

GREK 1005 A
Introduction to [Ancient] Greek I

Fall 2015

Tuesdays and Thursdays 11:30am to 1:30pm

St. Patrick's 400

Professor Susan Downie

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Office hours

Mon. and Wed. 10-11am

or by appointment

A course for beginners in ancient Greek, designed to give students a grasp of basic grammatical forms and vocabulary (with reference to English derivatives) through the reading of continuous Greek.

Lectures and practice periods four hours a week.

Text to purchase:

C.W. Shelmerdine, *Introduction to Greek*. 2nd ed. (Focus, 2008).

Requirements:

Homework	25%
Quizzes	25%
Test 1 (full class, Oct. 6).....	25%
Test 2 (full class, Nov. 19).....	25%

The final date for withdrawal from this course without academic penalty is **December 7, 2015**.

Course material:

- We cover the first 12 chapters of the textbook this term.
- This is a fast-paced course that requires students to stay on top of material week by week. Expect to do some work for this course every day: material is best learned in short, but regular study sessions. You will not absorb all the information if you try to cram with a single long study session.
- Every student will be expected to be present and to contribute to each class. Students who do not attend classes or participate are unable to keep up with the pace of the course and fail or do not perform well.
- Supplementary material (corrections to the text, practice forms for vocab quizzes, grammatical explanations) may be supplied to students throughout the term.
- The format of tests in this class will be explained in detail beforehand.

Make-up tests will only be given for valid, documented reasons. The professor must be informed of such cases *immediately*. Make-up tests are normally written within one week of the original test and at the convenience of the professor.

Academic offences: All students are expected to know what constitutes an academic offence, to avoid committing academic offences, and to take responsibility for their academic actions. Academic offenses include things like plagiarism, cheating, improper research, obstructing academic activity, double submission, unauthorized collaboration, impersonation, falsification etc. When an offence is committed,

penalties will be imposed by the Associate Dean in accordance with the regulations of the Faculty of Arts and Social Sciences.

A normal penalty for a first offence is a mark of zero for the work affected. Stiffer penalties may be imposed, and are normal for repeat offenders.

Information about academic offences and student discipline can be found in the university calendar under Student Conduct (Section 14.0 Academic Integrity). This policy can be read in full online at:

<http://calendar.carleton.ca/undergrad/regulations/academicregulationsoftheuniversity/acadregsuniv14/>

If you need help in learning how to avoid academic offences or clarification of aspects of the discipline policy, ask the professor!

PLEASE NOTE: This course uses cuLearn, Carleton's learning management system. You can access courses on cuLearn at <http://carleton.ca/culearn>. Questions can be directed to Computing and Communication Services (CCS) by phone at 613-520-3700 or email at ccs_service_desk@carleton.ca.

Information posted on cuLearn includes: syllabus, supplementary materials, announcements about the class, and marks for all requirements in the course. If you miss a class, it is your responsibility to make up the missed material. All term work will be returned to students, but beyond that all marks in this course will be released ONLY through cuLearn.

Information posted on cuLearn will be considered to have been provided to all registered students within 24 hours of posting. Students are responsible for reading and responding appropriately to any information distributed through cuLearn.

Approximate Schedule: (pace may vary, test dates will not)

Sept. 3	introduction / alphabet and ch.1
Sept. 8, 10, 15, 17	chapters 2 and 3
Sept. 22, 24	chapter 4
Sept. 29 Oct. 1	chapter 5
Oct. 6	test 1
Oct. 8, 13, 15	chapters 6 and 7
Oct. 20, 22	chapter 8
Oct. 26-30	fall break
Nov.3, 5	chapter 9
Nov. 10, 12, 17	chapter 10
Nov. 19	test 2
Nov. 24, 26	chapter 11
Dec. 1, 3	chapter 12

Greek and Roman Studies home page: <http://carleton.ca/grs/>

REGULATIONS COMMON TO ALL HUMANITIES COURSES

COPIES OF WRITTEN WORK SUBMITTED

Always retain for yourself a copy of all essays, term papers, written assignments or take-home tests submitted in your courses.

