

GREK 1006: INTRODUCTION TO GREEK II

Professor Shane Hawkins
2A41 Paterson Hall
613 520 2600 ext. 2526
shane_hawkins@carleton.ca
Office hours: TBA

Time: T/Th 9:30-11:30
Place: Loeb B146

Course Description

A course for students with some previous knowledge of the language: study of grammatical forms and constructions; acquisition of reading skills. Lectures and practice periods four hours a week.

Textbook

Shelmerdine, C. W. 2008. *Introduction to Greek*. 2nd ed. Newburyport, MA: Focus Publishing.

Course Policies

This course adheres to the general policies and procedures as described in the Academic Regulations of the University. These Regulations define plagiarism as follows: "to use and pass off as one's own idea or product work of another without expressly giving credit to another." For information on how to avoid plagiarism visit <http://www.carleton.ca/ciementors/plagiarism.htm> or talk to me.

Students with disabilities requiring academic accommodations in this course are encouraged to contact the Paul Menton Centre for Students with Disabilities (500 University Centre) to complete the necessary forms. After registering with the Centre, make an appointment to meet with me in order to discuss your needs at least two weeks before the midterm exam. This will allow for sufficient time to process your request.

April examinations are set by the University. The course instructor has no control over scheduling. Students are required to take their exams at the time set by the University, unless an exemption is granted by the Registrar. Please note: I will not grant early or deferred exams for this course.

Grading and Evaluation

Homework	20%
Quizzes	20%
Test 1	20%
Test 2	20%
Test 3	20%

This is a fast-paced course that requires students to stay on top of the material. There is no attendance requirement, but it must be stressed that students who do not attend classes are inevitably unable to keep up with the material.

This course maintains a WebCT site. On the site you will find practice forms for vocabulary quizzes, your grades, and other useful things.

Course Calendar

January 5

- Winter-term classes begin.

February 16-20 (includes February 16 statutory holiday)

- Winter Break, classes suspended.

March 6

- Last day to withdraw from fall/winter and winter-term courses.

April 3

- Last day of fall/winter and winter-term classes. Some lectures, laboratories, review tutorials, etc. may take place in Review Period until the end of winter term on April 7.

April 6-7

- Review Period. Some lectures, laboratories, review tutorials, etc. may take place.

April 7

- Winter term ends.

April 8-27 (including Saturdays except April 11)

- Final examinations in winter term and fall/winter courses will be held. It may be necessary to schedule examinations during the day for classes held in the evening and vice versa.

April 10

- Statutory holiday. University closed.

This is a *proposed* schedule; i.e., we might not follow it strictly.

wk.

1 JANUARY

T 6 Class cancelled

Th 8 Review, Ch. 14

2 T 13 **Vocabulary Quiz:** ch. 14
Ch. 14

Th 15 Ch. 15

3 T 20 **Vocabulary Quiz:** ch. 15
Ch. 15

Th 22 Principal Parts review

4 T 27 **Vocabulary Quiz:** ch. 16
Ch. 16

Th 29 Ch. 16

5 FEBRUARY

T 3 **Test 1**
Ch. 17

Th 5 **Vocabulary Quiz:** ch. 17
Ch. 17

6 T 10 Ch. 18

Th 12 **Vocabulary Quiz:** ch. 18
Ch. 18

T17 Break – no class

Th 19 Break – no class

7 T 24 Ch. 19

Th 26 **Vocabulary Quiz:** ch. 19
Ch. 19

8 MARCH

T 3 Ch. 20

Th 5 **Vocabulary Quiz:** ch. 20

9 T 10 **Test 2**
Ch. 21

Th 12 **Vocabulary Quiz:** ch. 21
Ch. 21

10 T 17 Ch. 22

Th 19 **Vocabulary Quiz:** ch. 22
Ch. 22

11 T 24 Ch. 23

Th 26 **Vocabulary Quiz:** ch. 23
Ch. 23

APRIL

12 T 31 Ch. 24

Th 2 **Vocabulary Quiz:** ch. 24
Ch. 24

T 7 Make-up class (if necessary)

REGULATIONS COMMON TO ALL HUMANITIES COURSES

COPIES OF WRITTEN WORK SUBMITTED

Always retain for yourself a copy of all essays, term papers, written assignments or take-home tests submitted in your courses.

