices, systems and support mechanisms designed to accommodate diversity and difference. The purpose of accommodation is to enable students to perform the essential requirements of their academic programs. At no time does academic accommodation undermine or compromise the learning objectives that are established by the academic authorities of the University.

Addressing Human Rights Concerns

The University and all members of the University community share responsibility for ensuring that the University's educational, work and living environments are free from discrimination and harassment. Should you have concerns about harassment or discrimination relating to your age, ancestry, citizenship, colour, creed (religion), disability, ethnic origin, family status, gender expression, gender identity, marital status, place of origin, race, sex (including pregnancy), or sexual orientation, please contact the [Department of Equity and Inclusive Communities](#).

Requests for Academic Accommodation

You may need special arrangements to meet your academic obligations during the term. For an accommodation request the processes are as follows:

Pregnancy obligation: write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For accommodation regarding a formally-scheduled final exam, you must complete the Pregnancy Accommodation Form ([click here](#)).

Religious obligation: write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details [click here](#).

Academic Accommodations for Students with Disabilities: [The Paul Menton Centre for Students with Disabilities \(PMC\)](#) provides services to students with Learning Disabilities (LD), psychiatric/mental health disabilities, Attention Deficit Hyperactivity Disorder (ADHD), Autism Spectrum Disorders (ASD), chronic medical conditions, and impairments in mobility, hearing, and vision. If you have a disability requiring academic accommodations in this course, please contact PMC at 613-520-6608 or pmc@carleton.ca for a formal evaluation. If you are already registered with the PMC, contact your PMC coordinator to send me your Letter of Accommodation at the beginning of the term, and no later than two weeks before the first in-class scheduled test or exam requiring accommodation (if applicable). After requesting accommodation from PMC, meet with me to ensure accommodation arrangements are made.

Please consult the PMC website for the deadline to request accommodations for the formally-scheduled exam (if applicable).

Survivors of Sexual Violence

As a community, Carleton University is committed to maintaining a positive learning, working and living environment where sexual violence will not be tolerated, and where survivors are supported through academic accommodations as per Carleton's Sexual Violence Policy. For more information about the services available at the university and to obtain information about sexual violence and/or support, visit:

<https://carleton.ca/equity/sexual-assault-support-services>

Accommodation for Student Activities

Carleton University recognizes the substantial benefits, both to the individual student and for the university, that result from a student participating in activities beyond the classroom experience. Reasonable accommodation will be provided to students who compete or perform at the national or international level. Write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist.

<https://carleton.ca/senate/wp-content/uploads/Accommodation-for-Student-Activities-1.pdf>

Grading System at Carleton University

Standing in a course is determined by the course instructor, subject to the approval of the faculty Dean. Standing in courses will be shown by alphabetical grades. The system of grades used, with corresponding grade points and the percentage conversion can be found [here](#). Grade points indicated are for courses with 1.0 credit value. Where the course credit is greater or less than one credit, the grade points are adjusted proportionately.

Course Sharing Websites and Copyright

Classroom teaching and learning activities, including lectures, discussions, presentations, etc., by both instructors and students, are copy protected and remain the intellectual property of their respective author(s). All course materials, including PowerPoint presentations, outlines, and other materials, are also protected by copyright and remain the intellectual property of their respective author(s).

Students registered in the course may take notes and make copies of course materials for their own educational use only. Students are not permitted to reproduce or distribute lecture notes and course materials publicly for commercial or non-commercial purposes without express written consent from the copyright holder(s).

[More information](#)

Student Rights and Responsibilities at Carleton

Carleton University strives to provide a safe environment conducive to personal and intellectual growth, free of injustice and characterized by understanding respect, peace, trust, and fairness.

The [Student Rights and Responsibilities Policy](#) governs the non-academic behaviour of students. Carleton University is committed to building a campus that promotes personal growth through the establishment and promotion of transparent and fair academic and non-academic responsibilities.

Deferred Term Work

In some situations, students are unable to complete term work because of illness or other circumstances beyond their control, which forces them to delay submission of the work.