PLAGIARISM

The University Senate defines plagiarism as “*presenting, whether intentional or not, the ideas, expression of ideas or work of others as one’s own.*” This can include:

- reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source;
- submitting a take-home examination, essay, laboratory report or other assignment written, in whole or in part, by someone else;
- using ideas or direct, verbatim quotations, or paraphrased material, concepts, or ideas without appropriate acknowledgment in any academic assignment;
- using another’s data or research findings;
- failing to acknowledge sources through the use of proper citations when using another’s works and/or failing to use quotation marks;
- handing in “*substantially the same piece of work for academic credit more than once without prior written permission of the course instructor in which the submission occurs.*”

Plagiarism is a serious offence which cannot be resolved directly with the course’s instructor. The Associate Deans of the Faculty conduct a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They can include a final grade of “F” for the course

GRADING SYSTEM

Letter grades assigned in this course will have the following percentage equivalents:

A+ = 90-100 (12)	B = 73-76 (8)	C - = 60-62 (4)
A = 85-89 (11)	B- = 70-72 (7)	D+ = 57-59 (3)
A- = 80-84 (10)	C+ = 67-69 (6)	D = 53-56 (2)
B+ = 77-79 (9)	C = 63-66 (5)	D - = 50-52 (1)

F	Failure. Assigned 0.0 grade points
ABS	Absent from final examination, equivalent to F
DEF	Official deferral (see “Petitions to Defer”)
FND	Failure with no deferred exam allowed -- assigned only when the student has failed the course on the basis of inadequate term work as specified in the course outline.

Standing in a course is determined by the course instructor subject to the approval of the Faculty Dean.

WITHDRAWAL WITHOUT ACADEMIC PENALTY

The last date to withdraw from **FALL TERM** courses is **DEC. 7, 2015**. The last day to withdraw from **FALL/WINTER (Full Term)** and **WINTER** term courses is **APRIL 8, 2016**.

REQUESTS FOR ACADEMIC ACCOMMODATION

You may need special arrangements to meet your academic obligations during the term because of disability, pregnancy or religious obligations. Please review the course outline promptly and write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. You can visit the Equity Services website to view the policies and to obtain more detailed information on academic accommodation at: carleton.ca/equity/accommodation/

Students with disabilities requiring academic accommodations in this course must register with the Paul Menton Centre for Students with Disabilities (PMC) for a formal evaluation of disability-related needs. Documented disabilities could include but not limited to mobility/physical impairments, specific Learning Disabilities (LD), psychiatric/psychological disabilities, sensory disabilities, Attention Deficit Hyperactivity Disorder (ADHD), and chronic medical conditions. Registered PMC students are required to contact the PMC, 613-520-6608, every term to ensure that your Instructor receives your Letter of Accommodation, no later than two weeks before the first assignment is due or the first in-class test/midterm requiring accommodations. If you only require accommodations for your formally scheduled exam(s) in this course, please submit your request for accommodations to PMC by **Nov. 6, 2015** for the Fall term and **March 6, 2016** for the Winter term. For more details visit the Equity Services website: carleton.ca/equity/accommodation/

PETITIONS TO DEFER

If you miss a final examination and/or fail to submit a **FINAL** assignment by the due date because of circumstances beyond your control, you may apply a deferral of examination/assignment. If you are applying for a deferral due to illness you will be required to see a physician in order to confirm illness and obtain a medical certificate dated no later than one working day after the examination or assignment deadline. This supporting documentation must specify the date of onset of the illness, the degree of incapacitation, and the expected date of recovery.

If you are applying for a deferral for reasons other than personal illness, please [contact](#) the Registrar’s Office directly for information on other forms of documentation that we accept.

Deferrals of a final assignment or take home, in courses without a final examination, must be supported by confirmation of the assignment due date, for example a copy of the course outline specifying the due date and any documented extensions from the course instructor.

Deferral applications for examination or assignments must be submitted within **5 working days** of the original final exam.

ADDRESSES: (Area Code 613)

College of the Humanities 520-2809	300 Paterson
Greek and Roman Studies Office 520-2809	300 Paterson
Religion Office 520-2100	2A39 Paterson
Registrar's Office 520-3500	300 Tory
Student Academic Success Centre 520-7850	302 Tory
Paul Menton Centre 520-6608/TTY 520-3937	501 Uni-Centre
Writing Tutorial Service 520-2600 Ext. 1125	4 th Floor Library
Learning Support Service 520-2600 Ext 1125	4 th Floor Library