PLAGIARISM

The University Senate defines plagiarism as “*presenting, whether intentional or not, the ideas, expression of ideas or work of others as one’s own.*” This can include:

- reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source;
- submitting a take-home examination, essay, laboratory report or other assignment written, in whole or in part, by someone else;
- using ideas or direct, verbatim quotations, or paraphrased material, concepts, or ideas without appropriate acknowledgment in any academic assignment;
- using another’s data or research findings;
- failing to acknowledge sources through the use of proper citations when using another’s works and/or failing to use quotation marks;
- handing in “*substantially the same piece of work for academic credit more than once without prior written permission of the course instructor in which the submission occurs.*”

Plagiarism is a serious offence which cannot be resolved directly with the course’s instructor. The Associate Deans of the Faculty conduct a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They range from a mark of zero for the plagiarized work to a final grade of “F” for the course, and even suspension from all studies or expulsion from the University.

GRADING SYSTEM

Letter grades assigned in this course will have the following percentage equivalents:

A+ = 90-100 (12)	B+ = 77-79 (9)	C+ = 67-69 (6)
A = 85-89 (11)	B = 73-76 (8)	C = 63-66 (5)
A - = 80-84 (10)	B - = 70-72 (7)	C - = 60-62 (4)
D+ = 57-59 (3)	D = 53-56 (2)	D - = 50-52 (1)

F	Failure. No academic credit
WDN	Withdrawn from the course
ABS	Absent from the final examination
DEF	Official deferral (see “Petitions to Defer”)
FND	“Failed, no Deferral” – assigned when the student is absent from the final exam and has failed the course on the basis of inadequate term work as specified in the course outline.

Standing in a course is determined by the course instructor subject to the approval of the Faculty Dean.

WITHDRAWAL WITHOUT ACADEMIC PENALTY

The last date to withdraw from Fall term courses is November 7, 2008. The last day to withdraw from Fall/Winter (full year) and Winter term courses is March 6, 2009.

REQUESTS FOR ACADEMIC ACCOMMODATION

1. For Students with Disabilities

Students with disabilities needing academic accommodations are required to contact a co-ordinator at the Paul Menton Centre (ext. 6608) to complete the necessary *letters of accommodation*. The student must then make an appointment to discuss their needs with the instructor at least two weeks prior to the first in-class or CUTV test. This is to ensure sufficient time is available to make the necessary accommodation arrangements. Deadlines for submitting forms for formally scheduled exam accommodation: November 7 for December examinations and March 6, 2009 for April examinations.

2. For Religious Obligations

Students requesting academic accommodation on the basis of religious obligation should make a formal, written request to their instructors for alternate dates and/or means of satisfying academic requirements. Such requests should be made during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist, but no later than two weeks before the compulsory event. Accommodation is to be worked out directly and on an individual basis between the student and the instructor(s) involved. Instructors will make accommodations in a way that avoids academic disadvantage to the student.

Students or instructors who have questions or want to confirm accommodation eligibility of a religious event or practice may refer to the Equity Services website for a list of holy days and Carleton’s Academic Accommodation policies, or may contact an Equity Services Advisor in the Equity Services Department for assistance. (613-520-5622)

3. For Pregnancy:

Pregnant students requiring academic accommodations are encouraged to contact an Equity Advisor in Equity Services (613-520-5622) to complete a *letter of accommodation*. The student must then make an appointment to discuss her needs with the instructor at least two weeks prior to the first academic event in which it is anticipated the accommodation will be required.

PETITIONS TO DEFER

Students unable to complete a **final** term paper or write a **final** examination because of illness or other circumstances beyond their control or whose performance on an examination has been impaired by such circumstances may apply in writing within five working days to the Registrar’s Office for permission to extend a term paper deadline or to write a deferred examination. The request must be fully and specifically supported by a medical certificate or other relevant documentation. Only deferral petitions submitted to the Registrar’s Office will be considered.

ADDRESSES: (Area Code 613)

College of the Humanities 520-2809	300 Paterson
Classics and Religion Office 520-2100	2A39 Paterson
Registrar’s Office 520-3500	300 Tory
Student Academic Success Centre 520-7850	302 Tory
Paul Menton Centre 520-6608	500 Unicentre
Writing Tutorial Service 520-6632	4 th floor Library