1. Students who claim illness, injury or other extraordinary circumstances beyond their control as a reason for missed term work are held responsible for immediately informing the **instructor** concerned and for making alternate arrangements with the instructor and in all cases this must occur **no later than three (3) working days after the term work was due**. The alternate arrangement must be made before the last day of classes in the term as published in the academic schedule. Normally, any deferred term work will be completed by the last day of term. In all cases, formative evaluations providing feedback to the student should be replaced with formative evaluations. In the event the altered due date must extend beyond the last day of classes in the term, the instructor will assign a grade of zero for the work not submitted and submit the student's earned grade accordingly; the instructor may submit a change of grade at a later date. Term work cannot be deferred by the Registrar.
2. In cases where a student is not able to complete term work due to illness or injury for a significant period of time/or long term, the instructor and/or student may elect to consult with the Registrar's Office (undergraduate courses) or Graduate Registrar (graduate courses) to determine appropriate action.
3. If a student is concerned the instructor did not respond to the request for academic accommodation or did not provide reasonable accommodation, the student should consult with the department/school/institute chair/director. If a mutually agreeable accommodation to complete course requirements prior to the course grade submission deadline cannot be achieved, the Associate Dean will become involved. If academic accommodation is not granted, and the student receives word **after** the academic withdrawal deadline, the student may submit a petition to the Registrar's Office (undergraduate courses)/Graduate Registrar (graduate courses) for a final grade of WDN (Withdrawn) in the course(s). If academic accommodation is not granted, and the student receives word **prior** to the academic withdrawal deadline, the student may elect to withdraw from the course(s).
4. Furthermore, if academic accommodation is granted, but the student is unable to complete the accommodation according to the terms set out by the instructor as a result of further illness, injury or extraordinary circumstances beyond their control, the student may submit a petition to the Registrar's Office (undergraduate courses)/Graduate Registrar (graduate courses). Please note, however, that the course instructor will be required to submit an earned final grade and further consideration will only be reviewed according to established precedents and deadlines. [More information of deferred Term Work](#)

Deferred Final Exams

Students who are unable to write a final examination because of a serious illness/emergency or other circumstances beyond their control may apply for accommodation. Normally, the accommodation for a missed final examination will be granting the student the opportunity to write a deferred examination. In specific cases when it is not possible to offer a deferred examination, and with the approval of the Dean, an alternate accommodation may be made.

The application for a deferral must:

1. be made in writing to the Registrar's Office **no later than three working days after the original final examination or the due date of the take-home examination**; and,

2. be fully supported by appropriate documentation and, in cases of illness, by a medical certificate dated no later than one working day after the examination, or by appropriate documents in other cases. Medical documents must specify the date of the onset of the illness, the (expected) date of recovery, and the extent to which the student was/is incapacitated during the time of the examination. The University's preferred medical form can be found at the Registrar's Office [here](#).

[More information on Final Exam Deferrals](#)
[Registrar's Office "Defer an Exam" page](#)

Financial vs. Academic Withdrawal

Make sure that you are aware of the separate deadlines for Financial and Academic withdrawal!

Making registration decisions in Carleton Central involves making a financial and academic commitment for the courses you choose, regardless of attendance. If you do not attend, you must withdraw in [Carleton Central](#) within the published deadlines to cancel your registration. A fee adjustment is dependent on registration being canceled within the published [fee deadlines](#) and dependent on your course load. A course dropped after the deadline for financial withdrawal will receive a grade of Withdrawn (WDN), which appears on your official transcript.

Even if you miss the deadline for financial withdrawal, you might decide to drop a course to avoid a failure or a poor grade showing up on your student record and bringing down your CGPA. It is your responsibility to drop the course via Carleton Central within the published [deadlines](#) (see Academic Withdrawal).

If you are considering withdrawing from a course, you may want to talk to an advisor first. Course withdrawal may affect your student status, as well as your eligibility for student funding, immigration status, residence accommodation and participation in varsity sports, etc. Additionally, remember that once you choose your courses, you must use the "Calculate amount to pay" button to determine the correct amount of fees to pay.

Carleton Central is your one-stop shop for registration activities. If you are interested in taking a course, make sure to complete your registration. Simply attending a course does not mean you are registered in it, nor is it grounds for petition or appeal.

Student Mental Health

It is not uncommon for students to experience a range of mental health challenges that significantly impact their academic success and overall well-being. Carleton has begun to address this problem by developing a [Mental Health Framework](#).

In addition, to help ease the stress and aid students' transition to university life, a new compassionate [First-Year Grading Policy](#) has come into effect, which will automatically convert all F grades in a student's first two terms to NR ("No Record") and allow students to convert any passing letter grade (up to 2.0 credits) to CR ("Credit"). Courses that receive an NR designation will not be included on a student transcript, and CR courses will not be factored into a student's CGPA.

A number of mental health resources are available to students, and can be found at the [Mental Health and Well-Being website](#).

Department Contact Information

Bachelor of the Humanities 300 Paterson Hall
CollegeOfHumanities@cunet.carleton.ca

Greek and Roman Studies 300 Paterson Hall
GreekAndRomanStudies@cunet.carleton.ca

Religion 2A39 Paterson Hall
Religion@cunet.carleton.ca

Digital Humanities (Graduate) 2A39 Paterson Hall
digitalhumanities@carleton.ca

Digital Humanities (Undergraduate Minor) 300 Paterson Hall
digitalhumanities@carleton.ca

MEMS (Undergraduate Minor) 300 Paterson Hall
CollegeOfHumanities@cunet.carleton.ca